



# 2017

## Forest Preserve District of Cook County, Illinois Annual Appropriation Ordinance

For the programs and services of the Forest Preserve District of Cook County  
as submitted to the Finance Committee of the Forest Preserve District Board  
of Commissioners

**Honorable Toni Preckwinkle, President**  
Forest Preserve District Board of Commissioners



**fpdcc.com**



**FOREST PRESERVE DISTRICT  
OF COOK COUNTY, ILLINOIS**

ANNUAL APPROPRIATION ORDINANCE

FOR

FISCAL YEAR 2017

BY THE HONORABLE TONI PRECKWINKLE

PRESIDENT

AND

BOARD OF FOREST PRESERVE DISTRICT COMMISSIONERS

LUIS ARROYO, JR.  
RICHARD BOYKIN  
JERRY BUTLER  
JOHN P. DALEY  
JOHN A. FRITCHEY  
BRIDGET GAINER  
JESUS G. GARCIA  
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EDWARD MOODY

STANLEY MOORE  
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DEBORAH SIMS  
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ARNOLD RANDALL  
GENERAL SUPERINTENDENT

STEPHEN HUGHES  
CHIEF FINANCIAL OFFICER

TROY ALIM  
DIRECTOR OF BUDGET AND MANAGEMENT

# Forest Preserve District of Cook County, Illinois

## ANNUAL APPROPRIATION ORDINANCE

### FISCAL YEAR 2017

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# OUR MISSION STATEMENT

To acquire, restore and manage lands for the purpose of protecting and preserving public open space with its natural wonders, significant prairies, forests, wetlands, rivers, streams, and other landscapes with all of its associated wildlife, in a natural state for the education, pleasure and recreation of the public now and in the future.

## **ACCOUNTING & BUDGETARY PRACTICES**

The accounts of the District are organized on a basis of funds and an account group to present the financial position and results of operations of each fund. The accounting system of the District is also designed to provide budgetary control over the revenues and expenditures of each fund. The accounting principles of the District conform to accounting principles generally accepted in the United States of America as applicable to governmental units or, in the case of the discretely presented component units, the Chicago Horticultural Society ("Chicago Botanic Garden") and Chicago Zoological Society ("Brookfield Zoo"), as applicable to not-for-profits. The accepted standard-setting body for establishing governmental accounting and financial reporting principles is the Governmental Accounting Standards Board (GASB) and for establishing not-for-profit accounting and financial reporting principles is the Financial Accounting Standards Board (FASB).

The District's budget is developed in accordance with Generally Accepted Accounting Principles (GAAP) as applied to government units. With respect to government-wide funds, expendable trust funds and agency funds, the District follows the modified accrual basis of accounting in which revenues are recognized when they become both measurable and available as net current assets. Available means collectible within the current period or 60 days thereafter to pay liabilities of the current period. Taxpayer assessed taxes, gross receipts and personal property replacement taxes are considered "measurable" when they are in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as liabilities and reductions of revenue when they are measurable and their validity seems certain. Revenues considered to be susceptible to accrual are: real estate taxes, personal property replacement taxes, land sale proceeds, concession receivables and interest receivables.

## **THE BUDGET DEVELOPMENT PROCESS**

The Forest Preserve District of Cook County Board of Commissioners must adopt the annual operating budget before or within sixty (60) days after the commencement of any fiscal year, which begins January 1. The Annual Appropriation Ordinance includes proposed expenditures and the means of financing them.

The budget development process begins with each department submitting a detailed request for appropriations to the Director of Budget and Management. These requests are reviewed with the Chief Financial Officer and General Superintendent. Further review occurs during meetings among the President, General Superintendent and Finance Committee of the Board.

The President's Appropriation Ordinance recommendations are then submitted to the Board and referred to the Finance Committee. The Finance Committee holds public hearings throughout the County. The Finance Committee may offer amendments to the President's recommendations before submitting the Appropriation Ordinance to the Board for final approval.

The budget is available for public review for at least ten (10) days prior to the Board's passage of the Annual Appropriation Ordinance.

The Board must hold at least one public hearing on the budget prior to legally enacting it through the passage of the Annual Appropriation Ordinance.

The Chief Financial Officer is authorized to transfer budgeted amounts between various line items within any fund. The Board must approve any revisions increasing the total expenditures of any fund. The budget information referenced in the financial statements includes adjustments, if any, made during the year.

The level of control where expenditures may not exceed the budget is the fund level of activity. With the exception of unspent Capital Improvement, Construction and Development and Bond Funds, budgeted amounts lapse at year-end and are not carried forward to succeeding years. State statute permits the Capital Improvement Fund to remain open for five years. Unspent budgeted amounts for the Capital Improvement Fund are carried forward for four (4) succeeding years until the fund is closed.

A comparison of actual results of operations to the budget can be found in the District's Comprehensive Annual Financial Report under the section entitled "Required Supplementary Information."

## FY 2017 BUDGET CALENDAR

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Budget Kickoff FPCC department directors and their deputies all gather together to learn about expectations for the upcoming budget year, along with sharing departmental accomplishments, goals, and challenges.

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Department Requests Submission FPCC departments submit personnel, non-personnel, and other funds (if applicable) requests for FY 2017.

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Department Hearings Departments are given the opportunity to further elaborate upon their requests with the General Superintendent, Deputy Superintendent, Chief Financial Officer, Director of Budget & Management and the rest of the Budget Team.

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Employee Forum These sessions are a tool to inform employees about the budgeting process and obtain feedback on upcoming operational priorities in FY 2017

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Budget Introduction The President of the Board of Commissioners introduces the recommended FY 2017 Budget.

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Public Hearings These ensue two times before there is a vote on the Annual Appropriation Ordinance. At the hearings, the public can voice concerns and or support for funding initiatives outlined in recommended appropriation for FY 2017.

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Vote on Annual Appropriation Ordinance During this FPDCC President and Board Commissioners' meeting, a vote takes place on whether or not to approve the Annual Appropriation Ordinance as amended (if applicable).

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### Budget Events

- *May 2*  
Budget Kickoff
- *July 22*  
Department Requests Submission
- *August 1 - 10*  
Department Hearings
- *September 14*  
Employee Forum
- *October 25*  
Budget Introduction
- *November 1*  
Public Hearing
- *November 8*  
Employee Forum
- *November 15*  
Public Hearing
- *December 13*  
Vote on Annual Appropriation Ordinance



## READER'S GUIDE

This section is designed to introduce and explain the contents of the FY 2017 Annual Appropriation in the order of appearance in this document.

- District Profile, Map and Organization Chart This section examines the history of the District, its management and governance; the District map delineates the District by region; and the organization chart depicts the composition of the District.
- Annual Appropriation Ordinance This section contains the annual appropriation ordinance and corresponding attachments.
- Executive Summary This section provides an overview of the FY 2017 Budget. It addresses the current priorities of the District; resources to be allocated to achieve these goals; sources of funding; descriptions, charts, graphs and productivity analysis related to staffing, tax levy and distribution; and the budgetary process.
- Corporate Fund Summary These pages list estimated 2017 tax and non-tax Corporate Fund revenues; budgeted expenditures by department and other uses; position summary and salaries by department.
- Corporate Fund Appropriations by Department This section details each department by its duties and composition, prior year's accomplishments, 2017 goals, organization chart, positions and salaries, and non-personnel services.
- Capital and Related Funding Sources This section contains a description of and data related to the Capital Improvement Fund, Construction and Development Fund, Real Estate Acquisition Fund, Bond and Interest Fund and Monetary Awards (grants received).
- Fiduciary, Agency and Component Unit Funds This section summarizes appropriations for the Employee Annuity and Benefit Fund, the Self-Insurance Fund, the Zoological Fund and the Botanic Garden Fund.
- Budgetary Chart of Accounts This section identifies and explains the numbered account system under which all appropriations are represented including salaries and wages, professional contractual services, materials and supplies, utilities, self-insurance and employee benefits, equipment and fixtures, building and construction, and other expenses.
- Glossary This section defines budgetary terminology.
- Funds and Accounting Practices This section explains each budgetary fund and accounting practices of the District.
- Position Classification and Compensation Schedule This section describes District personnel practices and classification of positions and compensation. It includes position grading and step increases for full-time employees based on time of service, salary schedules of hourly employees, and salary schedules for law enforcement personnel.
- Fee Schedule This section delineates fee categories for public usage of District facilities including picnics, pools, snowmobiling, cross-country skiing, camping, horse and dog licensing, pavilion rentals, special usage fees (permits for special events and special use categories) and the golf fee schedule.
- Revenue Glossary This section identifies and explains revenue that is received by the District for various services rendered.

## FOREST PRESERVES OF COOK COUNTY PROFILE

The Forest Preserves provide a critical foundation for success in Cook County. The preserves help control floods in our neighborhoods, clean and cool our air and improve the health and quality of life of millions of people. Healthy preserves also help attract business and investment in the region.

The founding of the Forest Preserve District of Cook County was a process that began 100 years ago, in June of 1913, with the passage of a state law providing for the preservation of forests and natural lands that authorized the formation of a Forest Preserve District.

Under this new law, in 1914, the residents of Cook County voted to establish the Forest Preserve District of Cook County, and the first meeting of the Board of Forest Preserve Commissioners was held in February 1915. In 1916, we acquired our first piece of property – 500 acres in what is now known as the Deer Grove Forest Preserve.

The founders of our Forest Preserves were true visionaries. They predicted the explosive population growth and anticipated the wave of urban development that would sprawl far beyond the city limits of Chicago into the open prairie, forest, wetland and farm field. They dreamed of a region that preserved its natural character and sense of place, where city and suburb flowed together along vast expanses of open land following the natural mosaic of rivers, streams, prairies, marsh and woodland that traverse Cook County.

Today, the Forest Preserves account for 11% of our county – nearly 69,000 acres. That makes us the largest Forest Preserve system in the country. Each year, millions of people use these lands and facilities to enjoy or study nature, bicycle, hike, fish, cross- country ski, picnic, golf, canoe, or simply relax in a large preserve that leaves urban life behind. Facilities located in the preserves include golf courses and driving ranges, aquatic centers, boat rentals, equestrian stables and nature centers.

While the District has experienced many changes over the decades, three central tenets were established 100 years ago which continue to guide our work today:

First, **preservation** – We acquire, restore and manage land in order to preserve public open space and the habitats that wildlife and plants need to thrive.

Second, **education** – We provide environmental education programming for all ages, with a particular focus on offering information and experiences that will inspire the next generation to take responsibility for protecting the land, plants and wildlife of our region.

And finally, **recreation** – Not only are the Forest Preserves close to home, but they are also fun and affordable – offering accessible recreation opportunities to all residents of Cook County.

Among the treasures of the Forest Preserves of Cook County are the Brookfield Zoo and the Chicago Botanic Garden, two world-class institutions located on our land and supported by funding of the Forest Preserves.

The Forest Preserve District is a separate body and political subdivision of the State of Illinois. The Forest Preserves has independent taxing powers and its boundaries are the same as those of Cook County. It is governed by a President elected by voters across Cook County, and a Board of Commissioners elected by Cook County voters from seventeen (17) districts within the county. The President and Commissioners are elected for four-year terms. The President and Commissioners also serve on the Cook County Board in the same capacities.

The Forest Preserves of Cook County is administered by a General Superintendent and Department Heads from each of ten departments: Finance and Administration; Human Resources; Resource Management; Conservation and Experiential Programming; Permits, Concessions and Volunteer Resources; Landscape Maintenance; Fleet and Facilities Maintenance; Legal; Law Enforcement; and Planning and Development. (The Office of the General Superintendent serves as the eleventh Department and is headed by the General Superintendent.)

The Office of the General Superintendent contains the executive office including the General Superintendent, development, external affairs, and communications. This department also coordinates and administers the volunteer resources program.

Finance and Administration is responsible for all financial and administrative functions including budgeting appropriations and expenditures, accounting, billing and collection, payroll, information technology, Treasury, and purchasing.

Human Resources administers Cook County's Human Resource Ordinance and handles all personnel issues, including hiring, applications for benefits, processing of resignations and terminations and requests for family medical leave.

Resource Management oversees trails coordination, fisheries and wildlife management, resource ecology and land management.

Conservation and Experiential Programming operates six Nature Centers, three Aquatic Centers, runs the Youth Education Outreach Team and provides programs for citizens to take advantage of natural resources and recreational opportunities in the Forest Preserves.

Permits, Rentals and Concessions issues permits for public use of Forest Preserve properties such as picnics groves and pavilions, campsites, off-leash dog areas, equestrian activities, model air planes, soccer and baseball. It also licenses concessions, and monitors the private management of the District's golf courses and driving ranges.

Landscape Maintenance is responsible for the care and maintenance of picnic areas, waste removal services and mowing.

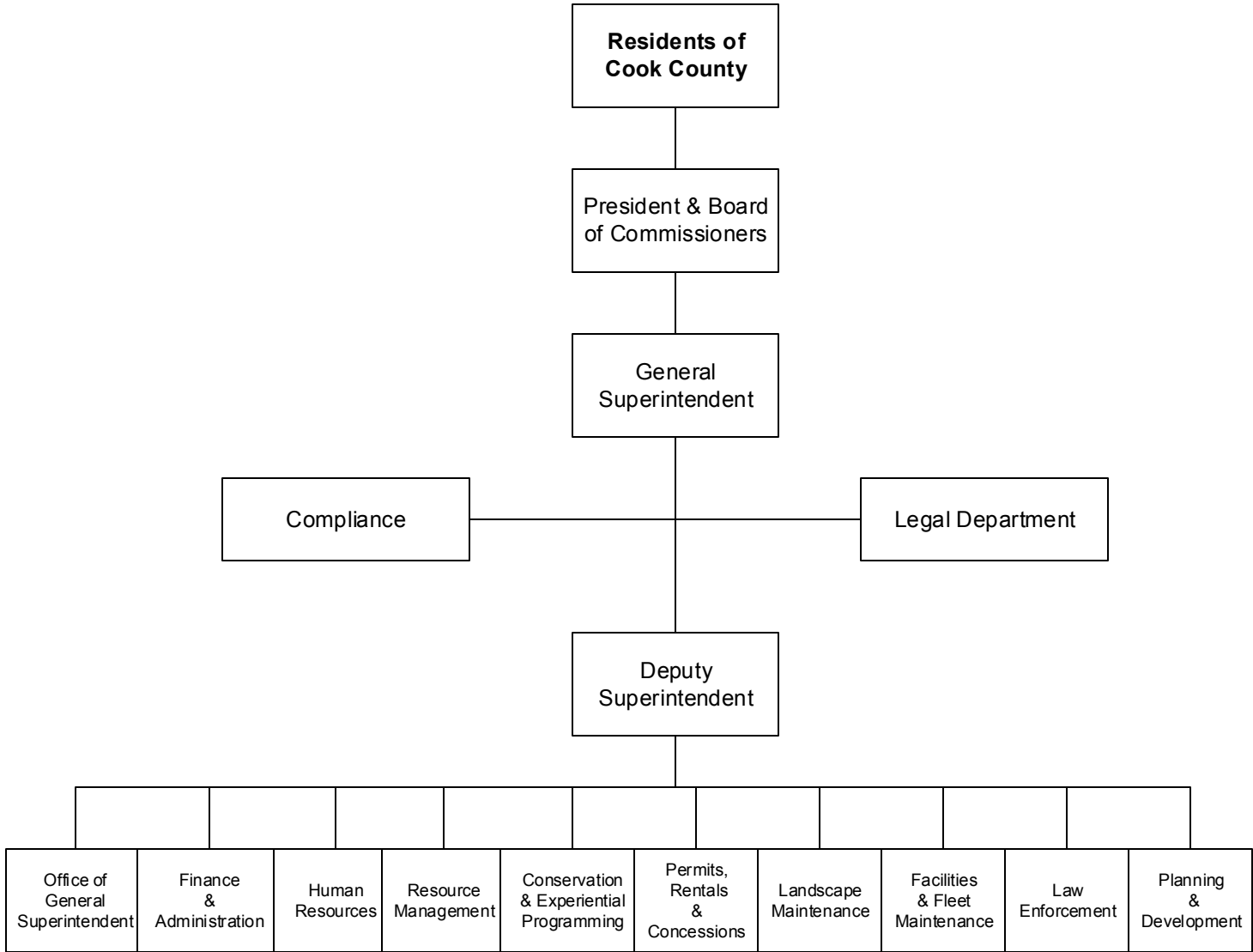
Facilities and Fleet Maintenance provides a variety of routine maintenance, repairs, renovations and services to ensure properly maintained facilities, fleet, equipment, and infrastructure, while utilizing the latest energy efficient technologies, improving productivity and responsiveness.

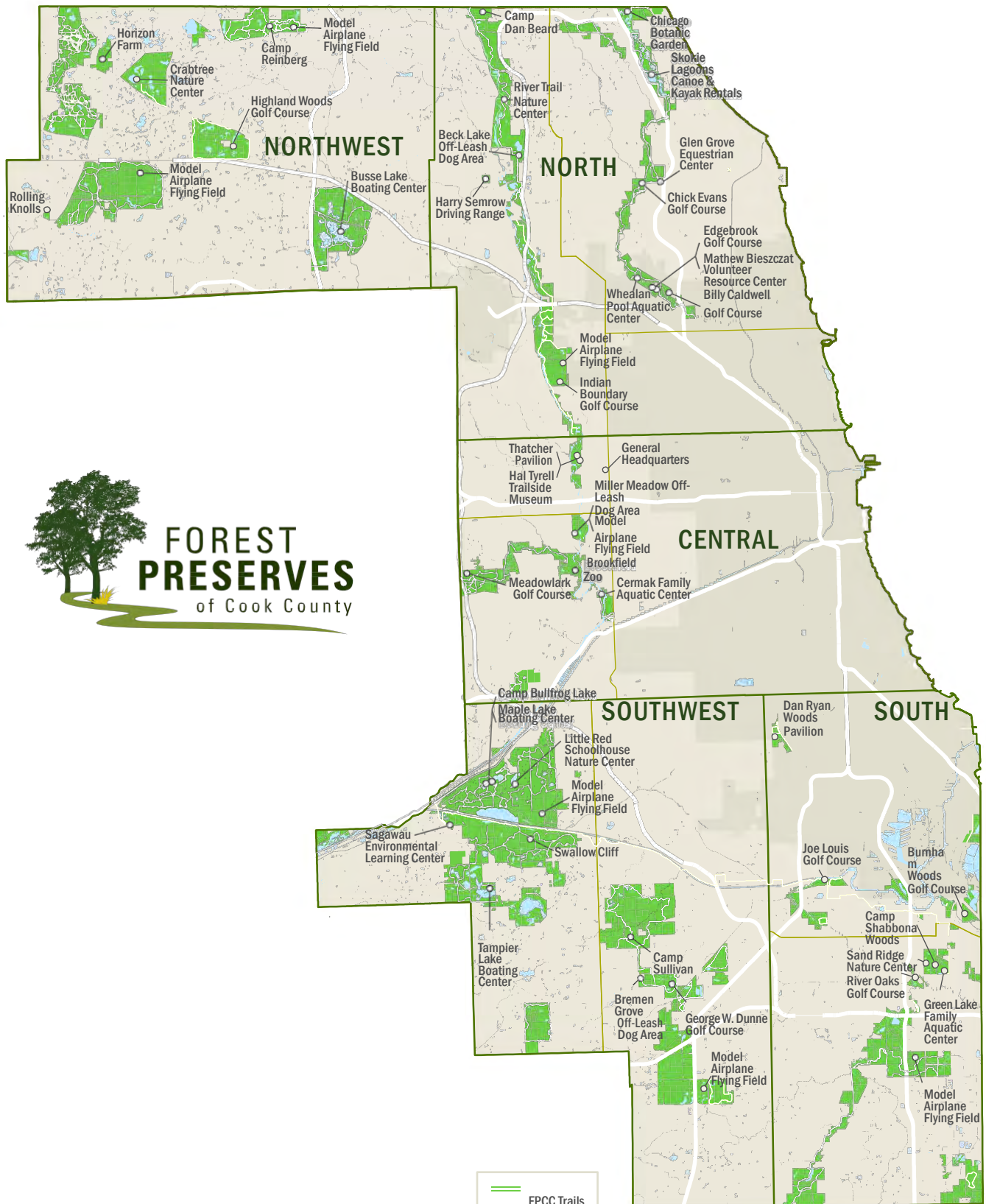
Legal provides legal services to the Forest Preserves, either through in-house legal staff or supervision of outside counsel. It provides legal advice; drafts ordinances; handles land acquisition legal matters; interprets legal statutes affecting the Preserves; and manages lawsuits. It handles employee matters which involve administrative entities such as the EEOC, the Labor Board and Civil Service Commission. It also responds to requests for information under the Illinois Freedom of Information Act, administers workers compensation claims and oversees the land acquisition program.

Law Enforcement patrols all Forest Preserve properties and enforces all state, county and District laws and ordinances to serve and protect patrons, property and natural lands of the Preserves.

Planning and Development plans, designs and implements capital improvements and restoration programs to Forest Preserve sites. It is comprised of the following sections: landscape architecture, engineering and construction, building architecture, real estate and licensing, and geographic information systems.

FOREST PRESERVE DISTRICT OF COOK COUNTY







## **EXECUTIVE SUMMARY**

The Forest Preserves of Cook County (FPCC) is a system of forest woodlands, wetlands, savanna and prairie spanning nearly 70,000 acres. One of our region's greatest natural treasures, the Forest Preserves contribute to the quality of life for all Cook County residents.

Under the leadership of President Toni Preckwinkle, the FPCC is entering its third year of implementing the Next Century Conservation Plan (NCCP) which lays out a set of bold and ambitious actions to make Cook County a national leader in urban conservation.

The 2017 budget advances key goals of the plan including:

- Restoring ecological health and protecting the diversity of plants and animals that depend on the Forest Preserves.
- Providing well-maintained buildings, trails and other facilities, and making them accessible to all county residents.
- Increasing outreach to underserved communities and expanding educational and recreational opportunities for all residents.
- Managing with excellence, transparency, and sound financial practice.

In recent years, the FPCC has built new and revitalized campgrounds, added an accessible entryway at the FPCC headquarters in River Forest, built a new visitors center at Dan Ryan Woods, improved the trails system, expanded programs and outreach, and invested in initiatives to bolster volunteerism. These efforts have attracted hundreds of thousands of visitors and volunteers and helped the residents of Cook County make lasting connections with nature. In 2017, the FPCC must build upon this momentum while simultaneously addressing financial challenges related to an increase in expenses and a decrease in revenue.

To address these challenges, the FPCC continues to explore ways to reduce costs and raise revenues. As described on the following pages, several initiatives already underway have been incorporated into the recommended 2017 budget.

For 2017, the FPCC is requesting total appropriation authority of \$192 million—an increase of \$2.5 million compared to 2016.

The budget proposal assumes no layoffs, but will require aggressive management of a strategic hiring plan to maximize resources throughout the fiscal year. The recommended budget avoids significant reduction of services and continues to fund world class institutions like Brookfield Zoo and the Chicago Botanic Garden through the tax levy at \$14.9 million and \$9.3 million respectively. The Corporate Fund, or operating budget, is balanced without raising homeowners' property tax rates, with minimal increases to fees and fines, and without a transfer from the Fund Balance or reserve fund to pay for operational expenses. The budget does include a transfer of \$3.9 million from reserve funds to the Capital Improvement Fund to allow the FPCC to continue its critical work to restore the preserves to ecological health.

### **Fiscal Challenges**

In 2017, the FPCC is faced with significant increases in salaries and wages and a sharp decrease in the amount it receives from the state Personal Property Replacement Tax (PPRT).

Cost of living adjustments included in collective bargaining agreements represent an increase of approximately \$1.3 million in 2017.

Due to a misallocation of disbursements by the State of Illinois, the FPCC and other government agencies must pay back portions of the PPRT tax received in prior years; furthermore, FPCC will receive reduced PPRT funding in future years. In 2017, this results in a \$1.3 million loss of revenue.

The FPCC will address the resulting shortfall by reducing non-personnel expenditures and expanding non-tax revenues such as license agreements and concessions. The remaining gap is filled by capturing increased revenue from the tax levy. While the percentage allocated to the Forest Preserves will remain the same on individual property tax bills, the revenue collected will grow due to increased home values, the capturing of new development and the natural growth due to the rate of inflation. Therefore, the FPCC projects to receive an additional \$1.4 million of property tax revenue compared to 2016. Overall, the FPCC is allocating 7% more, nearly \$900,000, towards higher debt payments and higher statutorily mandated pension payments versus a year ago.

### **Reducing Costs and Growing Non-Tax Revenue**

The FPCC is exploring a broad range of options to reduce costs and grow non-tax revenue in 2017 and beyond.

Cost reduction initiatives include right-sizing the FPCC fleet, reducing landlines, outsourcing operation of the aquatic centers, and reducing print advertising and promotions. In 2017, the primary cost reductions result from a reduction of more than 12% in non-personnel expenditures resulting in a savings of approximately \$1.2 million. This includes some reductions in training, equipment, buses and professional services. Reductions are designed to minimize the impact to FPCC programs and services.

Revenue generating initiatives include expanding philanthropy and corporate sponsorships and expanding concessions. While none of these options will generate the levels of savings or new revenue needed to successfully implement NCCP, they can help close the budget gap for 2017. For example, the FPCC has expanded concession operations and fee-based programs to generate more revenue, including a new treetop adventure course and zip lines at Bemis Woods in Westchester and a food and beverage concession space at the Swallow Cliff climbing stairs in Palos. Overall, non-tax revenues are expected to grow by approximately \$270,000 in 2017.

### **Restoring Ecological Health and Protecting the Diversity of Plants and Animals**

The Next Century Conservation Plan calls for 30,000 acres to be restored to ecological health over the next 25 years. Currently, the Forest Preserves has 54,000-acres that are in a natural state; of these, approximately 7,000 acres are considered to be in healthy condition. The 2017 budget recommendation allows the FPCC to continue important restoration projects already underway; it does not, however, accommodate the scaling up required to meet the ambitious goals of the Next Century Conservation Plan. In addition, budget constraints will result in some reductions in training and supplies and postponement of the planned nursery operations. Nonetheless, the transfer of \$3.9 million from fund reserves for ecological restoration is the largest single line-item in the budget for the fourth consecutive year. The size of this investment reflects the Forest Preserves unwavering commitment to focus the majority of its attention towards the preservation of natural habitats and the plant and animal species found within these natural areas, some of which can only be found in Cook County.

### **Maintaining Facilities and Making Them Accessible**

In 2016, the FPCC was able to complete a number of capital improvement projects including a three-mile extension of the North Branch Trail, a new welcome center and disc golf course at Rolling Knolls, an activity barn at Camp Sullivan, and a second set of fitness stairs at Swallow Cliff.

With 2012 bond funds now depleted, funding for future capital improvements is a major challenge. In 2017, limited capital funds will focus on keeping facilities safe and functioning and, to a more limited extent, making the Forest Preserves more accessible and welcoming to new visitors through enhanced way finding signs, interpretive signs, extension of the Cal-Sag Trail, outdoor classrooms and interpretive elements at Deer Grove and Orland Grassland, and a nature play area at Dan Ryan.

### **Increasing Outreach and Expanding Recreational and Educational Opportunities for All Residents**

More than 80% of Cook County residents live within five miles of the Forest Preserves, yet many have no idea of the amenities, programs and recreational opportunities available there. To attract a broad and diverse audience to the Forest Preserves, the FPCC is expanding promotional and marketing efforts and becoming more interactive with local municipalities and social media engagement. In addition, the FPCC is building partnerships with community leaders and giving them the tools they need to connect people throughout their organizations to the Forest Preserves.

In 2017, the FPCC will expand partnerships to assist with community engagement and programming and develop strategies to increase utilization of the new campgrounds during off-peak (mid-week) hours. The FPCC will continue collaborations with the Chicago Zoological Society and Chicago Botanic Garden to reach new audiences. Budget constraints will result in some reductions to print promotions, transportation, camping supplies, professional development and training.

### **Managing with Excellence, Transparency and Sound Financial Practice**

In 2015, the FPCC and forty partner organizations began implementing the ambitious Next Century Conservation Plan. The FPCC aligned its performance metrics with the long-term goals of the plan, improved service and reduced costs through operational efficiencies. In 2016, the Civic Consulting Alliance conducted a rigorous analysis to refine cost estimates for key cost drivers, and to assess a range of proposed initiatives designed to increase revenues or decrease costs. For the first time in its history, the FPCC launched a systemic review of the cost to deliver programs and services and began developing guidelines for program subsidies and cost recovery goals. The FPCC is also working closely with the Chicago Zoological Society, the Chicago Botanic Garden, and other partners to leverage expertise and resources and to build a broad community of support for wildlife, plants and natural areas.

These efforts—guided by thoughtful partners, conservation advocates, volunteers, and the deeply committed leaders of the FPCC Conservation & Policy Council—have yielded important progress.

The FPCC has advanced sound management practices and improved accountability and transparency. New partnerships are being developed and existing partnerships strengthened. More people are visiting and volunteering in the preserves, and non-tax revenue has increased.

Despite this progress, the FPCC faces tough fiscal realities. The 2017 budget recommendation is designed to present a responsible balance between the ambitious NCCP goals and current and future budget constraints—including the need to resolve an on-going pension deficit. The pressures of addressing the pension deficit will constrain the availability of future resources to support restoration, acquisition, and capital improvements. Without additional resources, the Forest Preserves may not be able to scale up efforts to meet the ambitious goals of the Next Century Conservation Plan and may face restructuring and reductions in service in 2018. The FPCC will continue to explore models to increase, leverage, and/or re-direct resources to advance NCCP goals and fulfill its mission to protect and restore the Forest Preserves for the benefit of all Cook County residents.

**FOREST PRESERVE DISTRICT OF COOK COUNTY, ILLINOIS ANNUAL  
APPROPRIATION ORDINANCE  
FOR FISCAL YEAR BEGINNING JANUARY 1, 2017**

**BE IT ORDAINED** by the Board of Commissioners of the Forest Preserve District of Cook County:

That this Ordinance be and the same is hereby termed the "Annual Appropriation Ordinance" of the Forest Preserve District of Cook County (the "District") for the fiscal year beginning on the first day of January, A.D. 2017.

That the amounts herein set forth be and the same are hereby appropriated for the several objects and purposes specified herein for the fiscal year beginning on the first day of January, A.D. 2017.

That, for the purpose of administrative detail and accounting control, the appropriations herein specified are made in accordance with the standard classification of accounts as adopted by the Board of Commissioners of the District. The Chief Financial Officer and the heads of departments of the District shall administer the amounts appropriated in this Annual Appropriation Ordinance by accounts and by code numbers conforming to such standard classifications within the discretion of the Chief Financial Officer, if necessary.

That the salaries or rates of compensation of all officers and employees of the District as hereinafter named, when not otherwise provided by law, shall be in accordance with the salaries and rates of compensation of the officers and places of employment as fixed in the Resolutions adopted by the Board of Commissioners of the District prior to the adoption of the Annual Appropriation Ordinance and shall not be changed during the year for which the Appropriation is made, except that the Board of Commissioners may direct the officers of the District by Resolution to expend all or any portion of the appropriation herein contained entitled "Personnel Services Adjustments" according to prearranged plans of classification and/or salary adjustments, and except further that the Board of Commissioners may direct the officers of the District to expend all or any portion of the Appropriation herein contained reserved for wage adjustment for per diem or monthly employees to conform to prevailing rates.

That, whenever appropriations for salaries or wages of any office or place of employment are supported by detailed schedule, all expenditures against such appropriations shall be made in accordance with such schedule subject to modification by direction or approval of said position and classification plan by the Board of Commissioners of the District.

That, no payroll item shall be approved by the Comptroller or paid by the Treasurer for a sum exceeding the amount in said schedule, or modified schedule, except that the Board of Commissioners may direct the proper officials of the District to expend all or any part of the appropriation herein contained for scheduled salary adjustments in wages of employees, when approved by the Board of Commissioners of the District.

That the amounts appropriated under classification other than salaries and wages to any department of the District shall be fixed under the following conditions:

- (a) Insofar as practicable, all contract and open market orders for purchases to be charged against such appropriation shall be based upon specifications for various classes of supplies, materials, parts or equipment already provided or hereinafter to be provided by the Board of Commissioners of the District.
- (b) All open market orders issued by any department for supplies, materials, parts or equipment, for which specifications shall have been prescribed, shall contain a description of the goods ordered conforming to such standard specifications.

- (c) The Purchasing Agent shall, in auditing claims for goods delivered on open market order, determine through inspection or otherwise, whether the goods to be delivered conform to such standard specifications.
- (d) Before entering into contracts for goods or services for one hundred-fifty thousand dollars (\$150,000.00) or more, the proposed contract and specifications shall be submitted to the Board of Commissioners of the District for approval.

That the heads of departments are hereby prohibited from incurring any liabilities against any account in excess of the amount herein authorized for such account, except as otherwise approved by the Board of Commissioners of the District.

That for fiscal year 2017, estimates of assets, revenues and fees available for appropriation, and amounts appropriated, specifying purposes therefore are as detailed on **Attachment A**.

That the budgeted Fund Balance level for the corporate fund is in accordance with the Board- adopted Fund Balance policy. (See **Attachment B**)

That the Chief Financial Officer and the Comptroller are authorized to correct any factual errors in the Annual Appropriation Ordinance and to implement the adopted Amendments with any required internal modification.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect and be in full force and effect from and after its passage, approval and publication according to the terms of law.

**APPROVED:**

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Toni Preckwinkle, President  
Board of Commissioners of  
the Forest Preserve District  
of Cook County, Illinois

LUIS ARROYO, JR.  
RICHARD BOYKIN  
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JEFFREY R.

## ATTACHMENT A

### FOREST PRESERVE DISTRICT OF COOK COUNTY, ILLINOIS SUMMARY OF APPROPRIATION SOURCES, AND TAX LEVY FOR FISCAL YEAR BEGINNING JANUARY 1, 2017

#### Breakdown of Proposed Budget By Funding Source

| <b>Fund</b>                      | <b>Tax<br/>Levy</b> | <b>TIF<br/>Surplus</b> | <b>Uncollectible<br/>&amp; Refunds</b> | <b>PPRT<br/>Tax</b> | <b>Non-Tax<br/>Revenue</b> | <b>Fund<br/>Balance</b> | <b>Budget<br/>Total</b> |
|----------------------------------|---------------------|------------------------|--|---------------------|----------------------------|-------------------------|-------------------------|
| Corporate                        | \$49,812,175        | \$500,000              | (\$1,494,365)                          | \$2,104,080         | \$6,623,500                | 3,910,000               | 61,455,389              |
| Self Insurance                   | 0                   | 0                      | 0                                      | 0                   | 0                          | 7,000,000               | 7,000,000               |
| Construction & Development       | 3,750,000           | 0                      | (84,375)                               | 0                   | 0                          | 0                       | 3,665,625               |
| Bond & Interest                  | 11,850,948          | 0                      | 0                                      | 3,997,250           | 0                          | 0                       | 15,848,198              |
| Bond & Interest Escrow Abatement | (1,500,000)         | 0                      | 0                                      | 0                   | 0                          | 0                       | (1,500,000)             |
| Employee Annuity & Benefit       | 3,242,300           | 0                      | 0                                      | 360,660             | 0                          | 0                       | 3,602,960               |
| Zoological                       | 14,884,927          | 0                      | (546,548)                              | 510,168             | 55,193,219                 | 0                       | 70,041,766              |
| Botanic Garden                   | 9,348,070           | 0                      | (280,442)                              | 242,249             | 26,947,442                 | 0                       | 36,257,319              |
| <b>TOTAL</b>                     | <b>\$91,388,420</b> | <b>\$500,000</b>       | <b>(\$2,405,730)</b>                   | <b>\$7,214,406</b>  | <b>\$88,764,161</b>        | <b>\$10,910,000</b>     | <b>\$196,371,257</b>    |



## **ATTACHMENT B**

### **CORPORATE FUND BALANCE POLICY FOREST PRESERVE DISTRICT OF COOK COUNTY**

#### **INTRODUCTION**

The District's Corporate Fund is used to fund and account for the general operations of the District, and is funded primarily by tax receipts and certain other non-tax revenues. In governmental accounting, the balance sheet shows the current financial resources and liabilities of the fund. Accordingly, the balance sheet of the District's Corporate Fund shows the current financial resources of the District together with its current liabilities. The difference between the current financial resources available in the Corporate Fund and its liabilities is the Fund Balance. The Fund Balance is generally divided into Reserved and Unreserved. This policy establishes a guideline for the Corporate unreserved fund balance, and how the guideline is implemented.

#### **UNRESERVED FUND BALANCE LEVEL**

The District will endeavor to have a sufficient unreserved fund balance for the Corporate Fund to mitigate the risk stemming from 1) revenue fluctuations, 2) unexpected emergency expenditures, and 3) temporary periods of negative cash flow. To this end, a minimum fund balance shall be budgeted annually that is the total of the following percentages:<sup>1</sup>

1. Revenue Fluctuations: 5.5 percent of Corporate Fund Gross Revenues
2. Unexpected Expenditures: 1 percent of Corporate Fund Expenditures
3. Insufficient Operating Cash: 8 percent of Corporate Fund Expenditures

#### **IMPLEMENTATION OF THE FUND BALANCE POLICY**

The District's Chief Financial Officer (CFO) is responsible for implementing this policy and the District's designated Auditor must certify the necessary calculations. In any given year, the President may request that the Board waive this policy as operations demand. However, it is the intention of the President and the Board that this policy is adhered to in normal years. If, in any given year, the fund balance declines below the level specified by this policy, budgeted increases in the Fund Balance should be made over a maximum three-year period to bring the fund balance in accordance with the policy.

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<sup>1</sup> These percentages assume an allowance for uncollectible receivables based on a moving 5-year average of uncollected receivables and a minimum employee turnover of 5 percent. Use of the Working Cash fund is also assumed.

| FULL-TIME EMPLOYEES<br>CORPORATE                | 2016 APPROPRIATION |                     | 2017 APPROPRIATION |                     |
|---|--------------------|---------------------|--------------------|---------------------|
|   | TOTAL<br>FTEs      | TOTAL<br>SALARIES   | TOTAL<br>FTEs      | TOTAL<br>SALARIES   |
| 10 - OFFICE OF THE GENERAL<br>SUPERINTENDENT    | 25                 | 1,890,648           | 25                 | 2,024,132           |
| 20 - FINANCE & ADMINISTRATION                   | 20                 | 1,671,261           | 20                 | 1,786,249           |
| 22 - HUMAN RESOURCES                            | 7                  | 505,015             | 7                  | 549,536             |
| 31 - RESOURCE MANAGEMENT                        | 60                 | 3,420,193           | 60                 | 3,675,537           |
| 35 - CONSERVATION &<br>EXPERIENTIAL PROGRAMMING | 50                 | 2,860,093           | 50                 | 3,034,830           |
| 40 - PERMITS, RENTALS &<br>CONCESSIONS          | 11                 | 675,619             | 11                 | 742,183             |
| 52 - LANDSCAPE MAINTENANCE                      | 146                | 7,003,213           | 145                | 7,396,259           |
| 53 & 54 - FACILITIES & FLEET<br>MAINTENANCE     | 59                 | 3,789,025           | 60                 | 4,065,076           |
| 60 - LEGAL DEPARTMENT                           | 11                 | 970,946             | 11                 | 1,037,040           |
| 70 - LAW ENFORCEMENT                            | 127                | 7,398,579           | 126                | 7,794,005           |
| 80 - PLANNING & DEVELOPMENT                     | 19                 | 1,458,974           | 19                 | 1,579,564           |
| <b>FULL-TIME EMPLOYEE TOTAL</b>                 | <b>535</b>         | <b>\$31,643,566</b> | <b>534</b>         | <b>\$33,684,411</b> |
| <b>PART-TIME/SEASONAL EMPLOYEE</b>              |                    |                     |                    |                     |
| 10 - OFFICE OF THE GENERAL<br>SUPERINTENDENT    | 2.5                | 104,000             | 2.5                | 104,000             |
| 20 - FINANCE & ADMINISTRATION                   | 1.0                | 41,600              | 1.5                | 60,320              |
| 22 - HUMAN RESOURCES                            | 7.8                | 179,924             | 2.2                | 45,200              |
| 31 - RESOURCE MANAGEMENT                        | 4.1                | 99,216              | 4.4                | 136,806             |
| 35 - CONSERVATION &<br>EXPERIENTIAL PROGRAMMING | 64.2               | 1,757,962           | 42.6               | 1,230,649           |
| 40 - PERMITS, RENTALS &<br>CONCESSIONS          | 12.0               | 365,664             | 13.0               | 403,919             |
| 52 - LANDSCAPE MAINTENANCE                      | 42.8               | 1,477,736           | 42.8               | 1,570,527           |
| 53 & 54 - FACILITIES & FLEET<br>MAINTENANCE     | 3.5                | 148,408             | 3.0                | 150,904             |
| 80 - PLANNING & DEVELOPMENT                     | 1.2                | 51,168              | 1.5                | 64,904              |
| <b>PART-TIME/SEASONAL TOTAL</b>                 | <b>139</b>         | <b>\$4,225,678</b>  | <b>113</b>         | <b>\$3,767,230</b>  |
| <b>CORPORATE TOTAL</b>                          | <b>674.1</b>       | <b>\$35,869,244</b> | <b>647.3</b>       | <b>\$37,451,641</b> |

**FOREST PRESERVE DISTRICT OF COOK COUNTY, ILLINOIS  
COMPARISON OF ESTIMATED CORPORATE FUND REVENUE AND  
AVAILABLE SOURCES FOR FISCAL YEAR BEGINNING JANUARY 1, 2017**

| <b><u>Tax Revenue</u></b>                                  | <b><u>FY 2016</u></b>   | <b><u>FY 2017</u></b>   | <b><u>% CHANGE</u></b> |
|--|-------------------------|-------------------------|------------------------|
| Property Tax Levy  | \$49,081,783            | \$49,812,175            | 1%                     |
| Allowance for Uncollectible Deferred Taxes and Refunds     | (1,472,453)             | (1,494,365)             | 1%                     |
| TIF Surplus  | 400,000                 | 500,000                 | 25%                    |
| Personal Property Replacement Tax (PPRT)                   | 3,090,350               | 2,104,080               | -32%                   |
| <b>Total Tax Revenue</b>                                   | <b>\$51,099,680</b>     | <b>\$50,921,889</b>     | <b>0%</b>              |
| <br><b><u>Non-Tax Revenues</u></b>                         |                         |                         |                        |
| Permit / Special Use Fees                                  | \$1,150,000             | \$1,250,000             | 9%                     |
| Equestrian Licenses  | 52,000                  | 52,000                  | 0%                     |
| Winter Sports  | 32,500                  | 27,000                  | -17%                   |
| Aquatic Centers  | 450,000                 | 600,000                 | 33%                    |
| Campgrounds  | 425,000                 | 425,000                 | 0%                     |
| Golf Courses   | 760,000                 | 700,000                 | -8%                    |
| Concessions  | 350,000                 | 390,000                 | 11%                    |
| Fines  | 331,800                 | 385,000                 | 16%                    |
| License Agreements   | 1,900,000               | 2,204,000               | 16%                    |
| YELAR - Youth Education, Land Acquisition Restoration Fees | 293,000                 | 240,000                 | -18%                   |
| Investment Earnings  | 50,000                  | 50,000                  | 0%                     |
| Intergovernmental Sources                                  | 200,500                 | 200,500                 | 0%                     |
| Miscellaneous Income                                       | 100,000                 | 100,000                 | 0%                     |
| <b>Total Non-Tax Revenue</b>                               | <b>\$6,094,800</b>      | <b>\$6,623,500</b>      | <b>9%</b>              |
| <br><i>Total Tax and Non-Tax Revenues</i>                  | <br><i>\$57,451,980</i> | <br><i>\$57,545,389</i> |                        |
| <br><b><u>Other Financing Sources</u></b>                  |                         |                         |                        |
| Fund Balance Contribution                                  | \$8,200,000             | \$3,910,000             | -52%                   |
| <br><b>Total All Revenues</b>                              | <br><b>\$65,651,980</b> | <br><b>\$61,455,389</b> | <br><b>-6%</b>         |

**FOREST PRESERVE DISTRICT OF COOK COUNTY, ILLINOIS  
CORPORATE FUND BUDGETED EXPENDITURES AND OTHER USES  
FOR FISCAL YEAR BEGINNING JANUARY 1, 2017**

| <b>CATEGORY / DEPARTMENT</b>                            | <b>PERSONNEL<br/>SERVICES*</b> | <b>PROGRAM<br/>EXPENSES**</b> | <b>TOTAL</b>        |
|---|--------------------------------|-------------------------------|---------------------|
| Office of the General Superintendent                    | \$2,278,057                    | \$317,480                     | \$2,595,537         |
| Finance & Administration                                | 2,001,035                      | 112,600                       | 2,113,635           |
| Human Resources   | 680,985                        | 97,500                        | 778,485             |
| Resource Management                                     | 4,375,986                      | 335,840                       | 4,711,826           |
| Conservation & Experiential Programming                 | 4,639,024                      | 637,500                       | 5,276,524           |
| Permits, Rentals & Concessions                          | 1,241,080                      | 158,180                       | 1,399,260           |
| Landscape Maintenance                                   | 10,467,872                     | 547,500                       | 11,015,372          |
| Facilities & Fleet Maintenance                          | 4,827,768                      | 4,544,508                     | 9,372,276           |
| Legal   | 1,175,973                      | 83,000                        | 1,258,973           |
| Law Enforcement   | 9,202,045                      | 321,500                       | 9,523,545           |
| Planning & Development                                  | 1,853,171                      | 108,800                       | 1,961,971           |
| District Wide Programs                                  | 1,072,258                      | 6,465,728                     | 7,537,986           |
| Operating Transfer to Capital for Landscape Restoration | 0                              | 3,910,000                     | 3,910,000           |
| <b>Total</b>  | <b>\$43,815,254</b>            | <b>\$17,640,136</b>           | <b>\$61,455,389</b> |

\* Includes Salary, Health Insurance, Life Insurance, Dental Plan, Vision Plan and Vacancy/Turnover Adjustment

\*\* Includes Employee Transportation and Travel, Professional Contractual Services, Material & Supplies, Utilities, Equipment and Fixtures, Building and Construction and Other Expenses

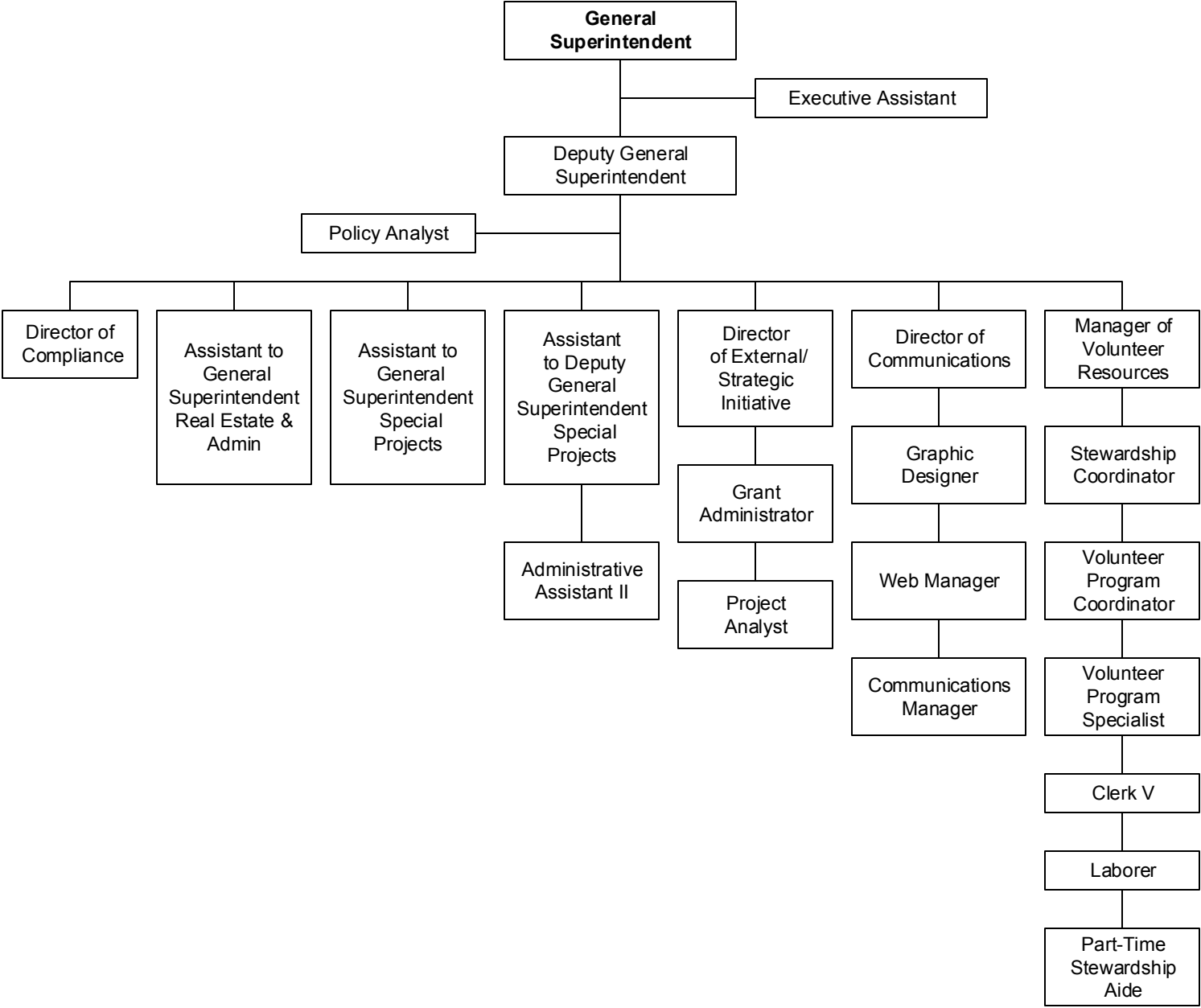


# OFFICE OF THE GENERAL SUPERINTENDENT

## MISSION:

To ensure that the overall mission of the Forest Preserve  
District is advanced through the plans, programs and  
activities of all departments.

OFFICE OF GENERAL SUPERINTENDENT





## **OFFICE OF THE GENERAL SUPERINTENDENT**

The Office of the General Superintendent (OGS) is responsible for ensuring that all FPCC departments align with the goals of the Next Century Conservation Plan (NCCP). OGS provides support to the Conservation & Policy Council and the four NCCP Committees: Nature, People, Economics and Leadership. OGS cultivates new and strengthens existing partnerships with government agencies, non-profit advocates, and a wide-range of institutions that support biodiversity conservation, environmental education and outdoor recreation.

The Office of the General Superintendent is comprised of the following functional areas: Executive Office, Communications, Compliance and Volunteer Resources.

The Executive Office oversees the entire FPCC staff and guides efforts to implement the NCCP, an ambitious 25-year plan to protect and restore nature and engage people for the benefit of all Cook County residents. The Executive Office provides strategic support to the Office of the President and FPCC Board of Commissioners, and provides direction on all plans, operations, programs and promotions of the FPCC. Furthermore, the Executive Office directs institutional strategic planning, assessment, effectiveness and research functions, plans and implements external and strategic initiatives, and develops and approves policies, procedures, guidelines and public statements. The Executive Office also secures grant funding, leverages partner support and develops intergovernmental agreements in support of the FPCC's mission, vision and goals. It also serves as a partner to the Forest Preserve Foundation in efforts to raise additional resources to support FPCC programs.

Communications proactively generates media coverage of FPCC activities, initiatives and events by disseminating news to electronic, print and broadcast media. Communications serves as the official spokesperson to the media whenever necessary. Finally, Communications oversees all communication initiatives including the development of all information provided to the public such as promotional materials for marketing purposes, on-site signage, electronic newsletter, organization website and social media efforts.

Compliance ensures that the FPCC is in full compliance with legal requirements and FPCC policies and procedures. Compliance also provides annual training concerning the Employment Plan and Supplement Policies Manual, and serves as liaison to and jointly reports to the Office of the Independent Inspector General. Finally, Compliance ensures that no political considerations are factored into employment actions for non-exempt employees.

Volunteer Resources provides meaningful volunteer opportunities for individuals and groups that enhance the health, safety and beauty of the FPCC. This function conducts various programs from ecological stewardship to High School Service Learning, and collaborates with other local and national volunteer organizations such as AmeriCorps. These volunteer programs support restoration and maintenance of various trails, streams, lakeshores and natural areas, and staffing at public events. Finally, Volunteer Resources connects new users to the Forest Preserves.

The ambitious goals of the NCCP will require major changes to operations. Successful programs and practices must be replicated and scaled up. The FPCC must also expand communications and marketing efforts to build a community of support to ensure successful implementation of the plan. OGS must do all of this while maintaining or completing current initiatives. Although the proposed budget does not include new resources to scale up restoration, land acquisition, or programs, OGS will continue to focus on the

important systems and cultural changes needed to position the plan for success. Significant progress has already been made to establish guidelines for cost recovery of programs and services, to explore initiatives for reducing costs or raising revenues, and to align the budget and performance metrics with the goals of the plan.

The 2017 budget for the Office of the General Superintendent includes a 12% reduction in non-personnel costs. Major cuts are reflected in our buses and learning accounts, publications, other professional services, dues and subscriptions and advertising and promotion accounts.

To absorb this funding reduction, the Office of the General Superintendent, in terms of hiring for professional consultants to assist with economic studies, program evaluation, and other technical work related to NCCP implementation, will seek assistance from local universities, perform work in-house, and/or seek pro bono assistance from other partners. This will tentatively reduce the cost associated with such hiring but might not accord the professionalism that is needed in this avenue.

In terms of advertisement and promotion, radio, billboards and other promotions will be modestly reduced to accommodate the reduction. This will be a challenge in 2017, as it will drastically reduce awareness of the Forest Preserves and what it has to offer to the general public.

FPCC will continue to provide buses for volunteer workdays, which support on-going restoration efforts, but will no longer pay for buses for volunteer workdays limited to litter pick up. This might be a challenge for our existing partners and our new partners. They may decide in 2017 not to participate in the volunteer programs, and the burden of all the work done by the volunteers will shift back on FPCC staff.

Funding for professional training, office supplies, uniforms, and other support services and functions will be modestly reduced. This will not have any significant impact on the operations of the department, but employees in 2017 might not be able to stay abreast with professional/technical advancement as compared with their counterparts in other organizations.

## **2016 ACCOMPLISHMENTS**

- Worked with Conservation & Policy Council, NCCP implementation committees, and the Civic Consulting Alliance to further refine the cost to implement the NCCP and to align the FPCC budget and performance metrics with NCCP priorities.
- Redesigned the [nextcenturyconservationplan.org](http://nextcenturyconservationplan.org) website and launched [FORESTforward](#), a quarterly newsletter reporting on the progress of efforts to implement the NCCP.
- Explored a wide range of initiatives to reduce costs or raise revenues, including corporate sponsorships, expanded philanthropic support, fleet efficiency, expanded concessions, etc.
- Participated in many national and local conferences, sharing expertise both in caring for and connecting diverse populations to nature. The FPCC and its staff and partners were also recognized with several awards including longtime volunteer, Dick Riner, who received the Outstanding Volunteer award from the National Association of County Park and Recreation Officials organization; Trailside Nature Center Director, Sue Dombro, who received the Non Formal Environmental Educator of the Year from the Environmental Education Association of Illinois; and the Cal-Sag Trail project, which received the Green Ribbon Award as part of the annual Friends of the Chicago River - Chicago River Blue Awards program.
- In 2016, the Office of the General Superintendent hosted four regional roundtables to seek input from stewards, and to assess the ecological stewardship program. We also coordinated programs for Litter Obliterators, Adopt-A-Site, Trail Watch, Trail Maintenance, Water Trail Keepers, Nature

Center events, and Off-Leash Dog Areas, which draw volunteer individuals, community groups, school groups and corporations.

- Promoted and marketed various initiatives and events including:
  - The first full season of the Forest Preserves of Cook County Camping Program which include five new and revitalized campgrounds.
  - The first-ever Treetop Adventure & Zip line Course in the region.
  - "Bird the Preserves," an initiative to promote birding to new audiences in conjunction with nearly 20 partner organizations and with support of a grant provided by the U.S. Fish and Wildlife Service through Chicago Wilderness.
  - "Chicago's True Nature: The Forest Preserves of Cook County," a one-hour documentary created by WYCC-TV.
  - "Healthy Hotspots," an initiative in partnership with the Cook County Department of Public Healthy to showcase the FPCC as a place for active and healthy living.
- Developed online mapping tool in partnership with Smart Chicago.
- Debuted promotional radio and billboard campaign to increase general awareness of the FPCC.
- Promoted all the benefits nature has on human health and well-being through the Wellness in the Woods initiative. A multilingual Wellness in the Woods brochure was published and distributed to health care agencies that included facts about the benefits of spending time in nature and recommending healthy outdoor activities in the FPCC.
- Through the Nature Conservancy, OGS also created a new volunteer email newsletter, "Volunteer Ecosystems," to continue to engage current volunteers and recruit and retain new volunteers. The volunteer community was surveyed to determine the structure and content of the newsletter. A team of volunteers helped to guide the content and solicit stories. Information in the new newsletter includes training opportunities, FPCC highlights, and what other volunteer groups are doing.
- The Centennial Volunteer initiative, a joint effort of the Forest Preserves of Cook County, Friends of the Chicago River, The Field Museum and Chicago Ornithological Society, is actively engaging new volunteers. Volunteers are trained by experts in restoration and resource management, and are involved in regular volunteer days on the weekends throughout the year. The preserves they cover include locations along the North Branch Trail system and in the Calumet region.
- Local archaeologists and historians will present information about Chicago's prehistory, early history, and contemporary Native American communities at a Cultural History Forum in November at The Field Museum. Artifacts recovered from the Forest Preserves will be on display.

## **2017 GOALS**

NCCP implementation remains a major goal for OGS and all FPCC departments. OGS will continue to work with partners to leverage FPCC resources already being invested. In addition, OGS will work with the Conservation & Policy Council to identify sustainable funding strategies to implement this long-range plan.

- Providing volunteer orientation and training in an online format
- Formalizing a posting board of open volunteer leadership positions on the Online Volunteer System.
- Creating training modules for FPCC staff on "How to Work with Volunteers."
- Creating a new program for volunteer educators, establishing several positions of varying expertise to attract a wide range of docents and guides.
- Market research and internal group sessions are underway to gain better clarity on public attitudes and understanding of the FPCC, its programing and general mission, and to develop updated

messaging and a tagline. The messages and tagline will be used online, in social media, marketing materials and paid advertising.

- A newly designed and mobile friendly version of fpdcc.com will be launched.
- OGS will continue to explore and pilot various cost reduction and/or revenue generating initiatives including advertising in the seasonal brochure and an online gift shop.
- Begin planning for outreach/marketing themes to attract more visitors through various Forest Preserves amenities, such as trails. The initiative would be modeled off of the “Bird the Preserves” which attracted new birders, expanded partnerships with other non-profits and government agencies while also providing data driven metrics to measure success.

# 01 - CORPORATE FUND

## 10 - OFFICE OF THE GENERAL SUPERINTENDENT

| TITLE                                       | GR  | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|-----|--------------------|--------------------|--------------------|--------------------|
|   |     | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| General Superintendent                      | 24  | 1                  | \$168,501          | 1                  | \$179,453          |
| Deputy General Superintendent               | 24  | 1                  | 155,172            | 1                  | 161,379            |
| Director of Compliance                      | 24  | 1                  | 99,707             | 1                  | 103,695            |
| Asst. to the GS Real Estate & Admin         | 23  | 1                  | 105,000            | 1                  | 111,826            |
| Asst. to the GS For Special Projects        | 23  | 1                  | 100,235            | 1                  | 106,908            |
| Asst. to the Deputy GS for Special Projects | 23  | 1                  | 99,243             | 1                  | 105,849            |
| Dir. of External & Strategic Initiatives    | 23  | 1                  | 100,705            | 1                  | 107,409            |
| Director of Communications                  | 23  | 1                  | 94,702             | 1                  | 98,490             |
| Grant Administrator                         | 22  | 1                  | 94,702             | 1                  | 101,007            |
| Executive Assistant                         | 20  | 1                  | 82,782             | 1                  | 88,292             |
| Manager of Volunteer Resources              | 20  | 1                  | 82,782             | 1                  | 88,292             |
| Graphic Designer                            | 19  | 1                  | 59,342             | 1                  | 63,292             |
| Web Manager                                 | 19  | 1                  | 62,259             | 1                  | 69,464             |
| Communications Manager                      | 19  | 1                  | 59,342             | 1                  | 63,292             |
| Stewardship Program Coordinator             | 19  | 1                  | 62,259             | 1                  | 66,402             |
| Policy Analyst                              | 18  | 1                  | 59,342             | 1                  | 66,402             |
| Project Analyst                             | 18  | 0                  | 0                  | 1                  | 60,428             |
| Volunteer Program Coordinator               | 17  | 2                  | 111,432            | 2                  | 118,851            |
| Project Assistant                           | 16  | 1                  | 51,617             | 0                  | 0                  |
| Volunteer Program Specialist                | 15  | 2                  | 87,601             | 2                  | 95,601             |
| Administrative Assistant II                 | 14  | 1                  | 44,772             | 1                  | 50,136             |
| Clerk V                                     | 11  | 2                  | 65,874             | 2                  | 73,649             |
| Laborer                                     | 700 | 1                  | 40,851             | 1                  | 44,015             |
| <b>Full Time Personnel Total</b>            |     | <b>25</b>          | <b>\$1,888,223</b> | <b>25</b>          | <b>\$2,024,132</b> |
| Stewardship Aide                            |     | 2.0                | 83,200             | 2.5                | 104,000            |
| Seasonal Stewardship Aide                   |     | 0.5                | 20,800             | 0.0                | 0                  |
| <b>Part-Time/Seasonal Personnel Total</b>   |     | <b>2.5</b>         | <b>\$104,000</b>   | <b>2.5</b>         | <b>\$104,000</b>   |
| <b>Personnel Wages Total</b>                |     | <b>27.5</b>        | <b>\$1,992,223</b> | <b>27.5</b>        | <b>\$2,128,132</b> |

**01 - CORPORATE FUND**  
**10 - OFFICE OF THE GENERAL SUPERINTENDENT**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$1,390,458        | \$1,890,648              | \$2,024,132              | \$133,484                 |
| 6111   | Salaries and Wages (Part-Time)     | 22,849             | 104,000                  | 104,000                  | 0                         |
| 6115   | Health Insurance                   | 179,621            | 305,020                  | 305,020                  | 0                         |
| 6116   | Life Insurance                     | 1,876              | 4,356                    | 4,356                    | 0                         |
| 6117   | Dental Care Plan                   | 6,404              | 8,867                    | 8,867                    | 0                         |
| 6118   | Vision Plan                        | 919                | 2,241                    | 2,241                    | 0                         |
| 6122   | Employer Medicare Tax Contribution | 20,185             | 20,973                   | 20,973                   | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (214,212)                | (191,532)                | 22,680                    |
| 6124   | Employee Transportation & Travel   | 7,402              | 10,000                   | 10,000                   | 0                         |
| <b>Total Personnel Services</b>                      |                                    | <b>\$1,629,714</b> | <b>\$2,131,893</b>       | <b>\$2,288,057</b>       | <b>\$156,164</b>          |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6216   | Professional Training              | 0                  | 5,000                    | 8,100                    | 3,100                     |
| 6217   | Other Professional Services        | 1,980              | 24,000                   | 13,160                   | (10,840)                  |
| 6218   | Ecological Stewardship             | 0                  | 30,250                   | 48,250                   | 18,000                    |
| 6224   | Buses/Services Learning            | 0                  | 34,350                   | 16,350                   | (18,000)                  |
| 6228   | Other & General Expenses           | 0                  | 35,400                   | 34,000                   | (1,400)                   |
| 6254   | Publications                       | 0                  | 500                      | 300                      | (200)                     |
| 6258   | Dues & Subscriptions               | 23,292             | 30,000                   | 27,000                   | (3,000)                   |
| 6264   | Advertising & Promo Services       | 27,522             | 151,500                  | 133,320                  | (18,180)                  |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$52,795</b>    | <b>\$311,000</b>         | <b>\$280,480</b>         | <b>(\$30,520)</b>         |
| <b>Material &amp; Supplies</b>                       |                                    |                    |                          |                          |                           |
| 6305   | Office Supplies                    | 8,149              | 7,500                    | 7,000                    | (500)                     |
| 6315   | Postage                            | 2,583              | 20,000                   | 20,000                   | 0                         |
| 6362   | Uniforms                           | 0                  | 1,000                    | 0                        | (1,000)                   |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$10,732</b>    | <b>\$28,500</b>          | <b>\$27,000</b>          | <b>(\$1,500)</b>          |
| <b>Department Total</b>                              |                                    | <b>\$1,693,240</b> | <b>\$2,471,393</b>       | <b>\$2,595,537</b>       | <b>\$124,144</b>          |





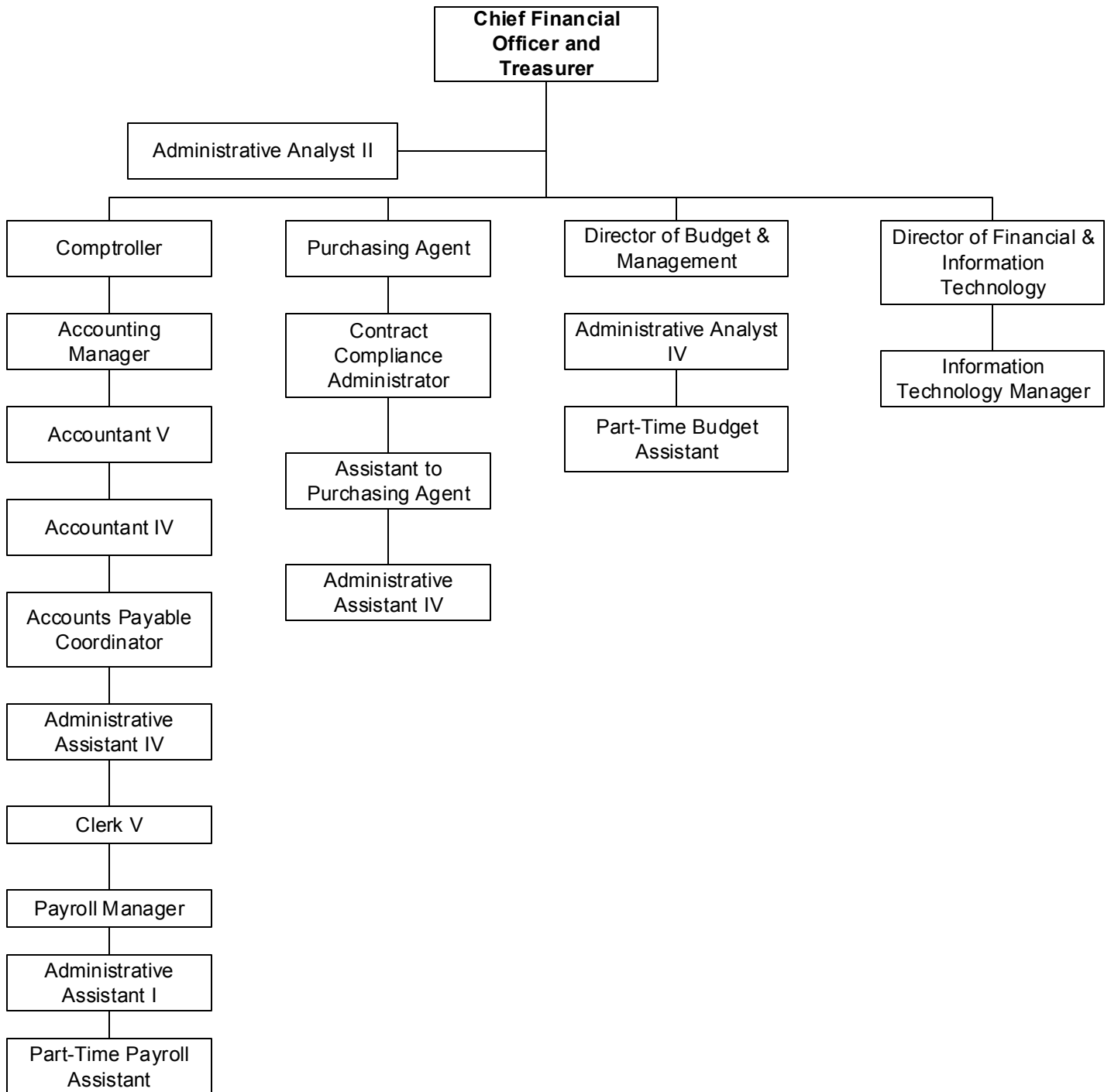
# FINANCE & ADMINISTRATION

## MISSION:

To oversee and manage all financial affairs and administrative functions related to financial accounting, internal and external auditing, and purchasing, with an increased emphasis on the implementation of controls, accountability, information technology and cross training.

## FINANCE & ADMINISTRATION

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## **FINANCE & ADMINISTRATION**

The Finance & Administration Department seeks to ensure the short and long-term financial viability of the Forest Preserves through its functional areas of Accounting and Payroll, Budget and Management, Information Technology (IT) and Purchasing.

Accounting maintains FPCC financial records and is responsible for accounting, billing, collections and administration of payroll operations and disbursements.

Budget and Management monitors and reports all appropriations and expenditures, and prepares FPCC's Annual Appropriation Ordinance. Also, Budget and Management researches and analyzes FPCC operations, recommending policies, processes and management strategies to optimize efficiency and overall cost-effectiveness.

IT provides the IT-related tools (hardware, software, etc.) to all FPCC users in order to accomplish their daily operations. Also, IT acts as the liaison with other county agencies for issues and/or new requests for a variety of circumstances, from normal desk phones to special data restriction.

Purchasing administers the FPCC's procurement of goods and services, tracks payments and purchase orders, and maintains integrity of the bid process. Also, Purchasing seeks to maintain a database of viable and qualified potential vendors, including minority and women owned businesses, maintains bid process integrity, participates in cooperative purchasing ventures with other government entities, and maintains subsidiary records.

The Finance & Administration Department plays a distinct role in working with the Office of the General Superintendent in implementation of the Next Century Conservation Plan. Data collection, reporting, committee leadership and support are ways that the department is invested in carrying out the goals and programs related to the NCCP's goals and programs.

Reduction in the 2017 budget will impact the department in terms of the annual audit. With the District's implementation of a new accounting system, the Finance & Administration Department anticipates the fees associated with the annual audit will increase due to additional testing to documents required by internal controls of the new system.

Additionally, previously planned network upgrades will be deferred due to reductions to the 2017 budget.

The Finance & Administration Department will have to reduce professional trainings of employees as a result of the budget cut. As a result, staff who require continuing education (CE) credit to maintain various certifications may no longer be able to complete their accreditation requirements in house.

### **2016 ACCOMPLISHMENTS**

- Successful implementation of Time and Attendance System.
- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for 14<sup>th</sup> consecutive year.
- Successful implementation of Employee Self Service.
- Created Grant Accounting Manual.
- Upgraded and added data networks at new and existing sites: Little Red Schoolhouse, General Headquarters, Tinley Creek Resource Management, Northwest Resource Management, Salt Creek Resource Management, Edgebrook Volunteer Center and River Trail Nature Center.
- Improved IT support and service request through SharePoint Workflow Automation.

- Streamlined and improved upon the Request-to-Hire and budget transfer processes in order to maximize efficiency, accountability, and best management practices.

### **2017 GOALS**

- Improve the Independent Audit Processes and Audit Cycle to shorten the length of time to produce the CAFR.
- Successful implementation of Oracle ERP Financial System.
- Continue to analyze current methods of operation and seek opportunities for improvement.
- Maintain or improve current bond ratings.
- Design and implement a financial transparency website.
- Revise the FPCC Investment Policy and execute investments based on policy.
- Implement Electronic Citation Management System.
- Improve SharePoint Workflow Automation with the sole aim of ensuring its effective use by all departments in the FPCC.
- Continued Improvement of IT service delivery for FPCC users.
- Ensure adequate monitoring of FPCC vacancies and continued improvement upon the Request-to-Hire and budget transfer processes.

**01 - CORPORATE FUND**  
**20 - FINANCE & ADMINISTRATION**

| TITLE                                     | GR | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|----|--------------------|--------------------|--------------------|--------------------|
|   |    | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Chief Financial Officer                   | 24 | 1                  | \$139,000          | 1                  | \$144,560          |
| Comptroller                               | 24 | 1                  | 111,661            | 1                  | 117,802            |
| Director of Financial & Information Tech. | 24 | 1                  | 98,000             | 1                  | 101,920            |
| Purchasing Agent                          | 23 | 1                  | 105,511            | 1                  | 112,370            |
| Director of Budget & Management           | 22 | 1                  | 110,000            | 1                  | 116,050            |
| Contract Compliance Administrator         | 22 | 1                  | 78,564             | 1                  | 83,793             |
| Accounting Manager I                      | 22 | 1                  | 101,712            | 1                  | 108,482            |
| Information Technology Manager            | 22 | 2                  | 177,807            | 2                  | 189,642            |
| Payroll Manager                           | 22 | 0                  | 0                  | 1                  | 92,013             |
| Administrative Analyst IV                 | 21 | 1                  | 71,602             | 1                  | 76,367             |
| Accounts Payable Coordinator              | 20 | 0                  | 0                  | 1                  | 83,793             |
| Administrative Assistant V                | 20 | 1                  | 82,353             | 0                  | 0                  |
| Accountant V                              | 19 | 1                  | 101,712            | 1                  | 108,482            |
| Administrative Analyst II                 | 19 | 2                  | 151,029            | 1                  | 80,371             |
| Assistant to Purchasing Agent             | 19 | 1                  | 75,354             | 1                  | 80,371             |
| Administrative Assistant IV               | 18 | 2                  | 125,705            | 2                  | 136,937            |
| Accountant IV                             | 17 | 1                  | 53,019             | 1                  | 59,193             |
| Administrative Assistant I                | 12 | 1                  | 45,627             | 1                  | 48,664             |
| Clerk V                                   | 11 | 1                  | 42,605             | 1                  | 45,440             |
| <b>Full Time Personnel Total</b>          |    | <b>20</b>          | <b>\$1,671,261</b> | <b>20</b>          | <b>\$1,786,249</b> |
| <i>Part-Time Staff</i>                    |    | 1                  | \$41,600           | 1.5                | \$60,320           |
| <b>Part-Time/Seasonal Personnel Total</b> |    | <b>1</b>           | <b>\$41,600</b>    | <b>1.5</b>         | <b>\$60,320</b>    |
| <b>Personnel Wages Total</b>              |    | <b>21.0</b>        | <b>\$1,712,861</b> | <b>21.5</b>        | <b>\$1,846,569</b> |

**01 - CORPORATE FUND**  
**20 - FINANCE & ADMINISTRATION**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$1,524,823        | \$1,671,261              | \$1,786,249              | \$114,989                 |
| 6111   | Salaries and Wages (Part-Time)     | 62,254             | 41,600                   | 60,320                   | 18,720                    |
| 6115   | Health Insurance                   | 240,493            | 282,324                  | 282,324                  | 0                         |
| 6116   | Life Insurance                     | 2,340              | 3,822                    | 3,822                    | 0                         |
| 6117   | Dental Care Plan                   | 7,812              | 6,822                    | 6,822                    | 0                         |
| 6118   | Vision Plan                        | 2,191              | 2,241                    | 2,241                    | 0                         |
| 6122   | Employer Medicare Tax Contribution | 22,629             | 25,447                   | 25,447                   | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (195,106)                | (166,191)                | 28,915                    |
| 6124   | Employee Transportation & Travel   | (6,293)            | 5,000                    | 3,500                    | (1,500)                   |
| <b>Total Personnel Services</b>                      |                                    | <b>\$1,856,248</b> | <b>\$1,843,412</b>       | <b>\$2,004,535</b>       | <b>\$161,123</b>          |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6215   | Annual Reports/Audits              | 73,100             | 85,000                   | 78,000                   | (7,000)                   |
| 6216   | Professional Training              | 3,530              | 9,500                    | 6,600                    | (2,900)                   |
| 6217   | Other Professional Services        | 4,688              | 10,000                   | 9,500                    | (500)                     |
| 6258   | Dues & Subscriptions               | 1,255              | 3,500                    | 2,500                    | (1,000)                   |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$82,572</b>    | <b>\$108,000</b>         | <b>\$96,600</b>          | <b>(\$11,400)</b>         |
| <b>Material &amp; Supplies</b>                       |                                    |                    |                          |                          |                           |
| 6305   | Office Supplies                    | 4,887              | 6,500                    | 5,000                    | (1,500)                   |
| 6310   | Computer Supplies                  | 3,000              | 3,000                    | 3,000                    | 0                         |
| 6315   | Postage                            | (91)               | 3,000                    | 2,500                    | (500)                     |
| 6355   | Other Materials & Supplies         | 2,329              | 2,500                    | 2,000                    | (500)                     |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$10,124</b>    | <b>\$15,000</b>          | <b>\$12,500</b>          | <b>(\$2,500)</b>          |
| <b>Department Total</b>                              |                                    | <b>\$1,948,945</b> | <b>\$1,966,412</b>       | <b>\$2,113,635</b>       | <b>\$147,223</b>          |



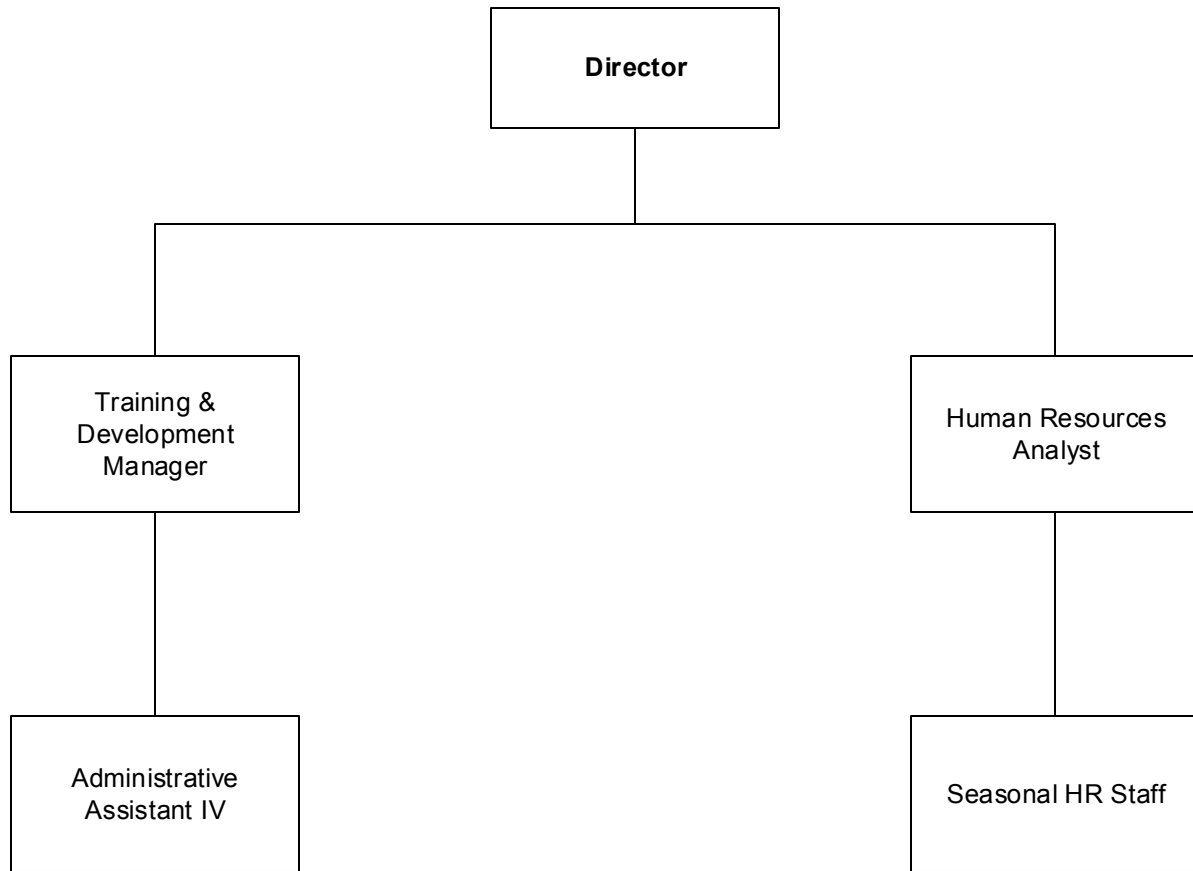
# HUMAN RESOURCES

## MISSION:

To develop and maintain a high functioning workforce through strategic, flexible, progressive and cost-effective human resource systems linked to the strategic goals of the District.

## HUMAN RESOURCES

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## **HUMAN RESOURCES**

The Human Resources Department is comprised of the functional areas of Personnel Services and Employee/Staff Support. In general, the Human Resources Department's services include recruitment and retention, employee relations, change management, conflict resolution, labor relations, performance management and employee recognition.

Personnel Services establishes human resources policies and procedures, analyzes personnel needs and recommends staffing, and recruits, tests and selects new employees. Furthermore, this function helps classify positions, establish compensation standards and adjustments, and maintains employee files and records. Implementing human resources systems and equal employment opportunity practices are also a vital duty. Finally, Personnel Services analyzes and recommends employee benefits, administers labor contracts and relations, administers disciplinary procedures and staff separation, and assists with internal investigations and compliance reviews.

The Employee/Staff Support assesses organizational goals and individual development needs. This function implements and maintains training and development programs, and coordinates programs to recognize outstanding employee service and performance. Employee/Staff Support administers, maintains, and assesses department performance evaluation system to ensure that employee performance is appropriately focused on the accomplishment of FPCC's major goals and objectives. The final functions of this area are to interpret and communicate FPCC policies, encourage appropriate employee workplace relationships, behavior, and performance, and to provide opportunities for employees to participate in a variety of special programs including charitable, civic, and social activities.

The 2017 Human Resources Department's operations budget proposes reductions in the program categories of Professional Training, Other Professional Services and Law Enforcement Employment Processing. The Human Resources Department will re-prioritize professional training offerings and use its IGA with the Cook County Bureau of Human Resources to process hiring for employees because the Cook County Bureau of Human Resources' costs are more economical.

Any additional pre-employment processing for 2017 or 2018 will be at a minimum. Although the Human Resources Department does not have a way of projecting what vacancies will become available in 2017, the department projects that hiring and pre-employment processes for Law Enforcement in 2017 will be at its barest minimum.

Also, the Human Resources and Legal departments will share costs when necessary for services related to employee relations.

The Human Resources Department will be participating in the ADA training initiative, which is a component of the Next Century Conservation Plan. This training will begin in 2016 and continue through 2017, spreading this initiative over the course of two fiscal years thereby reducing the impact on the 2017 budget.

### **2016 ACCOMPLISHMENTS**

- Continued ongoing compliance with Employment Plan and Supplemental Policies Manual.
- Coordinated with the implementation of Cook County's new Time and Attendance system, CCT, with the Finance & Administration Department.
- Maintained a virtual recruitment library consisting of professional associations, related organizations and partners for job postings.
- Supported employee "field trips" to Forest Preserves facilities and points of interest.
- Coordinated training and professional services to enhance employee development.

## **2017 GOALS**

- Continue on-going compliance with Employment Plan and Supplemental Policies Manual.
- Continue departmental and customer service-related training on the Americans with Disabilities Act (ADA).
- Continue coordination of training and development opportunities per request of department heads.
- Integrate FPCC employee records into Cook County's ERP system.
- Quarterly "You and the Forest Preserves" seminars to discuss career and/or retirement options.

**01 - CORPORATE FUND**  
**22 - HUMAN RESOURCES**

| TITLE                                       | GR | 2016 APPROPRIATION |                   | 2017 APPROPRIATION |                   |
|---|----|--------------------|-------------------|--------------------|-------------------|
|   |    | TOTAL<br>FTE       | TOTAL<br>SALARIES | TOTAL<br>FTE       | TOTAL<br>SALARIES |
| Director of Human Resources                 | 24 | 1                  | \$103,291         | 1                  | \$110,005         |
| Training & Development Manager              | 21 | 1                  | 82,353            | 1                  | 92,013            |
| Human Resources Analyst                     | 19 | 4                  | 248,942           | 4                  | 272,401           |
| Administrative Assistant IV                 | 18 | 1                  | 70,429            | 1                  | 75,117            |
| <b>Full Time Personnel Total</b>            |    | <b>7</b>           | <b>\$505,015</b>  | <b>7</b>           | <b>\$549,536</b>  |
| Interns                                     |    | 7.8                | 179,924           | 2.2                | 45,200            |
| <b>Seasonal / Part Time Personnel Total</b> |    | <b>7.8</b>         | <b>\$179,924</b>  | <b>2.2</b>         | <b>\$45,200</b>   |
| <b>Personnel Wages Total</b>                |    | <b>14.8</b>        | <b>\$684,940</b>  | <b>9.2</b>         | <b>\$594,736</b>  |

**01 - CORPORATE FUND**  
**22 - HUMAN RESOURCES**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$447,875          | \$505,015                | \$549,536                | \$44,520                  |
| 6111   | Salaries and Wages (Part-Time)     | 0                  | 179,924                  | 45,200                   | (134,724)                 |
| 6115   | Health Insurance                   | 96,387             | 127,392                  | 127,392                  | 0                         |
| 6116   | Life Insurance                     | 647                | 1,191                    | 1,191                    | 0                         |
| 6117   | Dental Care Plan                   | 3,628              | 3,738                    | 3,738                    | 0                         |
| 6118   | Vision Plan                        | 1,058              | 968                      | 968                      | 0                         |
| 6122   | Employer Medicare Tax Contribution | 6,104              | 6,487                    | 6,487                    | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (79,023)                 | (53,526)                 | 25,497                    |
| 6124   | Transportation & Travel            | (1,193)            | 1,000                    | 500                      | (500)                     |
| <b>Total Personnel Services</b>                      |                                    | <b>\$554,505</b>   | <b>\$746,692</b>         | <b>\$681,485</b>         | <b>(\$65,207)</b>         |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6216   | Professional Training              | 38,307             | 42,500                   | 25,000                   | (17,500)                  |
| 6217   | Other Professional Services        | 37,491             | 48,400                   | 30,000                   | (18,400)                  |
| 6242   | Law Enf. Pre-Employment Processing | 0                  | 45,000                   | 36,000                   | (9,000)                   |
| 6252   | Printing                           | 1,452              | 5,000                    | 1,000                    | (4,000)                   |
| 6258   | Dues & Subscription                | 0                  | 1,000                    | 2,000                    | 1,000                     |
| 6260   | Special Events Program             | 0                  | 1,000                    | 1,000                    | 0                         |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$77,250</b>    | <b>\$142,900</b>         | <b>\$95,000</b>          | <b>(\$47,900)</b>         |
| <b>Material &amp; Supplies</b>                       |                                    |                    |                          |                          |                           |
| 6355   | Other Materials and Supplies       | 1,502              | 2,300                    | 1,000                    | (1,300)                   |
| 6360   | ID Cards and Film                  | 0                  | 1,000                    | 1,000                    | 0                         |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$1,502</b>     | <b>\$3,300</b>           | <b>\$2,000</b>           | <b>(\$1,300)</b>          |
| <b>Department Total</b>                              |                                    | <b>\$633,257</b>   | <b>\$892,892</b>         | <b>\$778,485</b>         | <b>(\$114,407)</b>        |



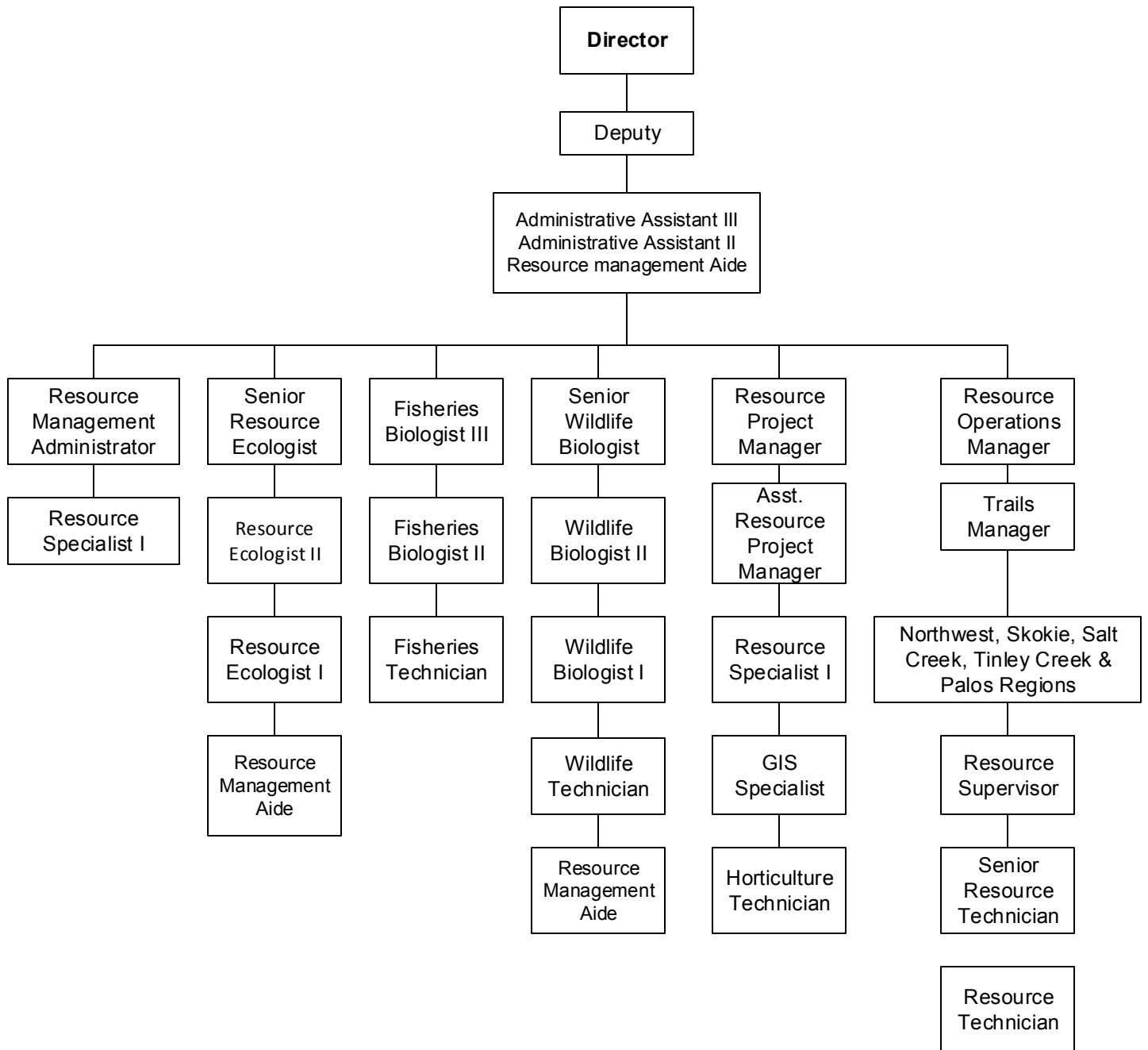
# RESOURCE MANAGEMENT

## MISSION:

To protect, restore and preserve the biodiversity and beauty of the natural communities of the District as nearly as may be in their natural condition, for the education, pleasure and recreation of the public.

## RESOURCE MANAGEMENT

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## RESOURCE MANAGEMENT

The Resource Management Department is responsible for the preservation, restoration and protection of the Forest Preserves' natural areas and public open spaces. The department conducts and administers contractual and cooperative agreements overseeing the restoration of the FPCC's many prairies, savannas, woodlands, wetlands and other significant habitats, providing an environment for the region's native plants and wildlife to thrive in an urban landscape.

The Resource Management Department is comprised of the following functional areas: Resource Management General Office, Fisheries Management, Resource Ecology, Resource Management Crews, Resource Project Management, Resource Programming and Wildlife Management.

The Resource Management General Office division monitors all field locations in an administrative capacity, facilitating product requisition, contract and work order processing. This section interfaces with the public and interacts with the Board of Commissioners, other FPCC departments, and outside agencies on behalf of the Resource Management Department.

The Fisheries Management division maintains Forest Preserves lakes and ponds to provide recreational fishing opportunities for the public. This section conducts a variety of fishery and lake management programs, which include fish population analyses, water monitoring, nuisance aquatic vegetation control, brood stock propagation, invasive species monitoring and educational programming.

The Resource Ecology division recommends and directs ecological restoration efforts. This section works directly with other conservation agencies to protect and preserve the diverse habitats of the Preserves, coordinating restoration work done by FPCC staff, private contractors and volunteers. The Resource Ecology division monitors habitats, assesses the ecological health of FPCC's holdings, and produces management plans to inform responsible land usage.

The five Resource Management Crews are responsible for the execution of large-scale land management, vegetation removal and trail maintenance projects. Some of their primary functions include hazardous tree removal, management of woody and herbaceous vegetation, and response to public work requests. Additionally, they are responsible for inspecting and maintaining over 340 miles of trail, and performing a variety of surface repair and drainage work that may be impacting trail usage. The Crews conduct prescription burns, utilize specialized machinery to mow and cut various types of vegetation, and control invasive vegetation through the application of herbicides.

The Resource Project Management division coordinates the work of private contractors and cooperative agencies to design and execute a variety of restoration and vegetation removal projects. Additionally, this section assists other department sections with work coordination and monitoring.

The Resource Programming division administers and manages conservation-based internship programs to engage out-of-school youth and adults in the FPCC Conservation Corps, a key component of the Next Century Conservation Plan. This section coordinates programs with a variety of workforce, justice system, and community agencies. This section also works with other Resource Management divisions, FPCC departments, and volunteer stewards to coordinate intern-appropriate habitat restoration projects and provide safety, work skills, and conservation-based training opportunities for staff and volunteers.

The Wildlife Management division works in conjunction with other governmental agencies, researchers and universities to investigate zoonotic disease transmittal and control programs. This section is responsible for monitoring and collecting data on wildlife populations on Forest Preserves holdings, working directly with other FPCC departments and Resource Management divisions to respond to wildlife issues and conduct educational programs for the general public, organizations, and scientific peer groups. They work closely with

the Illinois Department of Natural Resources and the U.S. Department of Agriculture on white-tailed deer, coyote and other wildlife population management.

The Resource Management Department's 2017 budget request prioritizes the department's obligations to restore some of the FPCC's most critical sites, with due consideration of the advanced timelines established by the Next Century Conservation Plan.

Reductions in the 2017 operations budget will impact the Department's ability to offer training opportunities to staff, volunteers and partners working on FPCC property. As a result, staff who require continuing education (CE) credit to maintain various certifications may no longer be able to complete their accreditation requirements in house. Additionally, lack of funding will reduce our ability to purchase teambuilding and programmatic tools for the Conservation Corps, limiting the quality and diversity of our programs. Similarly, we will have less flexibility to host conferences and job fairs that provide networking opportunities for graduates of our internship programs.

Projects will be proportionally scaled back to suit budget reductions. For trainings, this means that the quantity and frequency of safety, environmental education, and continuing education courses will be reduced. Less funding to purchase materials and other supplies means we will have to selectively prioritize areas in the most critical need of repair, and budget the distribution of supplies to staff and volunteers that were traditionally purchased by the Resource Management department on behalf of the entire FPCC. With a reduced budget we will have less flexibility to support requests and opportunities from partners, and apply materials as match for grant-funded restoration projects. Furthermore, nursery operations will be postponed.

## **2016 ACCOMPLISHMENTS**

- Completed hazardous tree removal at all 11 FPCC golf facilities, improving safety and recreational opportunities for visitors.
- Completed development of a formal seed policy in collaboration with the Prairie Research Institute and a panel of regional experts that included representatives from the Chicago Botanic Garden, volunteers, and other surrounding forest preserves.
- Established a monitoring protocol to assess the condition and recovery of FPCC natural areas into perpetuity.
- Successfully established an urban otter research program, allowing biologists to explore how conservation and restoration efforts are benefitting biodiversity in the region.
- Installed a series of bat houses and osprey poles in suitable locations along the Chicago and Calumet River corridors in partnership with Friends of the Chicago River.
- Conducted more thorough fishing lake and river fish histology reports with Illinois state pathologists.
- Hosted the inaugural Conservation Corps Conference.
- Hosted a Forest Health Monitoring Workshop in collaboration with the Nature Conservancy, Morton Arboretum, and the U.S. Forest Service, which provided training on non-stressor specific tree health monitoring and early pest detection protocols.
- Completed field surveys of over 500 acres in areas of moderate to high archaeological sensitivity in collaboration with the Prairie Research Institute.
- Implemented macro invertebrate studies to supplement annual fisheries population inventories and lake surveys.

## **2017 GOALS**

- Realign current restoration projects on a site-by-site basis to align with the landscape priority units established by the Natural and Cultural Resources Master Plan.
- Assess sites and establish options for native seed sourcing in compliance with the FPCC's newly developed seed policy.



- Conduct in-field testing and explore options for expanding the use of the new ecological monitoring protocol amongst other regional agencies and volunteer stewardship groups.
- Allocate additional staff time towards ecological restoration by increasing efficiency of forestry operations.
- Begin to develop long-term management strategies and guidelines for the preservation of all cultural sites identified to date in collaboration with archaeologists from the Prairie Research Institute.
- Increase interdepartmental collaboration and provide training for Landscape Maintenance staff to assist with select vegetation management activities on trails and in picnic groves.
- Finalize protocol for a creek and stream survey project to be conducted in collaboration with the U.S. Department of Agriculture.
- Develop a series of new, site-specific maps of the major FPCC fishing lakes.

**01 - CORPORATE FUND**  
**31 - RESOURCE MANAGEMENT**

| TITLE                                     | GR  | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|-----|--------------------|--------------------|--------------------|--------------------|
|   |     | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Director of Resource Management           | 24  | 1                  | \$105,851          | 1                  | \$110,085          |
| Deputy Director of Resource Mgmt.         | 22  | 1                  | 101,712            | 1                  | 108,482            |
| Senior Resource Ecologist                 | 21  | 1                  | 71,602             | 1                  | 76,367             |
| Resource Management Administrator         | 21  | 1                  | 75,019             | 1                  | 80,013             |
| Resource Operations Manager               | 21  | 1                  | 71,602             | 1                  | 76,367             |
| Resource Project Manager                  | 20  | 1                  | 68,357             | 1                  | 76,367             |
| Senior Wildlife Biologist                 | 20  | 1                  | 86,270             | 1                  | 96,535             |
| Trails Manager                            | 20  | 1                  | 82,353             | 1                  | 88,292             |
| Fisheries Biologist III                   | 19  | 1                  | 74,910             | 1                  | 79,895             |
| Resource Supervisor                       | 19  | 5                  | 336,407            | 5                  | 372,023            |
| Assistant Resource Project Manager        | 18  | 1                  | 65,129             | 1                  | 69,464             |
| Resource Ecologist II                     | 17  | 2                  | 129,769            | 2                  | 122,727            |
| Wildlife Biologist II                     | 17  | 1                  | 65,836             | 1                  | 70,219             |
| Fisheries Biologist II                    | 17  | 1                  | 65,836             | 1                  | 70,219             |
| Resource Specialist I                     | 16  | 2                  | 101,051            | 2                  | 110,564            |
| Resource Ecologist I                      | 16  | 2                  | 108,274            | 2                  | 122,649            |
| Horticultural Technician                  | 16  | 1                  | 61,100             | 1                  | 65,166             |
| GIS Specialist                            | 16  | 1                  | 54,043             | 1                  | 60,428             |
| Administrative Assistant III              | 16  | 1                  | 56,657             | 1                  | 63,292             |
| Wildlife Biologist I                      | 15  | 2                  | 111,540            | 2                  | 119,542            |
| Wildlife Technician                       | 14  | 1                  | 51,617             | 1                  | 55,053             |
| Fisheries Technician                      | 14  | 1                  | 40,760             | 1                  | 45,637             |
| Administrative Assistant II               | 14  | 1                  | 42,790             | 1                  | 45,637             |
| Resource Technician                       | 700 | 24                 | 1,135,868          | 24                 | 1,216,201          |
| Senior Resource Technician                | 700 | 5                  | 255,840            | 5                  | 274,310            |
| <b>Full Time Personnel Total</b>          |     | <b>60</b>          | <b>\$3,420,193</b> | <b>60</b>          | <b>\$3,675,537</b> |
| Resource Management Aide                  |     | 4.1                | 99,216             | 4.4                | 136,806            |
| <b>Part-Time/Seasonal Personnel Total</b> |     | <b>4.1</b>         | <b>\$99,216</b>    | <b>4.4</b>         | <b>\$136,806</b>   |
| <b>Personnel Wages Total</b>              |     | <b>64.1</b>        | <b>\$3,519,409</b> | <b>64.4</b>        | <b>\$3,812,343</b> |

**01 - CORPORATE FUND**  
**31 - RESOURCE MANAGEMENT**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$3,025,003        | \$3,420,193              | \$3,675,537              | \$255,344                 |
| 6111   | Salaries and Wages (Part-Time)     | 90,137             | 99,216                   | 136,806                  | 37,590                    |
| 6115   | Health Insurance                   | 680,183            | 818,537                  | 818,537                  | 0                         |
| 6116   | Life Insurance                     | 6,130              | 11,064                   | 11,064                   | 0                         |
| 6117   | Dental Care Plan                   | 21,099             | 18,431                   | 18,431                   | 0                         |
| 6118   | Vision Plan                        | 5,475              | 6,664                    | 6,664                    | 0                         |
| 6122   | Employer Medicare Tax Contribution | 41,300             | 52,058                   | 52,058                   | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (423,419)                | (343,111)                | 80,308                    |
| 6124   | Employee Transportation & Travel   | 11,808             | 12,000                   | 14,000                   | 2,000                     |
| <b>Total Personnel Services</b>                      |                                    | <b>\$3,881,134</b> | <b>\$4,014,744</b>       | <b>\$4,389,986</b>       | <b>\$375,242</b>          |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6226   | Training & Environmental Education | 19,557             | 45,000                   | 40,000                   | (5,000)                   |
| 6230   | Wildlife Management Program        | 42,712             | 45,000                   | 45,000                   | 0                         |
| 6232   | Fisheries Management Program       | 26,233             | 29,000                   | 32,000                   | 3,000                     |
| 6234   | Resource Ecology Program           | 7,936              | 15,000                   | 10,000                   | (5,000)                   |
| 6236   | Trails Management Program          | 4,810              | 15,000                   | 10,000                   | (5,000)                   |
| 6246   | Nursery                            | 0                  | 10,000                   | 0                        | (10,000)                  |
| 6248   | Conservation Corps Program         | 0                  | 10,000                   | 2,000                    | (8,000)                   |
| 6252   | Printing                           | 787                | 0                        | 0                        | 0                         |
| 6264   | Advertising & Promo Services       | 0                  | 7,000                    | 3,000                    | (4,000)                   |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$102,036</b>   | <b>\$176,000</b>         | <b>\$142,000</b>         | <b>(\$34,000)</b>         |
| <b>Material &amp; Supplies</b>                       |                                    |                    |                          |                          |                           |
| 6330   | Chemical Supplies                  | 44,307             | 45,000                   | 36,840                   | (8,160)                   |
| 6355   | Other Materials & Supplies         | 20,188             | 15,000                   | 18,000                   | 3,000                     |
| 6362   | Uniforms                           | 4,992              | 5,000                    | 5,000                    | 0                         |
| 6370   | Trails Amenities                   | 15,980             | 40,000                   | 30,000                   | (10,000)                  |
| 6375   | Equipment Purchases & Repairs      | 157,649            | 100,000                  | 90,000                   | (10,000)                  |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$243,115</b>   | <b>\$205,000</b>         | <b>\$179,840</b>         | <b>(\$25,160)</b>         |
| <b>Department Total</b>                              |                                    | <b>\$4,226,285</b> | <b>\$4,395,744</b>       | <b>\$4,711,826</b>       | <b>\$316,082</b>          |



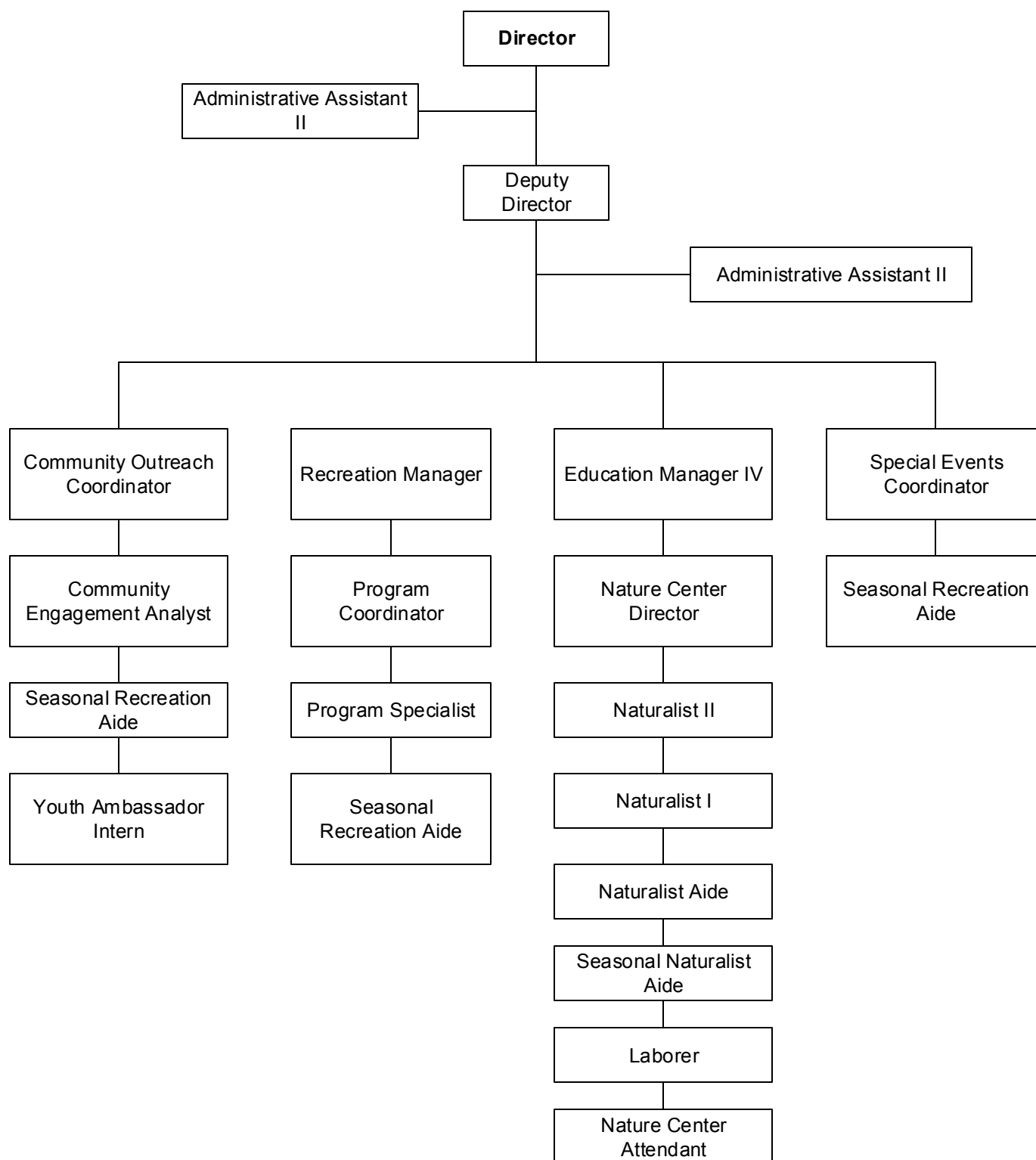
# CONSERVATION & EXPERIENTIAL PROGRAMMING

## MISSION:

To support the Forest Preserve's mission by  
connecting people to nature through educational and  
outdoor recreation through collaborative efforts.

## CONSERVATION & EXPERIENTIAL PROGRAMMING

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## **CONSERVATION & EXPERIENTIAL PROGRAMMING**

The Conservation & Experiential Programming (CEP) Department provides public programming and community engagement for the Forest Preserves of Cook County (FPCC). Public programming focuses on education and outdoor recreation opportunities for people to learn about and enjoy the Forest Preserves. Public programming includes nature and conservation education, outdoor adventures, camping, water fun and swim lessons, and cultural and seasonal special events. The FPCC's community engagement focuses on developing relationships with citizens to energize them and connect them to nature.

The CEP Department is dedicated to offering a variety of educational and outdoor recreation programming opportunities throughout the organization for the "education, pleasure and recreation of the public" as stated in the FPCC mission and the Next Century Conservation Plan (NCCP).

The CEP Department's programming is focused at six Nature Centers, three aquatic centers, five new and revitalized campgrounds and other sites with new or upgraded facilities (Eggers, Dan Ryan, Thatcher, Rolling Knolls, Cummings Square, Caldwell Woods and Swallow Cliff). Additionally, the department develops a number of special events and outdoor adventure recreation activities throughout the Forest Preserves.

The CEP Department continues to develop and implement a diverse program menu with limited staff. The department's challenge is to develop program partners at the local level who can assist the FPCC with programming and who will become the long-term advocates, stewards and ambassadors of the Forest Preserves.

The People Committee of the NCCP, comprised of FPCC staff and outside partners, focuses on making Cook County residents feel welcome at the Preserves and will seek them out for discovery, renewal and fun. The CEP Department has integrated the educational and outdoor recreation programming to compliment the People goal and other strategic objectives of the NCCP.

These goals are:

1. Engaging new audiences and making them aware of the valuable assets the FPCC has to offer.
2. Encourage current users of FPCC assets and amenities to become fully committed in protecting and maintaining the FPCC properties.

These goals are accomplished through the community outreach process, development of partnerships, and continuing to have experiential programs delivered by staff and partners that expose the community to the benefits and wonders of nature.

The challenge that the CEP Department faces with the reduction in the operations budget is maintaining the number of program opportunities and outreach activities for Cook County residents offered by the department. The CEP Department will need to work with partners to determine how the reduction in funds will impact the programming that they do with the FPCC, and how the Forest Preserves will continue to meet the desired outcomes of robust and diverse programs all over the County in order to connect people to nature. The CEP Department will need to reduce transportation, camping supply, and professional development and training costs, and it will be more difficult to grow new initiatives with this decrease in funds.

### **2016 ACCOMPLISHMENTS**

- Continued to connect people to nature through the new campgrounds:
  - 34,116 patrons have camped in Cook County from January to September 2016.
  - Expanded Family Campouts and the Camping Leadership Immersion Course (CLIC).
  - Opened a climbing wall at Camp Sullivan, and introduced the Camp and Climb program.
  - Introduced a kayak rental program at Camp Bullfrog Lake.

- Expanded outreach and community engagement activities:
  - Conducted four Community Leadership Workshops with 147 community organization participants to introduce them to the Forest Preserves, familiarizing them with the FPCC's assets and developing contacts as to who to call to engage with the FPCC.
  - Developed new partnerships in 2016 with Palos Park District, YMCA Let's Move outside Initiative, Proviso Partners 4 Health, Trails for Illinois, WTTW's Nature Cat, El Valor and Mary Crane Early Learning Centers.
  - Began the process of developing community relationship maps. In 2016, the CEP Department focused on Caldwell Woods and Kickapoo Woods to develop maps that would engage communities adjacent to Forest Preserves. The goal is to develop partnerships with community organizations and residents to partner with us in program development.
  - Staff presented at Illinois Parks and Recreation Association and Society of Recreation Professionals and National Association of Environmental Educators and National Association of Interpretation conferences.
  - Susan Dombro, director at Trailside Museum, received informal educator of the year award from the Illinois Environmental Educators Association.
  - Participated in the first national symposium for public health and recreation.
  - As part of the NCCP goal of the People Committee, developed the Nature Ambassador volunteer position description for Educator and Outreach positions.
- Developed new program initiatives:
  - Bird the Preserves was a focus for 2016, introducing over 1,200 people to birding (though September) at over 178 events.
  - Staff completed two-year professional development program, "Nature Start," in collaboration with Chicago Zoological Society, Mary Crane Early Learning Center and El Valor Early Learning Center.
  - Developed standards of training for program staff to include: Nature Start, Certified Interpretive Guide and Reflecting on Practice (teaching science to non-science professionals).
  - Developed program plan standards for program delivery for education and recreation staff.
  - Developed guidelines for engaging nonprofit organizations accessing FPCC resources.
  - Contracted with Swim Chicago Southland to operate three aquatic centers.
  - Created Party for the Preserves as an annual offering to promote the Forest Preserves.
  - Developing a Youth Outdoor Ambassador Alumni group.
  - Had a 95% retention rate of Youth Outdoor Ambassador interns.

## **2017 GOALS**

- Develop "Special Event" rental opportunity for campgrounds.
- Develop new uses for campgrounds including weekday programming and a primitive camping program.
- Complete relationship maps for all program sites (Nature Centers, campgrounds, pavilion sites, aquatic centers) and communities adjacent to them.
- Develop programming plan for Rolling Knolls.
- Continue to expand partnerships to assist FPCC with programming and engaging communities at the Forest Preserves throughout Cook County.
- Implement a standardized professional development and training plan for all department staff.
- Finalize and implement guidelines for engaging nonprofit organizations accessing FPCC programming resources.
- Complete Interpretation Plan, Nature Play guidelines and Public Art project.
- Implement Conservation@Home programming and home garden certification.

## 01 - CORPORATE FUND

### 35 - CONSERVATION & EXPERIENTIAL PROGRAMMING

| TITLE                                     | GR  | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|-----|--------------------|--------------------|--------------------|--------------------|
|   |     | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Director of Cons. & Exp. Prog.            | 24  | 1                  | \$105,851          | 1                  | \$111,673          |
| Deputy Director of Cons. & Exp. Prog.     | 22  | 1                  | 94,702             | 1                  | 101,007            |
| Education Manager IV                      | 21  | 1                  | 90,509             | 1                  | 96,972             |
| Recreation Manager                        | 21  | 1                  | 75,019             | 1                  | 80,013             |
| Nature Center Director                    | 19  | 6                  | 452,700            | 6                  | 482,835            |
| Special Events Coordinator                | 17  | 1                  | 59,342             | 1                  | 61,980             |
| Community Outreach Coordinator            | 17  | 1                  | 53,019             | 1                  | 59,193             |
| Program Coordinator                       | 17  | 3                  | 158,999            | 4                  | 228,776            |
| Naturalist II                             | 17  | 6                  | 375,913            | 6                  | 396,420            |
| Community Engagement Analyst              | 16  | 1                  | 51,617             | 1                  | 57,641             |
| Naturalist I                              | 15  | 17                 | 882,840            | 17                 | 888,595            |
| Program Specialist                        | 14  | 2                  | 80,736             | 1                  | 53,843             |
| Administrative Assistant II               | 14  | 2                  | 87,562             | 2                  | 105,190            |
| Laborer                                   | 700 | 7                  | 291,283            | 7                  | 310,694            |
| <b>Full Time Personnel</b>                |     | <b>50</b>          | <b>\$2,860,093</b> | <b>50</b>          | <b>\$3,034,830</b> |
| Nature Center Attendants                  |     | 3.6                | 61,776             | 4.4                | 126,672            |
| YA Interns (YELAR)                        |     | 9.0                | 187,200            | 9.0                | 187,220            |
| Aquatic Center Manager                    |     | 1.3                | 50,400             | 0.0                | 0                  |
| Seasonal Recreation Aide                  |     | 16.0               | 503,200            | 16.0               | 503,195            |
| Seasonal Naturalist Aide                  |     | 3.0                | 94,350             | 3.0                | 94,349             |
| Naturalist Aide                           |     | 8.7                | 273,612            | 10.2               | 319,213            |
| Seasonal Laborers                         | 700 | 3.0                | 103,584            | 0.0                | 0                  |
| Life Guard II                             |     | 3.1                | 90,720             | 0.0                | 0                  |
| Life Guard I                              |     | 13.3               | 328,320            | 0.0                | 0                  |
| Cashier (Pools)                           |     | 3.2                | 64,800             | 0.0                | 0                  |
| <b>Part-time/Seasonal Personnel Total</b> |     | <b>64.2</b>        | <b>\$1,757,962</b> | <b>42.6</b>        | <b>\$1,230,649</b> |
| <b>Personnel Wages Total</b>              |     | <b>114.2</b>       | <b>\$4,618,055</b> | <b>92.6</b>        | <b>\$4,265,480</b> |



# 01 - CORPORATE FUND

## 35 - CONSERVATION & EXPERIENTIAL PROGRAMMING

| ACCT.<br>NO.                                   | DESCRIPTION                         | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC) |
|--|-------------------------------------|--------------------|--------------------------|--------------------------|--------------------------|
| <b>Personnel Services</b>                      |                                     |                    |                          |                          |                          |
| 6110   | Salaries and Wages (Full-Time)      | \$2,777,733        | \$2,860,093              | \$3,034,830              | \$174,738                |
| 6111   | Salaries and Wages (Part-Time)      | 1,045,560          | 1,757,962                | 1,230,649                | (527,313)                |
| 6115   | Health Insurance                    | 564,683            | 682,834                  | 682,834                  | 0                        |
| 6116   | Life Insurance                      | 5,101              | 9,053                    | 9,053                    | 0                        |
| 6117   | Dental Care Plan                    | 19,807             | 17,331                   | 17,331                   | 0                        |
| 6118   | Vision Plan                         | 4,441              | 5,438                    | 5,438                    | 0                        |
| 6122   | Employer Medicare Tax Contribution  | 53,150             | 42,782                   | 42,782                   | 0                        |
| 6120   | Vacancy/Turnover Adjustment         | 0                  | (517,291)                | (383,893)                | 133,398                  |
| 6124   | Transportation & Travel             | 13,590             | 7,500                    | 7,500                    | 0                        |
| <b>Total Personnel Services</b>                |                                     | <b>\$4,484,064</b> | <b>\$4,865,701</b>       | <b>\$4,646,524</b>       | <b>(\$219,177)</b>       |
| <b>Contractual &amp; Professional Services</b> |                                     |                    |                          |                          |                          |
| 6216   | Professional Training               | 18,876             | 20,000                   | 17,600                   | (2,400)                  |
| 6222   | Mighty Acorns (YELAR)               | 60,771             | 215,000                  | 102,000                  | (113,000)                |
| 6223   | Next Gen. Youth Ambassadors (YELAR) | 22,190             | 78,000                   | 78,000                   | 0                        |
| 6224   | Campground Gear Library Contract    | 0                  | 24,000                   | 5,000                    | (19,000)                 |
| 6252   | Printing                            | 10,610             | 0                        | 0                        | 0                        |
| 6260   | Special Events Program              | 164,112            | 208,000                  | 203,000                  | (5,000)                  |
| 6264   | Advertising & Promotions            | 15,000             | 30,000                   | 25,900                   | (4,100)                  |
| <b>Contractual &amp; Professional Services</b> |                                     | <b>\$291,560</b>   | <b>\$575,000</b>         | <b>\$431,500</b>         | <b>(\$143,500)</b>       |
| <b>Materials &amp; Supplies</b>                |                                     |                    |                          |                          |                          |
| 6305   | Office Supplies                     | 23,650             | 15,300                   | 9,500                    | (5,800)                  |
| 6325   | Materials & Supplies                | 13,223             | 12,500                   | 5,000                    | (7,500)                  |
| 6328   | Chemical Supplies                   | 38,026             | 50,000                   | 0                        | (50,000)                 |
| 6350   | Nature Center Supplies              | 114,211            | 138,600                  | 140,000                  | 1,400                    |
| 6351   | Campground Program Supplies         | 31,847             | 40,000                   | 14,000                   | (26,000)                 |
| 6362   | Uniforms                            | 35,109             | 2,000                    | 0                        | (2,000)                  |
| <b>Total Material &amp; Supplies</b>           |                                     | <b>\$256,066</b>   | <b>\$258,400</b>         | <b>\$168,500</b>         | <b>(\$89,900)</b>        |
| <b>Equipment &amp; Fixtures</b>                |                                     |                    |                          |                          |                          |
| 6632   | Campground Equipment                | 6,664              | 15,000                   | 10,000                   | (5,000)                  |
| 6634   | Aquatic Center Equipment            | 3,506              | 6,000                    | 0                        | (6,000)                  |
| 6646   | Recreation Equipment                | 5,800              | 15,000                   | 10,000                   | (5,000)                  |
| 6648   | Outreach Equipment                  | 0                  | 3,000                    | 3,000                    | 0                        |
| 6649   | Education Equipment/Exhibits        | 46,429             | 30,000                   | 7,000                    | (23,000)                 |
| <b>Total Equipment &amp; Fixtures</b>          |                                     | <b>\$62,399</b>    | <b>\$69,000</b>          | <b>\$30,000</b>          | <b>(\$39,000)</b>        |
| <b>Department Total</b>                        |                                     | <b>\$5,094,090</b> | <b>\$5,768,101</b>       | <b>\$5,276,524</b>       | <b>(\$491,577)</b>       |



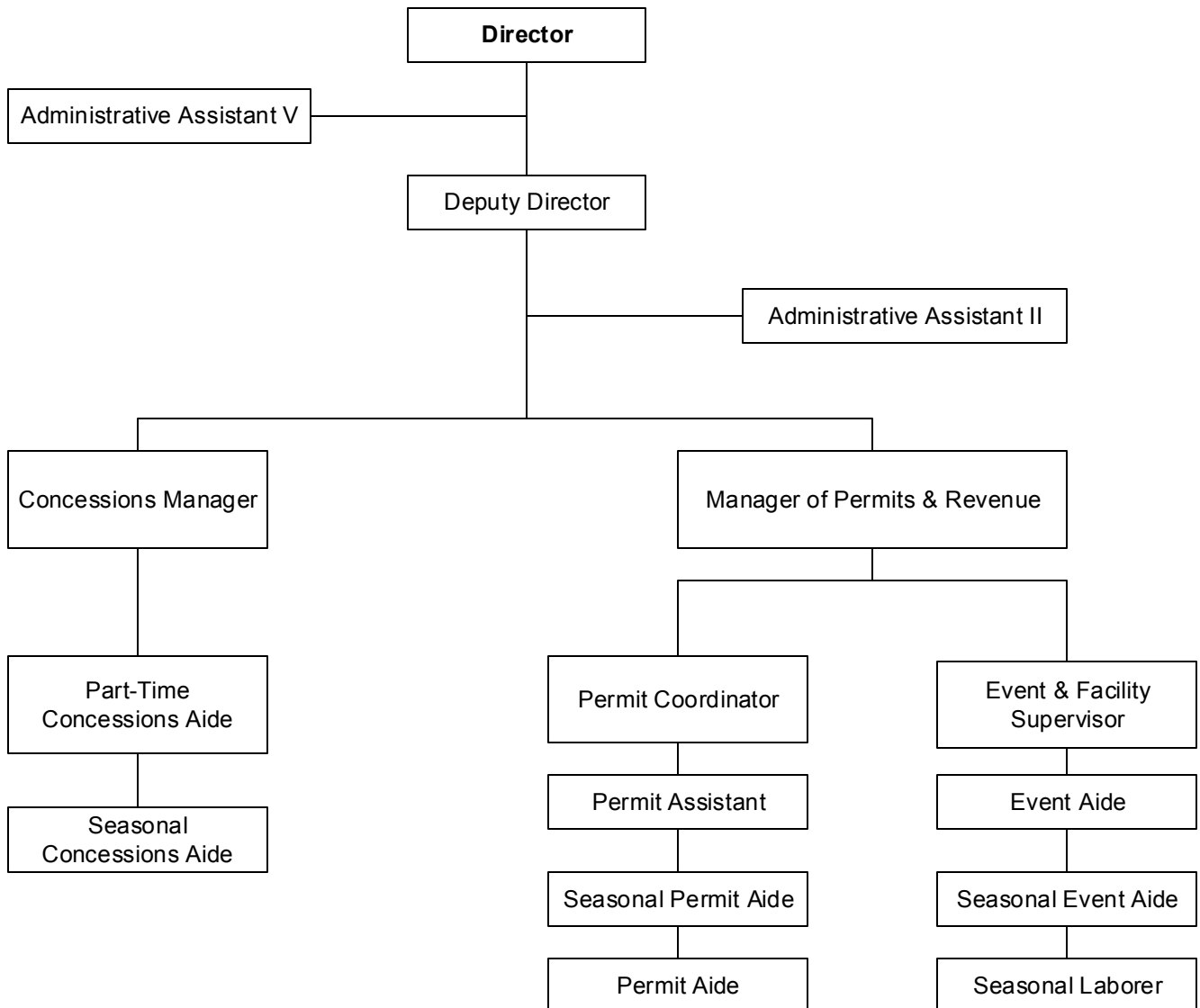
# PERMITS, CONCESSIONS & VOLUNTEER RESOURCES

## MISSION:

To support the Forest Preserve District's mission by connecting Cook County residents with their Preserves through appropriate recreational activities, permitted picnics and volunteer experiences.

## PERMITS, RENTAL & CONCESSIONS

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## PERMITS, RENTALS AND CONCESSIONS

The Permits, Rentals and Concessions (PRC) Department provides opportunities for new and returning visitors to enjoy the Forest Preserves of Cook County while also generating significant non-tax revenue for the District. Each year the Department issues thousands of permits for picnics, special events and athletic leagues in our indoor and outdoor spaces, and oversees a concessions portfolio that includes golf courses, boat rentals, bike rentals, a treetop adventure course, equestrian stable and more.

The Permits, Rental and Concessions Department is comprised of the Permits & Rentals and Concessions functional areas.

**Permits and Rentals** issues thousands of permits for private use of Forest Preserves spaces annually, including our 289 picnic groves, four indoor facilities, paved and unpaved trail systems and athletic fields. The Permits and Rentals division also administers membership programs for use of our off-leash dog areas, trails by equestrians and snowmobiles, and oversees the nine model airplane fields located throughout the Preserves. As part of these efforts, PRC maintains the ActiveNet permit reservation system and point of sale systems. PRC collects documents and reports all revenues from FPCC fees, fines, concessions and special activities.

**Concessions** monitors the performance of Billy Casper Golf Management to ensure full compliance with all contractual obligations in the operation of the FPCC's ten golf courses and three driving ranges. It is also responsible for monitoring and ensuring contract compliance with the Oak Park Tennis Club, four canoe and kayak locations, three ice cream vendors, a treetop adventure course, bicycle rental/concessions, food and beverage concessions at the Swallow Cliff Pavilion and Cummings Square and one equestrian stable.

The Concessions division actively seeks out new opportunities to partner with concessionaires to provide residents with access to outdoor recreational activities and other amenities within the various Forest Preserves locations.

The PRC Department generates significant revenue for the District through the volume of permits and memberships issued on an annual basis, and the number of users who participate in programs managed by third-party concessionaires. As a relatively small department in terms of both staff size and budget, many of the PRC Department's management challenges revolve around the realities of operating with a lean footprint.

The Permits and Rentals division has been seeing year-over-year increases in both the number of permits issued and the revenue from the permits program since we launched our new permit reservation system, ActiveNet, in 2014. As more people choose to host their events at the Forest Preserves, the Permits and Rentals division is seeing a commensurate increase in the number of calls, emails, faxes and in-person visits that are received. Without an increase in staff planned, Permits and Rentals faces continual operational challenges in responding to all of these communications in a timely manner. In 2017, the division's goal is to streamline the permit process, and improve the quality of information on the FPCC website, in an effort to cut down on the number of people who have the need to reach out to Permits and Rentals or visit the office in person.

The popularity of our permit program has also created pressure to open satellite offices in other areas of the County to accommodate people from different areas. In the summer of 2016, the Permits and Rentals division began staffing the new Dan Ryan Visitors Center on Tuesdays, Thursdays and Saturdays. While staffing additional locations is a benefit for residents who are far from our River Forest General Headquarters, decentralization without an increase in staff will result in longer lines at our primary location.

In 2016, the PRC Department initiated an effort to better understand the true costs of making spaces within the Preserves available for private use through a comprehensive cost-benefit analysis. This cost-benefit analysis resulted in the recommendation of a new fee structure that aims to help the District recover the

appropriate amount of costs for its activities over the next 10 years, while also generating new revenue by stimulating business during off-peak times. A major challenge in 2017 will be the implementation of this program and helping customers to understand the changes.

Through the Forest Preserves' indoor room rental program, the PRC Department offers four indoor locations for private events – the Dan Ryan, Thatcher Woods and Swallow Cliff pavilions, and the Volunteer Resource Center. Rolling Knolls will be added in 2017. Because our internal policies require the presence of an Event Aide and Laborer at each event, and many are held on evenings, weekends and holidays, staffing these events is an ongoing challenge.

The Concessions division has been the gateway to bringing third-party vendors and commercial entities into the District. While the program has been successful over the years, one of the greatest ongoing challenges has been marketing concessions opportunities and obtaining a large pool of vendors to bid. One reason for this has been the limited data available on number of visitors, as well as lack of sales history at these sites. These gaps make it harder for vendors to take chances on new opportunities. The efforts of the past several years have resulted in some significant progress in this area; however, these challenges are present whenever a new facility opens.

Additional challenges lay in the condition of our facilities. For example, the water quality of our lakes makes many water-based activities like stand-up paddle-boarding and swimming, which would be attractive to third-parties, impossible without significant capital investment. Other locations, such as the Swallow Cliff Pavilion, lack airconditioning or potable water, making it difficult to attract potential food and beverage concessionaires. The PRC Department also spends a significant amount of time managing and attracting small-dollar contracts, which limits the availability to engage in broader business development.

In 2017, the Concessions division will focus on expanding boating opportunities, integrating a mobile food concessions program, finding a partner to operate the Rolling Knolls facility, and implementing the recommendations in the Permits, Rentals and Concessions Master Plan. Our small staff size will make prioritizing these efforts and focusing on high-value targets key to our success.

## **2016 ACCOMPLISHMENTS**

- Issued more than 5,900 picnic permits as of September 1, 2016, an increase of 7% over 2015.
- Increased membership in the Off-Leash Dog Areas by 103% over 2015. (60% of the increase came from opening the new Miller Meadow Off-Leash Dog Area).
- Increased indoor rental bookings by nearly 15% over 2015 for the period of January 1 – September 1.
- Facilitated the opening of a major new concession, the Go Ape Treetop Adventure Course featuring more than 40 aerial obstacles and five ziplines, at Bemis Woods in late June. Attendance in the first year has greatly exceeded projections and expansion is planned for 2017.
- Completed the Permits, Rentals and Concessions Master Plan. This plan will be used to streamline the permitting process while moving to a cost-recovery model, as well as articulate a vision and roadmap for the concessions program over the next 10 years.
- Opened new food and beverage concessions at Cummings Square and Swallow Cliff, and secured a concessionaire for the first full season at Maple Lake.
- Conducted the first major survey of permit holders to understand their experiences through the permitting process, and at their events in the field. Feedback will be used across departments to improve existing process and services.
- Increased concessions revenue by over \$50,000 per year through new contracts for mobile ice cream vendors, operations of the Glen Grove Equestrian Stable, and the canoe/kayak rental at Skokie Lagoons.
- Worked with the Forest Preserves Police Department to train every officer on accessing the ActiveNet system on their mobile devices. This allows them to check permits and make notes electronically

directly on the customer file, ensuring better documentation of issues and seamless communication between departments.

- Opened the first satellite permits office at the Dan Ryan Visitors Center, assisting customers by processing permits at this remote location Tuesdays, Thursdays and Saturdays from Memorial Day through Labor Day.

### **2017 GOALS**

- Expand our outdoor recreation program by securing new concessionaires for additional locations, including several new boat rental opportunities.
- Increase customer satisfaction by streamlining the permitting process and providing enhanced information about various Forest Preserves locations on the FPCC website.
- Identify a programming partner or concessionaire to operate the new Rolling Knolls facility in Elgin.
- Complete a Golf Master Plan to help articulate a strategic vision for the future of the District's golf program.
- Pilot a program to allow customers to rent port-o-lets for events through the District's existing contract, and to allow customers the option of securing the required insurance for events through a Forest Preserves vendor.
- Identify additional areas for use as athletic fields to increase permitted activity during weekdays.
- Implement new pricing structure to maximize cost-recovery for the permits and rentals program and generate new business during off-peak hours.

**01 - CORPORATE FUND**
**40 - PERMITS, RENTALS & CONCESSIONS**

| TITLE   | GR  | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|-----|--------------------|--------------------|--------------------|--------------------|
|   |     | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Dir. of Permits, Concessions & Vol. Resources     | 24  | 1                  | \$105,851          | 1                  | \$110,085          |
| Dep Dir. of Permits, Concessions & Vol. Resources | 22  | 1                  | 94,702             | 1                  | 101,007            |
| Concessions Manager                               | 21  | 1                  | 65,129             | 1                  | 76,367             |
| Manager of Permits & Revenue                      | 21  | 1                  | 68,357             | 1                  | 80,013             |
| Administrative Assistant V                        | 20  | 1                  | 68,357             | 1                  | 76,367             |
| Permit Coordinator                                | 17  | 1                  | 55,499             | 1                  | 61,980             |
| Event & Facility Supervisor                       | 16  | 1                  | 59,342             | 1                  | 63,292             |
| Administrative Assistant II                       | 14  | 1                  | 40,760             | 1                  | 43,473             |
| Permit Assistant                                  | 13  | 3                  | 117,622            | 3                  | 129,598            |
| <b>Full Time Personnel Total</b>                  |     | <b>11</b>          | <b>\$675,619</b>   | <b>11</b>          | <b>\$742,183</b>   |
| Permit Aide                                       |     | 3.0                | 87,360             | 3.6                | 105,560            |
| Seasonal Permit Aide                              |     | 1.0                | 29,120             | 1.0                | 29,120             |
| Event Aide  |     | 3.0                | 87,360             | 3.9                | 113,568            |
| Seasonal Event Aide                               |     | 1.0                | 29,120             | 0.5                | 14,560             |
| Seasonal Laborer                                  | 700 | 3.0                | 103,584            | 3.0                | 110,448            |
| Concessions Aide                                  |     | 0.0                | 0                  | 0.7                | 22,801             |
| Seasonal Concessions Aide                         |     | 1.0                | 29,120             | 0.3                | 7,862              |
| <b>Part-Time/Seasonal Personnel Total</b>         |     | <b>12.0</b>        | <b>\$365,664</b>   | <b>13.0</b>        | <b>\$403,919</b>   |
| <b>Personnel Wages Total</b>                      |     | <b>23.0</b>        | <b>\$1,041,283</b> | <b>24.0</b>        | <b>\$1,146,103</b> |

**01 - CORPORATE FUND**  
**40 - PERMITS, RENTALS & CONCESSIONS**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$1,090,303        | \$675,619                | \$742,183                | \$66,564                  |
| 6111   | Salaries and Wages (Part-Time)     | 209,905            | 365,664                  | 403,919                  | 38,255                    |
| 6115   | Health Insurance                   | 233,230            | 174,679                  | 174,679                  | 0                         |
| 6116   | Life Insurance                     | 1,989              | 2,012                    | 2,012                    | 0                         |
| 6117   | Dental Care Plan                   | 7,134              | 3,438                    | 3,438                    | 0                         |
| 6118   | Vision Plan                        | 1,625              | 1,275                    | 1,275                    | 0                         |
| 6122   | Employer Medicare Tax Contribution | 18,484             | 16,722                   | 16,722                   | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (121,376)                | (103,149)                | 18,227                    |
| 6124   | Employee Transportation & Travel   | 4,349              | 1,500                    | 2,000                    | 500                       |
| <b>Total Personnel Services</b>                      |                                    | <b>\$1,567,019</b> | <b>\$1,119,534</b>       | <b>\$1,243,080</b>       | <b>\$123,546</b>          |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6216   | Training & Development             | 4,156              | 3,000                    | 3,500                    | 500                       |
| 6250   | Permit Contractual Services        | 56,869             | 114,000                  | 110,000                  | (4,000)                   |
| 6252   | Printing                           | 3,446              | 2,000                    | 6,680                    | 4,680                     |
| 6264   | Advertising & Promotions           | 12,085             | 6,000                    | 8,000                    | 2,000                     |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$76,555</b>    | <b>\$125,000</b>         | <b>\$128,180</b>         | <b>\$3,180</b>            |
| <b>Materials &amp; Supplies</b>                      |                                    |                    |                          |                          |                           |
| 6305   | Office Supplies                    | 21,289             | 6,500                    | 9,000                    | 2,500                     |
| 6325   | Materials & Supplies               | 24,357             | 40,500                   | 19,000                   | (21,500)                  |
| 6330   | I.D. Cards & Film                  | 0                  | 500                      | 0                        | (500)                     |
| 6362   | Uniforms                           | 6,400              | 750                      | 0                        | (750)                     |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$52,045</b>    | <b>\$48,250</b>          | <b>\$28,000</b>          | <b>(\$20,250)</b>         |
| <b>Equipment &amp; Fixtures</b>                      |                                    |                    |                          |                          |                           |
| 6625   | Equipment Maintenance Service      | 3,894              | 5,000                    | 0                        | (5,000)                   |
| <b>Total Equipment &amp; Fixtures</b>                |                                    | <b>\$3,894</b>     | <b>\$5,000</b>           | <b>\$0</b>               | <b>(\$5,000)</b>          |
| <b>Department Total</b>                              |                                    | <b>\$1,699,514</b> | <b>\$1,297,784</b>       | <b>\$1,399,260</b>       | <b>\$101,476</b>          |



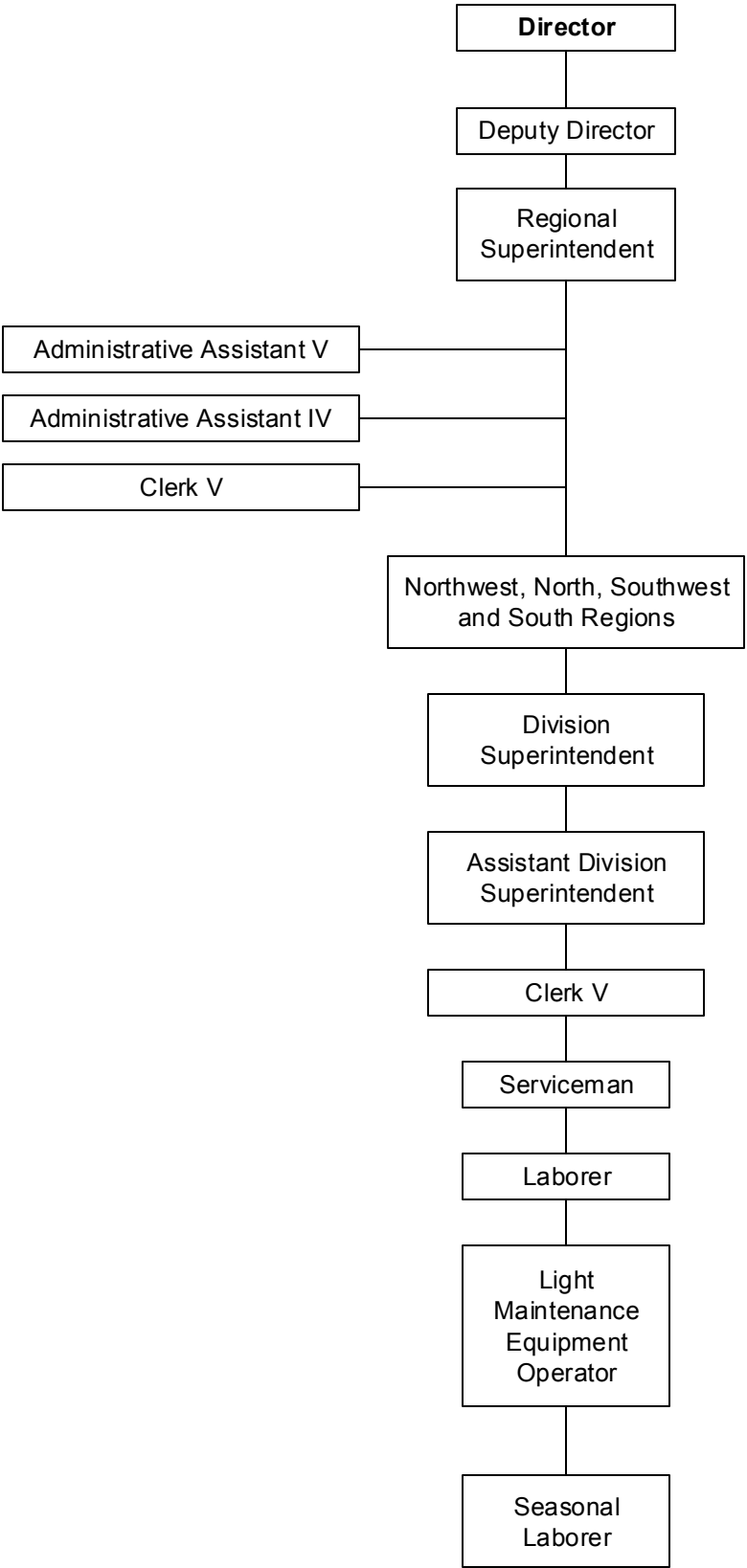


# **LANDSCAPE MAINTENANCE**

**MISSION:**

To maintain the recreational areas throughout  
the Forest Preserve District.

LANDSCAPE MAINTENANCE



## **LANDSCAPE MAINTENANCE**

The mission of the Landscape Maintenance Department is to provide a safe, clean and aesthetically inviting environment for users of the Forest Preserves and continually promote best practices for the preservation and public appreciation of outdoor and public spaces. Aside from maintenance operations, our role is to provide support to inter-departmental programs, activities, rentals and special events.

The role of the Landscape Maintenance Department is to maintain restroom facilities and port-o-lets, clean shelters, mow groves and other areas, plow parking lots, haul refuse, install signage, remove graffiti, perform highway roadside mowing, and assist with the set-up and break-down of special events.

Reductions in the 2017 operations budget of the department will result in deferring previously planned equipment and supplies purchases. Also, the Landscape Maintenance Department's support of other FPCC departments has rapidly increased over the years due to the expansion of special program events such as campgrounds and land acquisition. The Landscape Maintenance Department will be challenged to meet its obligations to these departments with less resources.

### **2016 ACCOMPLISHMENTS**

- Increased environmental sustainability awareness to our employees by implementing two programs in the area of emission with the Idle Time Reduction and our efforts to recover more recyclable materials with the Keep America Beautiful Blue Bin Campaign.
- Developed and implemented a strategic Winter Operation and Deployment Plan as a more efficient way to maintain Forest Preserves grounds.
- Facilitated the professional development of our employees through coaching, networking, training, and other ongoing educational opportunities which aligns with the NCCP.
- Developed a customer information card which enabled employees to foster relationships and engage directly with users of the Forest Preserves.
- Implemented a "No Mow" initiative that benefits the ecological habitat of the Forest Preserves.

### **2017 GOALS**

- Establish a partnership with the University of Illinois in the area of ecological restoration and sustainability.
- Develop and implement an inventory system and establish a database for recording and managing the purchases of materials and supplies.
- Implement priority actions and projects during peak season in order to create a more efficient landscape maintenance operation.
- Increase safety standards and efficiency in maintenance of equipment and field operations through training in an effort to decrease safety accidents.
- Expand our Green initiative program within our Landscape Maintenance facilities in an effort to increase the amount of garbage redirected from landfills.

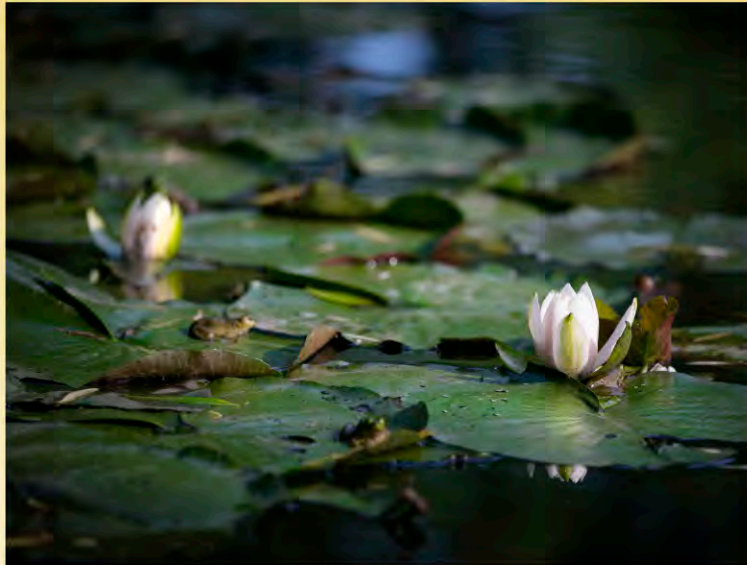
**01 - CORPORATE FUND**  
**52 - LANDSCAPE MAINTENANCE**

| TITLE                                     | GR  | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|-----|--------------------|--------------------|--------------------|--------------------|
|   |     | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Director of Maintenance                   | 24  | 1                  | \$111,611          | 1                  | \$118,866          |
| Deputy Director of Maintenance            | 22  | 1                  | 94,702             | 1                  | 101,007            |
| Regional Superintendent                   | 22  | 4                  | 361,294            | 4                  | 389,388            |
| Administrative Assistant V                | 20  | 1                  | 71,602             | 1                  | 80,013             |
| Division Superintendent                   | 19  | 8                  | 586,052            | 8                  | 614,613            |
| Administrative Assistant IV               | 18  | 1                  | 59,342             | 1                  | 66,402             |
| Assistant Division Superintendent         | 17  | 12                 | 694,715            | 12                 | 717,900            |
| Clerk V                                   | 11  | 9                  | 356,167            | 9                  | 376,730            |
| Serviceman*                               | 700 | 27                 | 1,246,502          | 27                 | 1,329,757          |
| Laborer                                   | 700 | 71                 | 2,940,641          | 73                 | 3,230,261          |
| Light Maint. Equip. Operator              | 700 | 11                 | 480,584            | 8                  | 371,322            |
| <b>Full Time Personnel Total</b>          |     | <b>146</b>         | <b>\$7,003,213</b> | <b>145</b>         | <b>\$7,396,259</b> |
| Seasonal Laborer                          | 700 | 42.8               | 1,477,736          | 42.8               | 1,570,527          |
| <b>Part-Time/Seasonal Personnel Total</b> |     | <b>42.8</b>        | <b>\$1,477,736</b> | <b>42.8</b>        | <b>\$1,570,527</b> |
| <b>Personnel Wages Total</b>              |     | <b>188.8</b>       | <b>\$8,480,949</b> | <b>187.8</b>       | <b>\$8,966,786</b> |

\*Serviceman position includes titles Serviceman, Serviceman II and Serviceman III

**01 - CORPORATE FUND**  
**52 - LANDSCAPE MAINTENANCE**

| ACCT.<br>NO.   | DESCRIPTION                            | FY 2015<br>ACTUALS  | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|--|---------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |  |                     |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)         | \$6,438,139         | \$7,003,213              | \$7,396,259              | \$393,046                 |
| 6111   | Salaries and Wages (Part-Time)         | 1,310,162           | 1,477,736                | 1,570,527                | 92,791                    |
| 6115   | Health Insurance                       | 1,793,760           | 2,111,223                | 2,111,223                | 0                         |
| 6116   | Life Insurance                         | 14,976              | 28,760                   | 28,760                   | 0                         |
| 6117   | Dental Care Plan                       | 51,524              | 45,746                   | 45,746                   | 0                         |
| 6118   | Vision Plan                            | 14,532              | 16,480                   | 16,480                   | 0                         |
| 6122   | Employer Medicare Tax Contribution     | 100,599             | 105,888                  | 105,888                  | 0                         |
| 6120   | Vacancy/Turnover Adjustment            | 0                   | (1,034,577)              | (807,011)                | 227,566                   |
| 6124   | Employee Transportation & Travel       | 0                   | 0                        | 0                        | 0                         |
| <b>Total Personnel Services</b>                      |  | <b>\$9,723,692</b>  | <b>\$9,754,469</b>       | <b>\$10,467,872</b>      | <b>\$713,403</b>          |
| <b>Contractual &amp; Professional Services</b>       |  |                     |                          |                          |                           |
| 6216   | Professional Training                  | 1,260               | 5,000                    | 5,000                    | 0                         |
| 6217   | Other Professional Services            | 208,754             | 311,136                  | 270,000                  | (41,136)                  |
| 6252   | Printing                               | 0                   | 500                      | 500                      | 0                         |
| <b>Total Contractual &amp; Professional Services</b> |  | <b>\$210,014</b>    | <b>\$316,636</b>         | <b>\$275,500</b>         | <b>(\$41,136)</b>         |
| <b>Material &amp; Supplies</b>                       |  |                     |                          |                          |                           |
| 6305   | Office Supplies                        | 3,476               | 11,000                   | 11,000                   | 0                         |
| 6310   | Computer Supplies                      | 0                   | 2,000                    | 2,000                    | 0                         |
| 6355   | Other Materials & Supplies             | 2,532               | 2,000                    | 2,000                    | 0                         |
| 6362   | Uniforms                               | 0                   | 22,200                   | 32,000                   | 9,800                     |
| <b>Total Material &amp; Supplies</b>                 |  | <b>\$6,008</b>      | <b>\$37,200</b>          | <b>\$47,000</b>          | <b>\$9,800</b>            |
| <b>Utilities</b>                                     |  |                     |                          |                          |                           |
| 6420   | Refuse Disposal                        | 123,935             | 310,000                  | 200,000                  | (110,000)                 |
| <b>Total Utilities</b>                               |  | <b>\$123,935</b>    | <b>\$310,000</b>         | <b>\$200,000</b>         | <b>(\$110,000)</b>        |
| <b>Equipment &amp; Fixtures</b>                      |  |                     |                          |                          |                           |
| 6630   | Equipment & Tools                      | 0                   | 20,000                   | 20,000                   | 0                         |
| 6635   | Equipment, Supplies & Maintenance Serv | 0                   | 5,000                    | 5,000                    | 0                         |
| <b>Total Equipment &amp; Fixtures</b>                |  | <b>0</b>            | <b>25,000</b>            | <b>\$25,000</b>          | <b>0</b>                  |
| <b>Department Total</b>                              |  | <b>\$10,063,648</b> | <b>\$10,443,305</b>      | <b>\$11,015,372</b>      | <b>\$572,067</b>          |



# **FACILITIES & FLEET MAINTENANCE**

## **MISSION:**

The department provides a variety of routine maintenance, repairs, renovations and services to help ensure properly maintained facilities, fleet, equipment, and infrastructures, while utilizing the latest energy efficient technologies, improving productivity and responsiveness.



## **FACILITIES & FLEET**

The Facilities & Fleet Department performs two main functions for the FPCC. The Fleet division purchases, maintains and repairs District vehicles and equipment. The Facilities division maintains and repairs buildings, roadways, parking lots, sewers and basins. This department also procures, constructs and distributes materials and supplies, including picnic tables, throughout the Forest Preserves.

While supporting other departments, the Facilities & Fleet Department is continuously researching and testing products, vehicles and equipment that will help the FPCC achieve its vision for a greener and cleaner organization. The Facilities & Fleet Department also provides more proactive routine maintenance, repairs, renovations, and services while utilizing the latest energy-efficient technologies.

The Facilities & Fleet Department supports the Next Century Conservation Plan goals by providing other departments with the tools, equipment, vehicles and operational facilities needed to support the vision of this strategic plan.

For the last two years, this department has benefitted from a decreased cost in unleaded and diesel fuel. Also, the Facilities & Fleet Department's green initiatives, including propane conversions, green cleaning solutions and LED lighting, have allowed the FPCC significant cost savings. These savings will allow the Facilities & Fleet Department to accommodate 2017 budget constraints.

### **2016 ACCOMPLISHMENTS**

- Awarded grant for 50% of cost for propane conversion kits for 15 Ford Explorers, four Cargo Vans, and one passenger van.
- Replaced all of the interior and exterior lighting with more energy efficient LED lighting for the entire Central Maintenance Compound.
- Purchased additional energy efficient ADA compliant hand dryers.
- With the assistance of the Landscape Maintenance Department, a warehouse delivery team was created to cut down on the amount of driving for warehouse supply distribution.
- Included a new green-certified car wash concentrate cleaning solution that dispenses the appropriate amount of concentrate for the user, guaranteeing less waste.

### **2017 GOALS**

- Obtain grant to convert police interceptors to propane.
- Install three rapid electric charging stations throughout the FPCC.
- Install GPS units in the Forest Preserves' remaining fleet to have 100% of the fleet with GPS.
- Replace all manual thermostats to programmable digital thermostats.
- Begin installing in phases, interior and exterior LED lighting throughout the FPCC.
- Continue researching and implementing more green cleaning solutions, equipment and supplies.



**01 - CORPORATE FUND**  
**53 & 54 - FACILITIES & FLEET MAINTENANCE**

| TITLE                                     | GR  | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|-----|--------------------|--------------------|--------------------|--------------------|
|   |     | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Director of Facilities & Fleet            | 22  | 1                  | \$100,657          | 1                  | \$107,200          |
| Maintenance Supervisor III                | 21  | 3                  | 277,304            | 3                  | 295,761            |
| Garage Supervisor                         | 21  | 1                  | 71,602             | 1                  | 80,013             |
| Equipment Supervisor I                    | 19  | 1                  | 68,357             | 1                  | 72,908             |
| Warehouse Manager                         | 19  | 1                  | 62,259             | 1                  | 69,464             |
| Engineering Assistant II                  | 18  | 1                  | 70,429             | 1                  | 75,117             |
| Administrative Assistant IV               | 18  | 2                  | 113,314            | 2                  | 123,720            |
| Technology Analyst                        | 18  | 1                  | 54,043             | 1                  | 57,641             |
| Administrative Assistant III              | 16  | 1                  | 47,008             | 1                  | 50,136             |
| Administrative Assistant II               | 14  | 1                  | 53,225             | 1                  | 56,767             |
| Clerk V                                   | 11  | 1                  | 41,818             | 1                  | 45,040             |
| Facilities Maint. Foreman                 | 700 | 1                  | 67,392             | 1                  | 71,879             |
| Serviceman*                               | 700 | 3                  | 141,835            | 2                  | 105,733            |
| Heavy Equipment Technician                | 700 | 1                  | 71,552             | 1                  | 75,941             |
| Fleet Technician                          | 700 | 2                  | 106,205            | 2                  | 113,251            |
| Tow Truck Operator/Tire Repairman         | 700 | 1                  | 52,832             | 1                  | 56,349             |
| Pump & Well Repairman II                  | 700 | 1                  | 49,837             | 1                  | 53,421             |
| Maintenance Mechanic                      | 700 | 5                  | 330,430            | 5                  | 352,068            |
| Maint. Equipment Operator                 | 700 | 2                  | 135,803            | 2                  | 145,552            |
| Maint. Equipment Repairman                | 700 | 1                  | 56,056             | 1                  | 59,788             |
| Maint. Service Technician                 | 700 | 4                  | 222,394            | 4                  | 234,466            |
| Maint. Technician (Metal)                 | 700 | 1                  | 62,566             | 1                  | 66,731             |
| Garage Attendant                          | 700 | 2                  | 101,504            | 2                  | 108,526            |
| Laborer                                   | 700 | 4                  | 169,395            | 5                  | 224,680            |
| Watchman                                  | 700 | 4                  | 166,379            | 4                  | 177,898            |
| Parts Counterman                          | 700 | 1                  | 49,234             | 1                  | 52,776             |
| Sign Maker                                | 700 | 1                  | 44,117             | 1                  | 46,566             |
| Sign Shop Foreman                         | 700 | 0                  | 0                  | 1                  | 56,726             |
| Tractor Mechanic                          | 700 | 1                  | 65,354             | 1                  | 69,703             |
| Electrician                               | X   | 3                  | 280,800            | 3                  | 287,664            |
| Plumber                                   | X   | 3                  | 294,840            | 3                  | 301,080            |
| HVAC Repairman                            | X   | 1                  | 85,717             | 1                  | 89,502             |
| Pipefitter/Service Technician             | X   | 1                  | 95,680             | 1                  | 95,680             |
| Painter                                   | X   | 2                  | 179,088            | 2                  | 185,328            |
| <b>Full Time Personnel Total</b>          |     | <b>59</b>          | <b>\$3,789,025</b> | <b>60</b>          | <b>\$4,065,076</b> |
| Seasonal Laborer                          | 700 | 0.5                | 17,264             | 0                  | 0                  |
| Seasonal Painter                          | X   | 1.0                | 89,544             | 1.0                | 92,664             |
| Interns                                   |     | 2.0                | 41,600             | 2.0                | 58,240             |
| <b>Part-Time/Seasonal Personnel Total</b> |     | <b>3.5</b>         | <b>\$148,408</b>   | <b>3.0</b>         | <b>\$150,904</b>   |
| <b>Personnel Wages Total</b>              |     | <b>62.5</b>        | <b>\$3,937,433</b> | <b>63.0</b>        | <b>\$4,215,980</b> |

\*Serviceman position includes titles Serviceman, Serviceman II and Serviceman III

**01 - CORPORATE FUND**  
**53 & 54 - FACILITIES & FLEET MAINTENANCE**

| ACCT.<br>NO.   | DESCRIPTION                          | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|--------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                      |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)       | \$3,139,726        | \$3,789,025              | \$4,065,076              | \$276,051                 |
| 6111   | Salaries and Wages (Part-Time)       | 45,029             | 148,408                  | 150,904                  | 2,496                     |
| 6115   | Health Insurance                     | 748,246            | 912,435                  | 912,435                  | 0                         |
| 6116   | Life Insurance                       | 6,398              | 11,669                   | 11,669                   | 0                         |
| 6117   | Dental Care Plan                     | 10,085             | 7,687                    | 7,687                    | 0                         |
| 6118   | Vision Plan                          | 6,362              | 2,584                    | 2,584                    | 0                         |
| 6122   | Employer Medicare Tax Contribution   | 41,591             | 56,850                   | 56,850                   | 0                         |
| 6120   | Vacancy/Turnover Adjustment          | 0                  | (474,205)                | (379,438)                | 94,767                    |
| 6124   | Employee Transportation & Travel     | 2,872              | 4,000                    | 0                        | (4,000)                   |
| <b>Total Personnel Services</b>                      |                                      | <b>\$4,000,309</b> | <b>\$4,458,454</b>       | <b>\$4,827,768</b>       | <b>\$369,314</b>          |
| <b>Contractual &amp; Professional Services</b>       |                                      |                    |                          |                          |                           |
| 6217   | Other Professional Services          | 468,944            | 550,000                  | 550,000                  | 0                         |
| <b>Total Contractual &amp; Professional Services</b> |                                      | <b>\$468,944</b>   | <b>\$550,000</b>         | <b>\$550,000</b>         | <b>\$0</b>                |
| <b>Material &amp; Supplies</b>                       |                                      |                    |                          |                          |                           |
| 6305   | Office Supplies                      | 6,681              | 11,000                   | 11,000                   | 0                         |
| 6310   | Computer Supplies                    | 0                  | 2,000                    | 2,000                    | 0                         |
| 6330   | Chemical Supplies                    | 59,385             | 110,000                  | 110,000                  | 0                         |
| 6335   | Janitorial Supplies                  | 46,542             | 65,000                   | 65,000                   | 0                         |
| 6340   | Plumbing/Electrical & Heating        | 88,341             | 120,000                  | 120,000                  | 0                         |
| 6345   | Propane Gas and Heating              | 66,783             | 150,000                  | 125,000                  | (25,000)                  |
| 6350   | Building Supply and Repair Services  | 370,910            | 453,000                  | 453,000                  | 0                         |
| 6362   | Uniforms                             | 33,816             | 7,000                    | 7,000                    | 0                         |
| <b>Total Material &amp; Supplies</b>                 |                                      | <b>\$672,458</b>   | <b>\$918,000</b>         | <b>\$893,000</b>         | <b>(\$25,000)</b>         |
| <b>Utilities</b>                                     |                                      |                    |                          |                          |                           |
| 6400   | Electric & Natural Gas               | 690,683            | 950,000                  | 853,200                  | (96,800)                  |
| 6405   | Gas & Oil for Auto & Equipment       | 773,497            | 1,595,000                | 1,195,000                | (400,000)                 |
| 6415   | Water & Sanitary Service             | 131,879            | 140,000                  | 144,000                  | 4,000                     |
| <b>Total Utilities</b>                               |                                      | <b>\$1,596,059</b> | <b>\$2,685,000</b>       | <b>\$2,192,200</b>       | <b>(\$492,800)</b>        |
| <b>Equipment and Fixtures</b>                        |                                      |                    |                          |                          |                           |
| 6630   | Equipment & Tools                    | 16,267             | 150,000                  | 125,000                  | (25,000)                  |
| 6635   | Equipment & Vehicle Mods             | 0                  | 25,000                   | 25,000                   | 0                         |
| 6640   | Vehicle License & Registration       | 0                  | 7,000                    | 7,000                    | 0                         |
| 6645   | Equipment, Supplies & Maintance Serv | 641,084            | 650,000                  | 752,308                  | 102,308                   |
| <b>Total Equipment &amp; Fixtures</b>                |                                      | <b>\$657,352</b>   | <b>\$832,000</b>         | <b>\$909,308</b>         | <b>\$77,308</b>           |
| <b>Department Total</b>                              |                                      | <b>\$7,395,122</b> | <b>\$9,443,454</b>       | <b>\$9,372,276</b>       | <b>(\$71,178)</b>         |



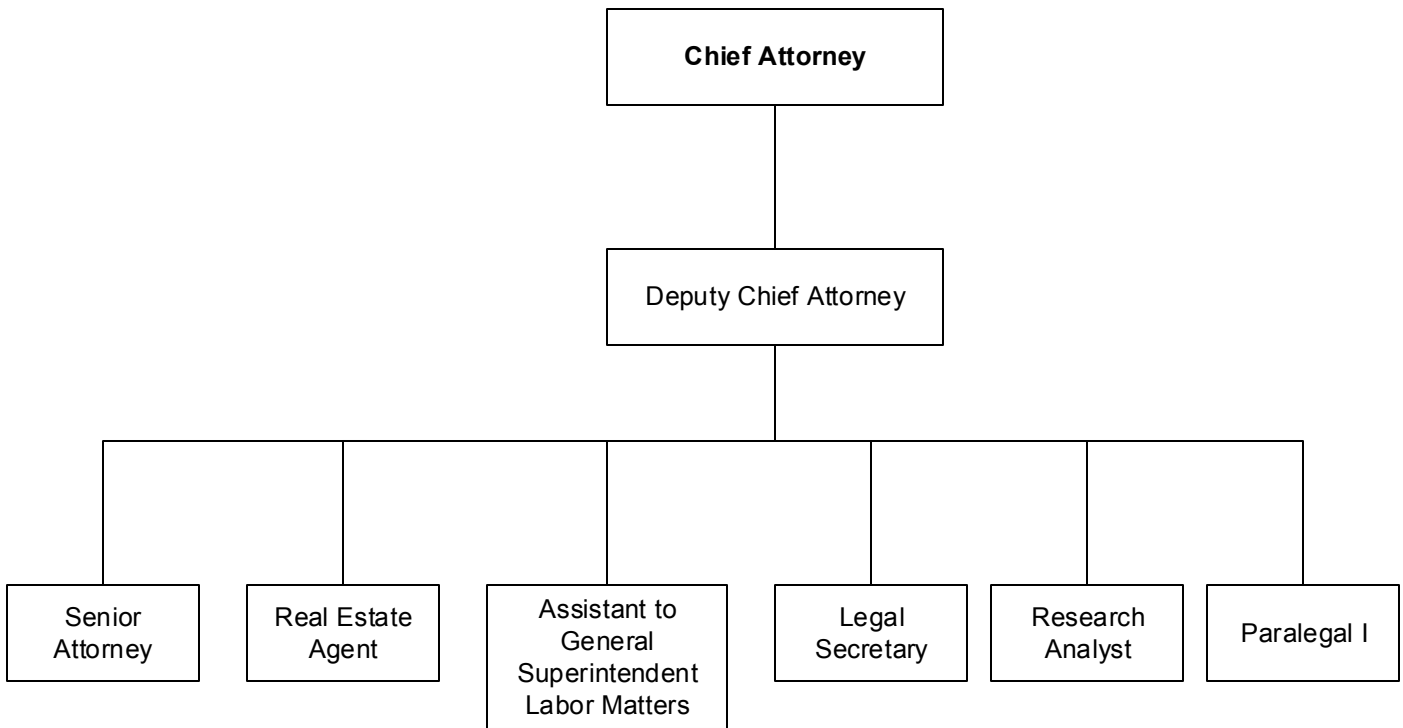
# LEGAL

## MISSION:

To provide quality, timely, effective, and efficient legal services to the Forest Preserve District of Cook County.

## LEGAL

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## LEGAL

The Legal Department provides legal advice to the President and members of the Board of Commissioners, the General Superintendent, and staff of the Forest Preserves. The Legal Department drafts ordinances, resolutions and supporting documentation for action by the Board, and participates in Board and committee meetings.

This department also responds to questions regarding federal, state and local laws and their impact on the Forest Preserves. Also, the Legal Department performs research into statutory and case law as necessary to advise the Forest Preserves in its day-to-day operations and policy decisions. Key functions of the Legal Department is to facilitate real estate acquisitions and advise the administration on legal aspects of various grant programs.

FPCC attorneys' manage lawsuits filed against or by the Forest Preserves including lawsuits involving personal injuries to Forest Preserves visitors, disputes with adjoining landowners, employment matters, contract disputes and other legal matters.

The Legal Department determines which legal matters should be referred to outside counsel and supervises the handling of such matters. The Legal Department represents the Forest Preserves before administrative agencies including, but not limited to, the Equal Employment Opportunity Commission, the Illinois Labor Relations Board, the Cook County Employee Appeals Board, the Illinois Department of Human Rights and the Cook County Commission on Human Rights.

Finally, the Legal Department enforces and monitors the goals and policies set forth by the Human Rights Ordinance; manages the administration of, and defends the Forest Preserves with respect to, worker's compensation claims; under the direction of the General Superintendent and in conjunction with the Human Resources Department, facilitates the employee disciplinary process; and handles all Freedom of Information Act requests.

As a result of the 2017 budget constraint, the Legal Department's ability to use an independent third party investigator to analyze, review and investigate employee complaints concerning their employment environment, co-workers and supervisors will be limited, thereby potentially impacting the Forest Preserves' ability to defend itself against discrimination and other employment-related lawsuits. This reduction will also impact the additional training and legal education opportunities available to staff.

## 2016 ACCOMPLISHMENTS

- Acquired an additional 30.2 acres of land on behalf of the Forest Preserves.
- Presented appeal of tort immunities to the Illinois Appellate Court regarding the case of *Foust v. Forest Preserve District*, 14 L 11513, which involves a fatal tree fall accident.
- Negotiated a favorable lien waiver settlement regarding *Chris Roy v. Forest Preserve District*, 12 WC 31785, which involved total permanent disability.
- Successfully negotiated a collective bargaining agreement between the Forest Preserves and the Fraternal Order of Police for District Police Patrol Officers.
- Drafted and disseminated several contract templates for use by various departments to facilitate more efficient operations.
- Filed for trademark protection for various Forest Preserves logos.
- Negotiated favorable results in several matters involving property damage claims.
- Introduced and facilitated the passing of several proposed amendments to the Forest Preserves' Code of Ordinances.
- Successfully defended worker's compensation and personal injury claims.
- Negotiated favorable settlements of worker's compensation and personal injury claims.

- Successfully resolved several matters involving encroachments onto property owned by the Forest Preserves.
- Provided legal advice and direction to various Departments within the Forest Preserves regarding grievances, discipline, and other employment/labor matters, with particular focus on compliance of employment actions with the Forest Preserves' Employment Plan.
- Negotiated and drafted several Intergovernmental Agreements involving the Forest Preserves and other governmental entities, as well as various other agreements to facilitate the Forest Preserves' construction projects and trail installation projects.

#### **2017 GOALS**

- Continue measuring completion time for various internal assignments.
- Continue to provide training opportunities for Legal Department attorneys and support staff.
- Further reduce fees and expenses related to the use of outside counsel with regard to litigated matters.
- Continue to achieve favorable resolutions of worker's compensation, property damage, and personal injury claims.
- Continue to monitor and identify tax delinquent parcels suitable for Forest Preserves purposes and acquire them through Cook County's No Cash Bid Program.
- Successfully negotiate and acquire active real estate acquisition targets.
- Continue to assist the Human Resources Department with respect to the development and implementation of various new and/or revised employment-related policies and procedures.

**01 - CORPORATE FUND**  
**60 - LEGAL**

| TITLE                                 | GR | 2016 APPROPRIATION |                   | 2017 APPROPRIATION |                    |
|---------------------------------------|----|--------------------|-------------------|--------------------|--------------------|
|                                       |    | TOTAL<br>FTE       | TOTAL<br>SALARIES | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Chief Attorney                        | 24 | 1                  | \$144,550         | 1                  | \$153,945          |
| Deputy Chief Attorney                 | 24 | 1                  | 111,994           | 1                  | 118,153            |
| Asst. to Gen. Supt. for Labor Matters | 24 | 1                  | 103,750           | 1                  | 109,456            |
| Senior Attorney                       | 23 | 2                  | 203,509           | 2                  | 217,056            |
| Real Estate Agent                     | 23 | 1                  | 100,235           | 1                  | 106,908            |
| Research Analyst                      | 19 | 1                  | 74,909            | 1                  | 80,371             |
| Paralegal I                           | 18 | 2                  | 116,000           | 2                  | 126,830            |
| Legal Secretary                       | 15 | 2                  | 116,000           | 2                  | 124,320            |
| <b>Full Time Personnel Total</b>      |    | <b>11</b>          | <b>\$970,946</b>  | <b>11</b>          | <b>\$1,037,040</b> |
| <b>Personnel Wages Total</b>          |    | <b>11.0</b>        | <b>\$970,946</b>  | <b>11.0</b>        | <b>\$1,037,040</b> |

**01 - CORPORATE FUND**  
**60 - LEGAL**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$972,598          | \$970,946                | \$1,037,040              | \$66,094                  |
| 6115   | Health Insurance                   | 195,207            | 205,022                  | 205,022                  | 0                         |
| 6116   | Life Insurance                     | 1,402              | 2,042                    | 2,042                    | 0                         |
| 6117   | Dental Care Plan                   | 8,186              | 6,637                    | 6,637                    | 0                         |
| 6118   | Vision Plan                        | 2,567              | 1,666                    | 1,666                    | 0                         |
| 6122   | Employer Medicare Tax Contribution | 13,655             | 16,900                   | 16,900                   | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (118,448)                | (93,334)                 | 25,114                    |
| 6124   | Employee Transportation & Travel   | (7,295)            | 5,500                    | 5,500                    | 0                         |
| <b>Total Personnel Services</b>                      |                                    | <b>\$1,186,319</b> | <b>\$1,090,264</b>       | <b>\$1,181,473</b>       | <b>\$91,208</b>           |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6210   | Legal Services                     | 34,380             | 45,500                   | 38,500                   | (7,000)                   |
| 6216   | Professional Training              | 8,126              | 12,500                   | 12,500                   | 0                         |
| 6252   | Printing                           | 60                 | 1,500                    | 1,500                    | 0                         |
| 6258   | Dues & Subscriptions               | 9,728              | 13,000                   | 13,000                   | 0                         |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$52,294</b>    | <b>\$72,500</b>          | <b>\$65,500</b>          | <b>(\$7,000)</b>          |
| <b>Material &amp; Supplies</b>                       |                                    |                    |                          |                          |                           |
| 6305   | Office Supplies                    | 1,196              | 5,000                    | 5,000                    | 0                         |
| 6315   | Postage                            | 751                | 4,000                    | 4,000                    | 0                         |
| 6355   | Other Materials & Supplies         | 4,328              | 7,000                    | 3,000                    | (4,000)                   |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$6,275</b>     | <b>\$16,000</b>          | <b>\$12,000</b>          | <b>(\$4,000)</b>          |
| <b>Department Total</b>                              |                                    | <b>\$1,244,888</b> | <b>\$1,178,764</b>       | <b>\$1,258,973</b>       | <b>\$80,208</b>           |





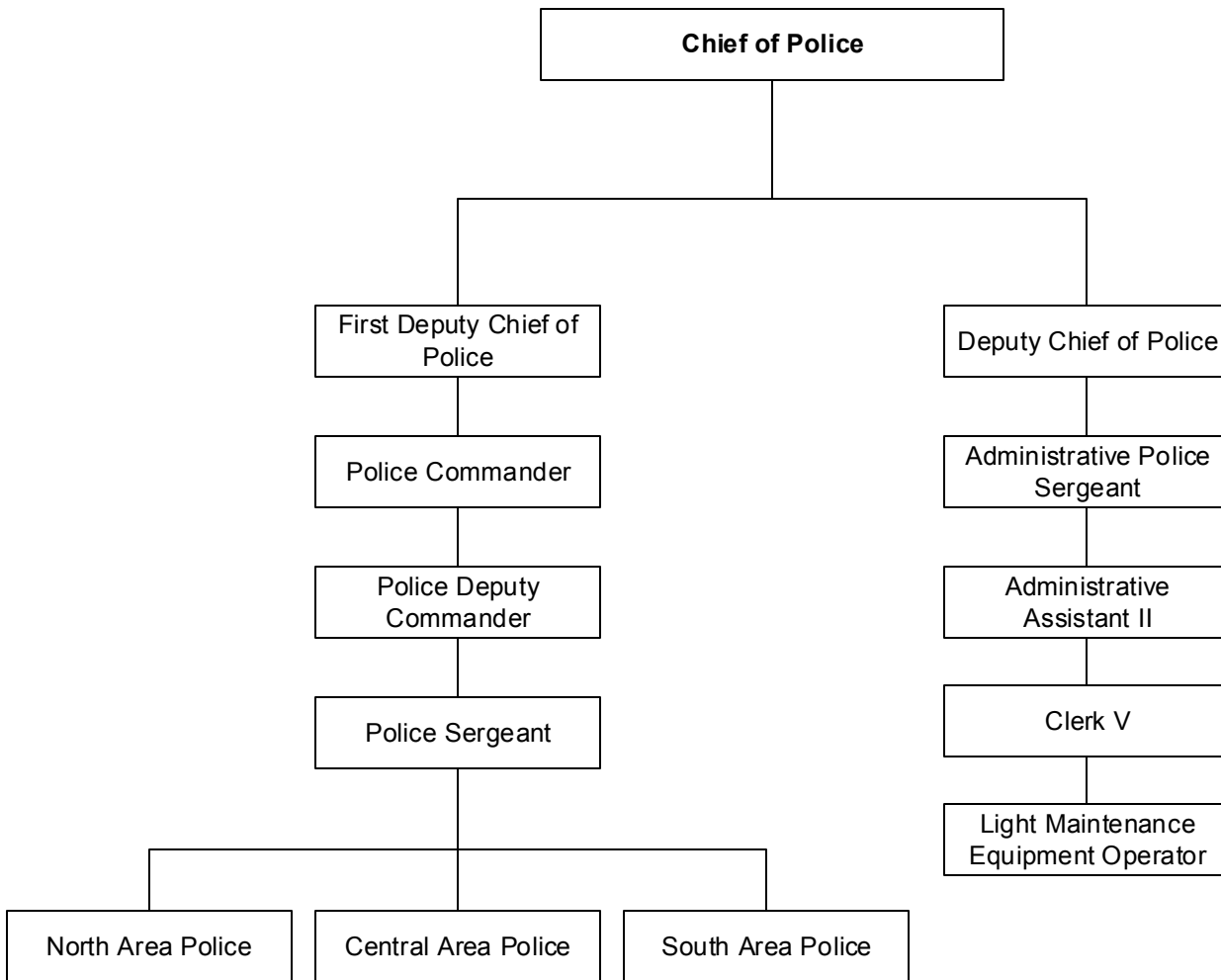
# LAW ENFORCEMENT

## MISSION:

To uphold and enforce all State, County and Forest Preserve District laws and ordinances in order to serve and protect citizens visiting the Forest Preserves, and protect the property and natural lands of the District.

## LAW ENFORCEMENT

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## **LAW ENFORCEMENT**

The Law Enforcement Department is charged with protecting the natural lands of the Forest Preserves of Cook County, as well as 691 FPCC buildings and structures situated on Forest Preserves property, and providing protection at all times for FPCC and employees and the scores of people who visit the Preserves each year.

Since 1981, FPCC officers have been asked to perform a unique dual role that requires members of the patrol force to perform all of the conventional duties of a police officer while simultaneously performing many of the tasks and duties performed by conservation officers. The Law Enforcement Department operates 24 hours a day, seven days a week. Each day, FPCC officers engage in preventive patrols which include traditional vehicular patrol in marked police cruisers and various forms of alternative patrol, such as: foot patrol; bike patrol; all-terrain vehicle patrol; etc. While on patrol, and as needed, FPCC officers rely on their lawful authority to enforce state statutes and county ordinances to ensure FPCC properties are kept safe for all to enjoy for recreation, education and pleasure.

The Law Enforcement Department must meet the daily challenge of providing police coverage and protection, and at all times keeping pace with the expansion despite the recent of FPCC land holdings and the remarkable growth of FPCC programs, activities. On a daily basis, police officers must be deployed on three shifts and in such a manner as to provide equitable protection for FPCC properties spread widely across the entire County. The patrol force is presently comprised of ninety-four (94) police officers. The number of authorized patrol officers has remained the same since 2009,

Law Enforcement has met the challenge of these added responsibilities in several ways. The installation of security cameras at high profile and/or sensitive FPCC locations and at all newly constructed and/or remodeled FPCC facilities has greatly helped the police to provide protection for important FPCC assets. Law Enforcement also opened two additional police facilities and the patrol force now reports to five strategically located sites that are ideally located to ensure equitable and appropriate police coverage across the entire County. In addition, a new work schedule was introduced that would allow the existing patrol force to be equitably deployed to all five of the reporting locations.

The final challenge that must be met as part of the 2017 budget involves a goal to provide the patrol force continuous training so that all FPCC officers will be prepared to perform their unique dual role of law enforcement and conservation and thereby provide optimal protection to all of the County's natural assets ensuring all County residents are provided with highly professional police service.

The first element of this strategy will be to ensure all FPCC officers have completed a fundamental course in conservation laws and enforcement practices. Arrangements will once again be made to have the Illinois Department of Natural Resources provide training to FPCC patrol officers. In addition, a new In-Service Training program will be launched that will ensure all FPCC officers are fully versed in the application of widely accepted law enforcement techniques and introduced to innovative practices and the new technologies being introduced by the Department. To reduce the cost of the In-Service Training Program, the Department will rely on "in-house" expertise and seek assistance from other Departments such as the Sheriff's Police Academy, FPCC Resource Management, etc.).

The second element of this goal will be to continue to expand the Trail Watch Volunteer program in 2017 by increasing the scope of the program and also the number of volunteers. Working jointly with the Resource Management Department, training modules will be developed and presented to Trail Watch Volunteers and improving their capacity to identify common conservation threats that can be detected and prevented by the routine monitoring of volunteers. The volunteers will be trained how to safely monitor known trouble spots and how to safely report possible violations and/or violators encountered by Trail Watch Volunteers during their visits to FPCC properties.

## 2016 ACCOMPLISHMENTS

- Introduced a new work schedule featuring a compressed work week that will optimize current personnel resources, ensure equitable deployment of the FPCC patrol force, provide better police service to all regions of the County, and ultimately bring about other improvements to patrol operations.
- Submitted a plan to Finance & Administration's Information Technology division for next phase of the buildout of the Police Communications Desk and development of an Incident Command Post at Police Headquarters that will be used during emergency management situations. Expect completion during 4<sup>th</sup> Quarter of 2016 following improvement to internet connectivity and installation of new monitors.
- All FPCC officers completed several on-line training courses involving emergency response management and preparedness (i.e., NIMS Training - National Incident Management System).
- FPCC officers participated in emergency management training exercises involving active-shooter events, including a few large multi-agency training exercises, involving various situational exercises simulating active-shooting events.
- All members of the FPCC Emergency Management Safety Committee (mostly FPCC managers) completed three online NIMS training courses and participated in an on-site briefing at CCDHSEM Emergency Operations Facility in Oak Forest.
- All FPCC employees completed an online training course regarding active-shooter events as part of the FPCC emergency preparedness plan.
- Worked jointly with Cook County Sheriff's 911 Emergency Communications Center to introduce new computer-aided dispatch software and thereby improve communication capabilities and interoperability with other County agencies and greatly expand access to a variety of data sources for all patrol officers. Expect all FPCC officers to be utilizing the new software by the end of the 3<sup>rd</sup> Quarter.
- Made available to all FPCC officers a wide variety of training opportunities, including natural resource conservation, ground search rescue, water rescue, first-aid, AED training, overdose rescue training, firearms training, use of force simulations training and a wide variety of specialized training provided by outside vendors. As of the end of the 3<sup>rd</sup> Quarter, nearly 16,000 hours of training had been recorded by the Department and it is anticipated the Department will once again exceed 20,000 hours of in training by year's end (i.e., approximately 180 hours per officer).
- Conducted more than 100 nuisance abatement missions involving the deployment of teams of officers to trouble spots (either reported by citizens or discovered by patrol officers) where appropriate enforcement action was taken to reduce or prevent recurrence of ordinance violations.
- Successfully pilot tested battery-powered cameras capable of being used at remote sites deep inside FPCC properties. Although somewhat limited in their application, these inexpensive cameras proved to be both highly efficient and effective at supporting patrol operations. The cameras provided around the clock surveillance and they were equipped with motion sensors they were capable of transmitting digital photos images by Wi-Fi transmission to nearby patrol officers who could respond whenever trouble was detected at a particular site.
- Awarded federal UASI grant that funded the purchase of 22 new mobile data terminals, making it possible for all patrol personnel to be equipped with an MDT every day of the year. The addition of these 22 MDT will establish the technological foundation for a 2017 strategic initiative that calls for the introduction of a fully-automated records management system that will be made available by the a federal grant awarded to the Chicago Police Department that requires sharing with other police agencies in the region.
- Awarded funding from the Cook County Emergency Telephone Board earmarked for payment of the software licensing and software maintenance costs associated with 22 mobile data terminals that will be made available for use by the Law Enforcement Department during the 3<sup>rd</sup> quarter of 2016.

## **2017 GOALS**

- Introduce new in-service training program thereby ensuring uniform delivery of critical training to all FPCC patrol officers.
- Work jointly with Chicago Police Department (CPD) and Cook County Sheriff's Office (CCSO) to introduce a new, fully-automated records management system being developed by the CPD with federal grant funding.
- Provide real-time access to various reference materials (e.g., policy directives) and other data sources (e.g., County ordinances) by using the 57 grant-funded Mobile Data Terminals (computers) that were installed in all FPCC police vehicles over the last years.
- Provide Crisis Intervention Training (CIT) to FPCC patrol officers so they will be better prepared to handle encounters with persons suffering from some form of mental duress and who may pose a threat to themselves and/or other persons.
- Increase the number of alternative patrols, nuisance abatement missions and introduce other innovative patrol strategies to further reduce ordinance violations occurring at FPCC properties.
- Continue to collaborate with Cook County Department of Homeland Security and Emergency Management by engaging in several emergency preparedness initiatives and participating in at least one large-scale training exercise and several smaller training exercises on FPCC properties.

**01 - CORPORATE FUND**  
**70 - LAW ENFORCEMENT**

| TITLE                            | GR    | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|----------------------------------|-------|--------------------|--------------------|--------------------|--------------------|
|                                  |       | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Chief of Police                  | 24    | 1                  | \$105,165          | 1                  | \$112,001          |
| First Deputy Chief of Police     | 24    | 1                  | 92,475             | 1                  | 96,174             |
| Deputy Chief of Police           | 24    | 1                  | 92,475             | 1                  | 98,486             |
| Police Commander                 | 23    | 2                  | 172,540            | 2                  | 193,070            |
| Police Deputy Commander          | 21    | 3                  | 229,474            | 3                  | 252,040            |
| Administrative Assistant II      | 14    | 1                  | 51,617             | 1                  | 43,472             |
| Telephone Operator - FPD         | 11    | 1                  | 43,052             | 0                  | 0                  |
| Clerk V                          | 11    | 2                  | 81,625             | 5                  | 198,180            |
| Police Switchboard Operator      | 9     | 2                  | 70,839             | 0                  | 0                  |
| Clerk IV                         | 9     | 2                  | 61,489             | 0                  | 0                  |
| Light Maint. Equip. Operator     | 700   | 0                  | 0                  | 1                  | 47,696             |
| Police Sergeant                  | FPD-2 | 17                 | 1,183,268          | 17                 | 1,164,369          |
| Police Officer                   | FPD-1 | 94                 | 5,214,559          | 94                 | 5,588,517          |
| <b>Full Time Personnel Total</b> |       | <b>127</b>         | <b>\$7,398,579</b> | <b>126</b>         | <b>\$7,794,005</b> |
| <b>Personnel Wages Total</b>     |       | <b>127</b>         | <b>\$7,398,579</b> | <b>126</b>         | <b>\$7,794,005</b> |

**01 - CORPORATE FUND**  
**70 - LAW ENFORCEMENT**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$7,374,670        | \$7,398,579              | \$7,794,005              | \$395,426                 |
| 6115   | Health Insurance                   | 1,638,824          | 1,922,313                | 1,922,313                | 0                         |
| 6116   | Life Insurance                     | 13,975             | 25,151                   | 25,151                   | 0                         |
| 6117   | Dental Care Plan                   | 50,123             | 43,537                   | 43,537                   | 0                         |
| 6118   | Vision Plan                        | 13,882             | 1,621                    | 1,621                    | 0                         |
| 6122   | Employer Medicare Tax Contribution | 98,851             | 116,879                  | 116,879                  | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (911,705)                | (701,460)                | 210,245                   |
| 6124   | Employee Transportation & Travel   | 113                | 0                        | 0                        | 0                         |
| <b>Total Personnel Services</b>                      |                                    | <b>\$9,190,438</b> | <b>\$8,596,374</b>       | <b>\$9,202,045</b>       | <b>\$605,671</b>          |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6216   | Professional Training              | 68,861             | 72,000                   | 72,000                   | 0                         |
| 6217   | Other Professional Services        | 0                  | 130,000                  | 69,000                   | (61,000)                  |
| 6252   | Printing                           | 7,142              | 5,000                    | 6,000                    | 1,000                     |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$76,003</b>    | <b>\$207,000</b>         | <b>\$147,000</b>         | <b>(\$60,000)</b>         |
| <b>Material &amp; Supplies</b>                       |                                    |                    |                          |                          |                           |
| 6305   | Office Supplies                    | 8,000              | 10,000                   | 10,000                   | 0                         |
| 6315   | Postage                            | 7,719              | 6,500                    | 6,500                    | 0                         |
| 6355   | Other Materials & Supplies         | 4,979              | 2,500                    | 6,000                    | 3,500                     |
| 6362   | Uniforms                           | 44,340             | 50,000                   | 50,000                   | 0                         |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$65,038</b>    | <b>\$69,000</b>          | <b>\$72,500</b>          | <b>\$3,500</b>            |
| <b>Equipment &amp; Fixtures</b>                      |                                    |                    |                          |                          |                           |
| 6630   | Tools & Equipment                  | 0                  | 45,000                   | 40,000                   | (5,000)                   |
| 6635   | Equipment & Vehicle Modifications  | 0                  | 50,000                   | 40,000                   | (10,000)                  |
| 6647   | Police Supply & Equip Services     | 98,663             | 22,000                   | 22,000                   | 0                         |
| <b>Total Equipment &amp; Fixtures</b>                |                                    | <b>\$98,663</b>    | <b>\$117,000</b>         | <b>\$102,000</b>         | <b>(\$15,000)</b>         |
| <b>Department Total</b>                              |                                    | <b>\$9,430,142</b> | <b>\$8,989,374</b>       | <b>\$9,523,545</b>       | <b>\$534,171</b>          |



# PLANNING & DEVELOPMENT

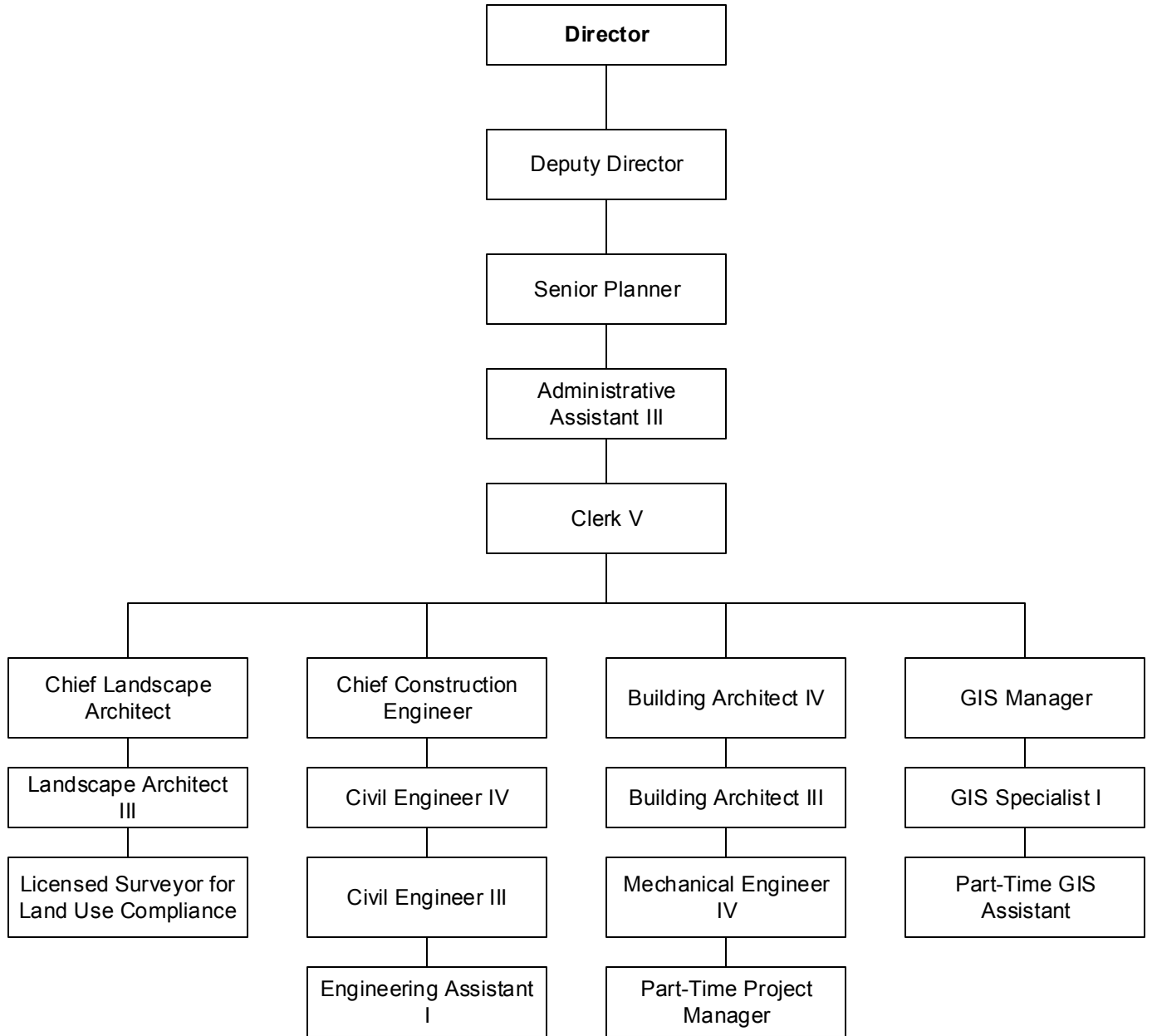
## MISSION:

To plan, design and implement capital improvements and restoration programs to Forest Preserve District sites as well as oversee the District's land acquisition program to preserve and expand the District's lands and facilities.



## PLANNING & DEVELOPMENT

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## **PLANNING & DEVELOPMENT**

The Planning & Development Department conducts outreach; prepares plans, designs and implementation of capital improvements; and oversees plans and policies relating to land acquisition and land use. It also develops and maintains maps and databases for land and buildings, and maintains real estate records, architectural and engineering drawings, and manages land use licenses.

Funding for capital improvements and land acquisition is a major challenge with 2012 and 2015 bond funds now substantially depleted. New capital funding from the 2017 tax levy is expected to remain flat at roughly \$3 million to \$4 million, while the initial list of 2017 capital project needs totals more than \$10 million not including land acquisition. Given the backlog of deferred maintenance, emergency repair funds are critical.

2017 budget limitations will reduce the Planning & Development Department's ability to further the Next Century Conservation Plan goals. Limited capital funds will focus on keeping Forest Preserves facilities safe and functioning, and to a more limited extent, making the Preserves more accessible and welcoming to new visitors through enhanced way finding signs, interpretive signs, outdoor classrooms and nature play areas.

### **2016 ACCOMPLISHMENTS**

- Completion of new master plans. The Gateway Master Plan was finalized with major funding support from the Cook County Department of Public Health.
- Market analysis and conceptual land use plan for a major new acquisition, Horizon Farm.
- Completion of major new capital improvement projects including a new Rolling Knolls Welcome Center and disc golf course, Camp Sullivan Activity Barn, Swallow Cliff fitness stairs, Bemis Woods outdoor adventure course office, General Headquarters elevator addition, Oak Forest Heritage Preserve loop trail and interpretive improvements, trail crossing safety improvements and life safety and accessibility improvements at various locations.
- Opening of new trails, including a 3-mile southern extension of the North Branch Bike Trail to connect to the City of Chicago's on-street system, and public opening of a new loop trail at Oak Forest Heritage Preserve.
- Award of construction contracts for other significant capital improvement projects, including trail repairs and trail safety crossing improvements, building repairs and new water filtration systems at two camps and two other popular recreation locations, pavement repairs and other site improvements at Dan Ryan Woods and the Maple Lake Boat House, and removal of the Dempster Dam. IDOT is also expected to award a contract for construction of east segments of the Cal-Sag Bike Trail in November 2016.
- Recipient of numerous awards and grants, including Friends of the Chicago River's Green Ribbon Award for the Cal-Sag Bicycle Trail, REI's grant for improved signage and way-finding for Palos Trails, Forest Preserve Foundation's grant funding for design of improvements at three gateway sites (Dan Ryan Woods, Caldwell Woods and Eggers Grove), and release of a major IDNR grant for outdoor recreation improvements at Dan Ryan Woods.
- Created new trail maps and information for five major trails at Deer Grove, Des Plaines River Trail, Palos Trails, Tinley Creek Trail and Thorn Creek Trails. Installation of trail counters to measure trail use at five gateway sites. Creation of brochures with maps for each of the six Nature Centers is also in process.

### **2017 GOALS**

- Prepare master plans for Gateway Sites, Spring Creek & Horizon Farms and the Chicago Portage Site.
- Scope next phase of accessibility improvements.
- Planning for trail improvements, including the Des Plaines River Trail.

- Complete Capital Improvement Plans including the annual update to the 5-Year Capital Improvement Plan and new Trail Capital Improvement Plan.
- Strategic planning for Land Acquisition
- Given ambitious goals and limited funding, there is a need to develop more detailed strategic plans for regional acquisition areas and priority sites.
- Site Assessment and Clearing.
- Assess environmental cleanup and demolition needs for recently-acquired properties.
- Complete construction of capital improvement projects including:
  - Outdoor classrooms and other interpretive features at Deer Grove, Kildeer Meadow and Orland Grassland
  - Outdoor recreation improvements at Dan Ryan Woods, including new sledding hill stairs and nature play area and
  - Cal-Sag Bike trail – eastern extension through Blue Island and Riverdale.

**01 - CORPORATE FUND**  
**80 - PLANNING & DEVELOPMENT**

| TITLE                                     | GR | 2016 APPROPRIATION |                    | 2017 APPROPRIATION |                    |
|---|----|--------------------|--------------------|--------------------|--------------------|
|   |    | TOTAL<br>FTE       | TOTAL<br>SALARIES  | TOTAL<br>FTE       | TOTAL<br>SALARIES  |
| Director of Planning & Development        | 24 | 1                  | \$105,851          | 1                  | \$112,731          |
| Deputy Director of Planning & Development | 22 | 1                  | 94,702             | 1                  | 101,007            |
| Chief Landscape Architect                 | 22 | 1                  | 101,712            | 1                  | 108,482            |
| Chief Construction Engineer               | 22 | 1                  | 100,705            | 1                  | 108,482            |
| Building Architect IV                     | 22 | 1                  | 101,712            | 1                  | 108,482            |
| Civil Engineer IV                         | 21 | 1                  | 82,353             | 1                  | 92,013             |
| Senior Planner                            | 21 | 1                  | 82,353             | 1                  | 92,013             |
| Building Architect III                    | 20 | 2                  | 139,959            | 2                  | 156,381            |
| GIS Manager                               | 20 | 1                  | 75,019             | 1                  | 83,793             |
| Mechanical Engineer IV                    | 20 | 1                  | 84,425             | 1                  | 90,045             |
| Civil Engineer III                        | 19 | 1                  | 65,129             | 1                  | 69,464             |
| Lic. Svr. For Land Use Compliance         | 19 | 1                  | 71,602             | 1                  | 76,367             |
| Landscape Architect III                   | 19 | 2                  | 152,223            | 2                  | 163,172            |
| GIS Specialist I                          | 16 | 1                  | 49,265             | 1                  | 55,053             |
| Administrative Assistant III              | 16 | 1                  | 56,657             | 1                  | 60,428             |
| Engineering Assistant I                   | 14 | 1                  | 52,701             | 1                  | 56,210             |
| Clerk V                                   | 11 | 1                  | 42,605             | 1                  | 45,440             |
| <b>Full Time Personnel Total</b>          |    | <b>19</b>          | <b>\$1,458,974</b> | <b>19</b>          | <b>\$1,579,564</b> |
| GIS Assistant                             |    | 0.7                | 24,128             | 0.7                | 24,128             |
| Project Manager                           |    | 0.5                | 27,040             | 0.7                | 40,776             |
| <b>Part-Time/Seasonal Personnel Total</b> |    | <b>1.2</b>         | <b>\$51,168</b>    | <b>1.5</b>         | <b>\$64,904</b>    |
| <b>Personnel Wages Total</b>              |    | <b>20.2</b>        | <b>\$1,510,142</b> | <b>20.5</b>        | <b>\$1,644,468</b> |

**01 - CORPORATE FUND**  
**80 - PLANNING & DEVELOPMENT**

| ACCT.<br>NO.   | DESCRIPTION                        | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|------------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |                                    |                    |                          |                          |                           |
| 6110   | Salaries and Wages (Full-Time)     | \$1,456,448        | \$1,458,974              | \$1,579,564              | \$120,590                 |
| 6111   | Salaries and Wages (Part-Time)     | 47,308             | 51,168                   | 64,904                   | 13,736                    |
| 6115   | Health Insurance                   | 303,973            | 330,221                  | 330,221                  | 0                         |
| 6116   | Life Insurance                     | 2,155              | 3,301                    | 3,301                    | 0                         |
| 6117   | Dental Care Plan                   | 1,128              | 207                      | 207                      | 0                         |
| 6118   | Vision Plan                        | 3,612              | 62                       | 62                       | 0                         |
| 6122   | Employer Medicare Tax Contribution | 19,909             | 22,914                   | 22,914                   | 0                         |
| 6120   | Vacancy/Turnover Adjustment        | 0                  | (176,761)                | (148,002)                | 28,759                    |
| 6124   | Employee Transportation & Travel   | 7,347              | 11,500                   | 5,750                    | (5,750)                   |
| <b>Total Personnel Services</b>                      |                                    | <b>\$1,841,880</b> | <b>\$1,701,586</b>       | <b>\$1,858,921</b>       | <b>\$157,335</b>          |
| <b>Contractual &amp; Professional Services</b>       |                                    |                    |                          |                          |                           |
| 6216   | Professional Training              | 1,420              | 10,000                   | 8,000                    | (2,000)                   |
| 6217   | Other Professional Services        | 57,986             | 25,000                   | 25,320                   | 320                       |
| 6252   | Printing                           | 11,000             | 40,000                   | 24,000                   | (16,000)                  |
| 6258   | Dues & Subscriptions               | 0                  | 6,175                    | 9,000                    | 2,825                     |
| <b>Total Contractual &amp; Professional Services</b> |                                    | <b>\$70,406</b>    | <b>\$81,175</b>          | <b>\$66,320</b>          | <b>(\$14,855)</b>         |
| <b>Material &amp; Supplies</b>                       |                                    |                    |                          |                          |                           |
| 6305   | Office Supplies                    | 0                  | 5,000                    | 6,500                    | 1,500                     |
| 6310   | Computer Supplies                  | 25,029             | 1,000                    | 15,530                   | 14,530                    |
| 6355   | Other Materials & Supplies         | 8,512              | 5,960                    | 2,500                    | (3,460)                   |
| 6360   | Eng. Equip & Supplies              | 802                | 19,000                   | 12,200                   | (6,800)                   |
| <b>Total Material &amp; Supplies</b>                 |                                    | <b>\$34,344</b>    | <b>\$30,960</b>          | <b>\$36,730</b>          | <b>\$5,770</b>            |
| <b>Department Total</b>                              |                                    | <b>\$1,946,630</b> | <b>\$1,813,721</b>       | <b>\$1,961,971</b>       | <b>\$148,250</b>          |

**01 - CORPORATE FUND**  
**99 - DISTRICT-WIDE SERVICES**

| ACCT.<br>NO.   | DESCRIPTION                                       | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|---|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>                            |   |                    |                          |                          |                           |
| 6119   | Personnel Services Adjustment                     | \$741,201          | \$2,747,433              | \$1,572,258              | (\$1,175,175)             |
| 6120   | Employee Benefits Adjustment                      | 0                  | (500,000)                | (500,000)                | 0                         |
| <b>Total Personnel Services</b>                      |   | <b>\$741,201</b>   | <b>\$2,247,433</b>       | <b>\$1,072,258</b>       | <b>(\$1,175,175)</b>      |
| <b>Contractual &amp; Professional Services</b>       |   |                    |                          |                          |                           |
| 6200   | Contractual Services                              | 416,629            | 504,000                  | 115,000                  | (389,000)                 |
| 6217   | Other Professional Services                       | 1,265,039          | 1,188,000                | 1,792,748                | 604,748                   |
| 6220   | Grant Match Funding                               | 0                  | 265,000                  | 200,000                  | (65,000)                  |
| 6224   | YELAR-Youth Education, Land Acquisition & Restor. | 0                  | 40,873                   | 40,900                   | 27                        |
| 6264   | Advertising & Promotional Services                | 121,301            | 275,000                  | 200,000                  | (75,000)                  |
| 6252   | Printing, Graphics and Video (Intergovernmental)  | 2,939              | 70,000                   | 70,000                   | 0                         |
| <b>Total Contractual &amp; Professional Services</b> |   | <b>\$1,805,909</b> | <b>\$2,342,873</b>       | <b>\$2,418,648</b>       | <b>\$75,775</b>           |
| <b>Utilities</b>                                     |   |                    |                          |                          |                           |
| 6410   | Telephone Service                                 | 410,000            | 375,000                  | 375,000                  | 0                         |
| <b>Total Utilities</b>                               |   | <b>\$410,000</b>   | <b>\$375,000</b>         | <b>\$375,000</b>         | <b>\$0</b>                |
| <b>Equipment &amp; Fixtures</b>                      |   |                    |                          |                          |                           |
| 6370   | Office Equipment & Fixtures                       | 149,117            | 175,000                  | 80,000                   | (95,000)                  |
| 6372   | Computer Supplies & Services                      | 60,015             | 417,200                  | 330,000                  | (87,200)                  |
| <b>Total Equipment &amp; Fixtures</b>                |   | <b>\$209,132</b>   | <b>\$592,200</b>         | <b>\$410,000</b>         | <b>(\$182,200)</b>        |
| <b>Building &amp; Construction</b>                   |   |                    |                          |                          |                           |
| 6760   | Neighbor Space                                    | 125,000            | 100,000                  | 100,000                  | 0                         |
| <b>Total Building &amp; Construction</b>             |   | <b>\$125,000</b>   | <b>\$100,000</b>         | <b>\$100,000</b>         | <b>\$0</b>                |
| <b>Other Expenses</b>                                |   |                    |                          |                          |                           |
| 6900   | Various Intergovernmental Services                | 486,795            | 1,245,500                | 1,245,500                | 0                         |
| 6905   | Office of the Independent Inspector General       | 29,394             | 80,000                   | 80,000                   | 0                         |
| 6910   | Intergovernmental Affairs                         | 90,000             | 90,000                   | 90,000                   | 0                         |
| 6915   | Board Secretary Services                          | 47,269             | 65,000                   | 65,000                   | 0                         |
| 6916   | Bureau of Technology                              | 438,596            | 750,000                  | 750,000                  | 0                         |
| 6917   | Copy Equipment Rental                             | 47,823             | 50,000                   | 50,000                   | 0                         |
| 6918   | Office Rental (69 W. Washington)                  | 146,577            | 146,580                  | 146,580                  | 0                         |
| 6919   | Univ. of Illinois Extension                       | 250,000            | 280,000                  | 250,000                  | (30,000)                  |
| 6920   | 911 Telecommunication (ETSB)                      | 250,000            | 250,000                  | 250,000                  | 0                         |
| 6921   | Office Rental (1140 Lake St.)                     | 58,206             | 85,000                   | 85,000                   | 0                         |
| 6922   | Forest Preserve Foundation                        | 150,000            | 150,000                  | 150,000                  | 0                         |
| <b>Total Other Expenses</b>                          |   | <b>\$1,994,660</b> | <b>\$3,192,080</b>       | <b>\$3,162,080</b>       | <b>(\$30,000)</b>         |
| <b>District-Wide Services Total</b>                  |   | <b>\$5,285,901</b> | <b>\$8,849,586</b>       | <b>\$7,537,986</b>       | <b>(\$1,311,600)</b>      |



## OTHER FUNDS

## CONSTRUCTION & DEVELOPMENT FUND

This fund is established to account for annual tax levies and certain other revenues to be used for the acquisition or construction of major capital facilities. The proceeds of taxes levied must be expended over a five year period and any unspent proceeds at the end of the five year period are transferred to the Corporate Fund.

| ACCT.<br>NO.                              | DESCRIPTION  | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---|--|--------------------------|--------------------------|---------------------------|
| <b><u>Available Funding Sources</u></b>   |  |                          |                          |                           |
| 5100                                      | Property Tax Levy                                      | \$4,000,000              | \$3,750,000              | (\$250,000)               |
|   | Allowance for Uncollectible/Deferred Taxes and Refunds | (90,000)                 | (84,375)                 | \$5,625                   |
| <b>Total Funding Sources</b>              |  | <b>\$3,910,000</b>       | <b>\$3,665,625</b>       | <b>(\$244,375)</b>        |
| <b><u>Expenditures</u></b>                |  |                          |                          |                           |
| <b>Major Maintenance/Renovation</b>       |  |                          |                          |                           |
| 6300                                      | Capital Outlays (Maintenance)                          | 890,000                  | 834,296                  | (\$55,704)                |
| <b>Total Major Maintenance/Renovation</b> |  | <b>\$890,000</b>         | <b>\$834,296</b>         | <b>(\$55,704)</b>         |
| <b>Building &amp; Construction</b>        |  |                          |                          |                           |
| 6701                                      | Reserve Balance  | 3,020,000                | 2,831,329                | (\$188,671)               |
| <b>Total Building &amp; Construction</b>  |  | <b>\$3,020,000</b>       | <b>\$2,831,329</b>       | <b>(\$188,671)</b>        |
| <b>Total Expenditures</b>                 |  | <b>\$3,910,000</b>       | <b>\$3,665,625</b>       | <b>(\$244,375)</b>        |
| <b>Net Effect on Fund Balance</b>         |  | <b>\$0</b>               | <b>\$0</b>               | <b>\$0</b>                |



## CAPITAL IMPROVEMENT FUND

The purpose of this fund is to account for all capital expenditures of the District that are funded by debt issued prior to 2012, or other financing sources and that are not related to land acquisitions.

| ACCT.<br>NO.                             | DESCRIPTION                               | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|--|---|--------------------------|--------------------------|---------------------------|
| <b><u>Available Funding Sources</u></b>  |   |                          |                          |                           |
| 5940                                     | Operating Transfer In From Corporate Fund | 6,000,000                | 3,910,000                | (2,090,000)               |
| <b>Total Funding Sources</b>             |   | <b>\$6,000,000</b>       | <b>\$3,910,000</b>       | <b>(\$2,090,000)</b>      |
| <b><u>Expenditures</u></b>               |   |                          |                          |                           |
| <b>Building &amp; Construction</b>       |   |                          |                          |                           |
| 6701                                     | Reserve Balance                           | 0                        | 0                        | 0                         |
| <b>Total Building &amp; Construction</b> |   | <b>\$0</b>               | <b>\$0</b>               | <b>\$0</b>                |
| <b>Restoration: Landscape</b>            |   |                          |                          |                           |
| 6755                                     | Restoration: Landscape                    | 5,500,000                | 3,910,000                | (1,590,000)               |
| <b>Total Restoration: Landscape</b>      |   | <b>\$5,500,000</b>       | <b>\$3,910,000</b>       | <b>(\$1,590,000)</b>      |
| <b>Other Expenses</b>                    |   |                          |                          |                           |
| 6220                                     | Grant Match Funding                       | 500,000                  | 0                        | (500,000)                 |
| <b>Total Other Expenses</b>              |   | <b>\$500,000</b>         | <b>\$0</b>               | <b>(\$500,000)</b>        |
| <b>Total Expenditures</b>                |   | <b>\$6,000,000</b>       | <b>\$3,910,000</b>       | <b>(\$2,090,000)</b>      |
| <b>Net Effect on Fund Balance</b>        |   | <b>\$0</b>               | <b>\$0</b>               | <b>\$0</b>                |

## REAL ESTATE ACQUISITION FUND

This fund accounts for the District's land acquisition program. Sources available for appropriations for this fund are derived from debt proceeds, contributions, and grants. The District does not directly levy taxes for land acquisition, but may transfer funds from the Corporate Fund. The District's land acquisition program was initiated in 1916 and is limited by State statute to the acquisition of up to 75,000 acres.

### Sources Available for Appropriation

| <u>Description</u>                                    | <u>FY 2017 (est.)</u> |
|---|-----------------------|
| Audited 12/31/2015 Fund Balance                       | \$9,404,325           |
| Real Estate Acquisition Revenue as of 09/30/2016      | 34,950                |
| Real Estate Acquisition Expenditures as of 09/30/2015 | (429,486)             |
| Anticipated Operating transfer as of 12/31/2016       | 200,000               |
| Total Available for Appropriation                     | <u>\$9,209,789</u>    |

### Appropriation

| ACCT. NO. | DESCRIPTION                       | FY 2016 APPROPRIATION | FY 2017 APPROPRIATION | DIFFERENCE INC./ (DECR) |
|-----------|-----------------------------------|-----------------------|-----------------------|-------------------------|
| 6212      | Legal Services                    | \$100,000             | \$100,000             | \$0                     |
| 6907      | State's Attorney Services         | 0                     | 0                     | 0                       |
| 6801      | Real Estate Professional Services | 100,000               | 100,000               | 0                       |
|           | Total Expenses                    | \$200,000             | \$200,000             | \$0                     |

### RELEVANT STATISTICS AND TRENDS

|                                   | <u>2013</u> | <u>2014</u>  | <u>2015</u>  | <u>2016*</u> |
|-----------------------------------|-------------|--------------|--------------|--------------|
| Real Estate Acquisition Fund      | \$0         | \$0          | \$14,477,509 | \$9,404,325  |
| Land Acquisition                  | \$8,000,000 | \$0          | \$5,265,160  | \$3,132,500  |
| Real Estate Professional Services | \$150,000   | \$0          | \$88,760     | \$7,250      |
| Acreage Acquired                  | 106.22      | 426.74       | 166.05       | 30.02        |
| Acquisition Cost                  | \$2,581,400 | \$14,900,000 | \$5,265,160  | \$3,132,500  |
| Cost / Acre                       | \$24,301    | \$34,916     | \$31,173     | \$104,347    |

\*Note: Includes land acquired with Series 2012 B&C G.O. Bond Funds.

## RESIDENT WATCHMEN FUND

The purpose of this Cost Center is to allocate revenues collected from the Resident Watchman program to the maintenance and improvements of District Resident Watchmen Facilities.

| ACCT.<br>NO.                      | DESCRIPTION                                | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|-----------------------------------|--|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Materials &amp; Supplies</b>   |  |                    |                          |                          |                           |
| 6350                              | Resident Watchmen Bldgs. & Supplies        | \$1,927            | \$50,000                 | \$50,000                 | \$0                       |
| 6351                              | Res. Watchmen Facilities Contractual Serv. | 7,456              | 35,000                   | 35,000                   | 0                         |
|                                   | <b>Total Materials &amp; Supplies</b>      | <b>\$9,383</b>     | <b>\$85,000</b>          | <b>\$85,000</b>          | <b>\$0</b>                |
| <b>Buildings and Construction</b> |  |                    |                          |                          |                           |
| 6761                              | Buildings & Facilities                     | 228,187            | 172,500                  | 172,500                  | 0                         |
|                                   | <b>Total Buildings and Construction</b>    | <b>\$228,187</b>   | <b>\$172,500</b>         | <b>\$172,500</b>         | <b>\$0</b>                |
|                                   | <b>Department Total</b>                    | <b>\$237,570</b>   | <b>\$257,500</b>         | <b>\$257,500</b>         | <b>\$0</b>                |

## BOND & INTEREST FUND

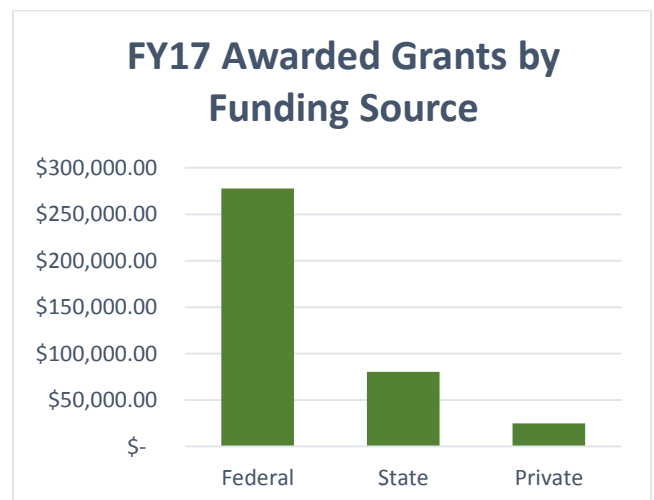
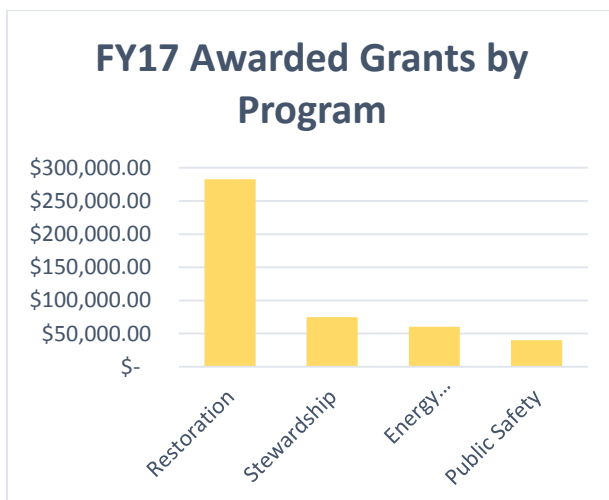
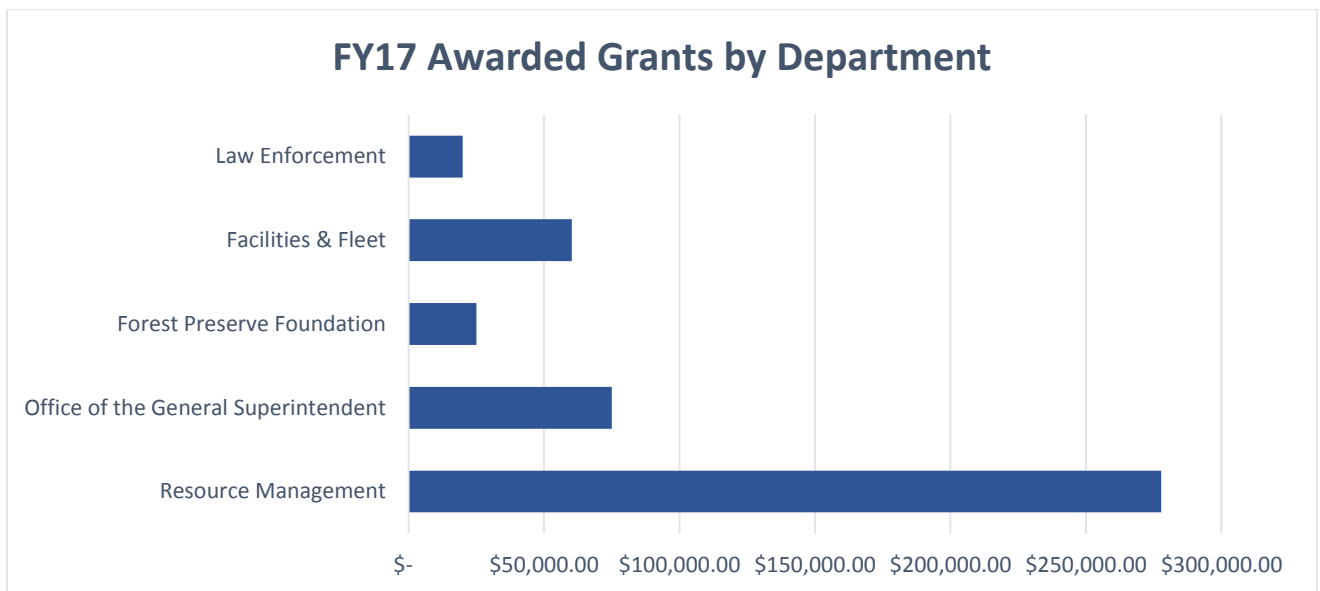
Debt Service Schedule and Related Tax levy for Fiscal Year Beginning January 1, 2017

| Period<br>Ending | Levy<br>Year | Series 2015 A<br>3/26/2015 | Series 2015 B<br>3/27/2015 | Series 2012 A<br>6/21/2012 | Series 2012 B<br>6/21/2012 | Series 2012 C<br>6/21/2012 | Series 2004<br>11/16/2004 | Annual<br>Debt Service |
|------------------|--------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|---------------------------|------------------------|
| 12/31/2017       | 2016         | 628,051                    | 151,171                    | 955,250                    | 3,845,500                  | 3,997,250                  | 6,531,250                 | 16,108,472             |
| 12/31/2018       | 2017         | 629,015                    | 153,183                    | 6,585,250                  | 3,846,250                  | 3,997,250                  | 637,250                   | 15,848,198             |
| 12/31/2019       | 2018         | 629,829                    | 150,076                    | 673,750                    | 3,839,000                  | 3,995,250                  | 6,852,250                 | 16,140,155             |
| 12/31/2020       | 2019         | 630,493                    | 146,969                    | 673,750                    | 3,844,000                  | 3,996,250                  | 6,856,500                 | 16,147,962             |
| 12/31/2021       | 2020         | 626,008                    | 153,862                    | 7,243,750                  | 3,845,500                  | 3,998,250                  | -                         | 15,867,370             |
| 12/31/2022       | 2021         | 626,523                    | 155,516                    | 7,250,250                  | 3,843,500                  | 3,996,000                  | -                         | 15,871,789             |
| 12/31/2023       | 2022         | 8,156,889                  | 152,051                    | -                          | 3,848,000                  | 3,999,500                  | -                         | 16,156,439             |
| 12/31/2024       | 2023         | 8,161,958                  | 153,585                    | -                          | 3,843,500                  | 3,998,250                  | -                         | 16,157,293             |
| 12/31/2025       | 2024         | -                          | -                          | -                          | 4,460,250                  | 3,997,250                  | -                         | 8,457,500              |
| 12/31/2026       | 2025         | -                          | -                          | -                          | 4,462,000                  | 3,996,250                  | -                         | 8,458,250              |
| 12/31/2027       | 2026         | -                          | -                          | -                          | 4,457,750                  | 3,995,000                  | -                         | 8,452,750              |
| 12/31/2028       | 2027         | -                          | -                          | -                          | 4,462,500                  | 3,998,250                  | -                         | 8,460,750              |
| 12/31/2029       | 2028         | -                          | -                          | -                          | 4,460,500                  | 3,995,500                  | -                         | 8,456,000              |
| 12/31/2030       | 2029         | -                          | -                          | -                          | 4,461,750                  | 3,996,750                  | -                         | 8,458,500              |
| 12/31/2031       | 2030         | -                          | -                          | -                          | 4,460,750                  | 3,996,500                  | -                         | 8,457,250              |
| 12/31/2032       | 2031         | -                          | -                          | -                          | 4,462,250                  | 3,999,500                  | -                         | 8,461,750              |
| 12/31/2033       | 2032         | -                          | -                          | -                          | 4,460,750                  | 3,995,250                  | -                         | 8,456,000              |
| 12/31/2034       | 2033         | -                          | -                          | -                          | 4,461,000                  | 3,998,750                  | -                         | 8,459,750              |
| 12/31/2035       | 2034         | -                          | -                          | -                          | 4,462,500                  | 3,999,250                  | -                         | 8,461,750              |
| 12/31/2036       | 2035         | -                          | -                          | -                          | 4,459,750                  | 3,996,500                  | -                         | 8,456,250              |
| 12/31/2037       | 2036         | -                          | -                          | -                          | 4,462,500                  | 3,995,250                  | -                         | 8,457,750              |
| 12/31/2038       | 2037         | -                          | -                          | -                          | 4,462,500                  | 3,995,250                  | -                         | 8,457,750              |
| <b>Total</b>     |              | <b>20,088,764</b>          | <b>1,216,412</b>           | <b>23,382,000</b>          | <b>93,212,000</b>          | <b>87,933,250</b>          | <b>20,877,250</b>         | <b>246,709,675</b>     |

## FY17 GRANT FUNDING

The Forest Preserves actively seeks grants that align with the mission to acquire, restore and manage lands for the purpose of preservation, education and recreation. The following awarded grants support restoration, community outreach and environmental education, safety and law enforcement initiatives and recycling. Many of the grants were matched by the Forest Preserves, maximizing both dollars and expertise.

In addition, the Forest Preserve Foundation serves as a funding arm to engage in protecting and restoring the treasured natural habitats of the Forest Preserves, as well as to enhance the outdoor experiences of all communities by encouraging and administering private gifts to further the Forest Preserves' mission and goals.



## **EMPLOYEE ANNUITY AND BENEFIT FUND**

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Required Property Tax Levy and contribution from Personal Property Replacement Taxes in the year 2016, for the purpose of providing the amount necessary to be contributed by the Forest Preserve District as employer.

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### **FY 2017 Appropriation**

|                   |                   |
|-------------------|-------------------|
| Property Tax Levy | \$ 3,242,300      |
| PPRT              | <u>\$ 360,660</u> |
| APPROPRIATION     | \$ 3,602,960      |

### **Appropriation History**

|                  | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017 (Proj.)</u> |
|------------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Employee Annuity | \$3,188,505 | \$2,975,735 | \$3,154,808 | \$3,493,374 | \$3,438,713 | \$3,602,960         |

## SELF-INSURANCE FUND

This Internal Service Fund is established to account for the District's self-insurance related activities including accumulating a fund balance sufficient to meet future estimated claims and judgments, paying worker's compensation claims, tort judgments/settlements, and associated legal fees.

| ACCT.<br>NO.                            | DESCRIPTION                              | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---|--|--------------------------|--------------------------|---------------------------|
| <b><u>Available Funding Sources</u></b> |  |                          |                          |                           |
| 4400                                    | Self Insurance Fund Balance Contribution | \$3,000,000              | \$7,000,000              | \$4,000,000               |
| <b>Total Funding Sources</b>            |  | <b>\$3,000,000</b>       | <b>\$7,000,000</b>       | <b>\$4,000,000</b>        |
| <b><u>Expenditures</u></b>              |  |                          |                          |                           |
| 6126                                    | Unemployment Insurance                   | 650,000                  | 650,000                  | 0                         |
| 6500                                    | Self Insurance                           | 675,000                  | 675,000                  | 0                         |
| 6505                                    | Worker's Comp Claims/Judgments           | 1,300,000                | 5,300,000                | 4,000,000                 |
| 6907                                    | State's Attorney Services                | 375,000                  | 375,000                  | 0                         |
| <b>Total Expenditures</b>               |  | <b>\$3,000,000</b>       | <b>\$7,000,000</b>       | <b>\$4,000,000</b>        |
| <b>Net Effect on Fund Balance</b>       |  | <b>\$0</b>               | <b>\$0</b>               | <b>\$0</b>                |



# CHICAGO ZOOLOGICAL SOCIETY & BROOKFIELD ZOO

## MISSION:

The mission of the Chicago Zoological Society, which manages Brookfield Zoo, is to inspire conservation leadership by connecting people with wildlife and nature.



## **THE CHICAGO ZOOLOGICAL SOCIETY AND BROOKFIELD ZOO: AN INTRODUCTION TO THE 2017 FOREST PRESERVES OF COOK COUNTY BUDGET DOCUMENT**

*The mission of the Chicago Zoological Society is to inspire  
conservation leadership by connecting people with wildlife and nature.*

Chicago Zoological Society with its support from the Forest Preserves of Cook County continues to be a crown jewel of Cook County. Over 2.1 million annual visitors to Brookfield Zoo are extended the opportunity to partake in a rich diversity of programs that inspire conservation leadership. Our strong public private partnership magnifies our impact on county residents to help endear wildlife and nature in their lives.

Our organizational values, People, Results, Innovation, Diversity and Enthusiasm, provide the foundation for our programs and initiatives. We recognize the power and privilege that comes with being a large employer and significant economic engine in the region. Therefore, it is critical to continue and expand the investment in Brookfield Zoo's aging infrastructure. Not only do Brookfield Zoo's animals depend on it, but the county's residents, economy, and nature do too.

The zoo requires \$8 million annually in maintenance and repairs alone, not including the need to invest an additional \$100 million in the zoo's 1930s-era infrastructure in order to avoid exhibit closures. We continue to seek funding from private sources and competitive grants to supplement operational costs. In 1992, the annual Forest Preserve appropriation represented 44% of the zoo's operating and capital budget. In 2017, the appropriation will represent only 22% of the zoo's budget. CZS will continue to work to leverage funding from all sources to keep the zoo open and accessible. CZS remains most grateful to the Forest Preserves of Cook County, its President, Commissioners, and General Superintendent for their support of Brookfield Zoo and for building such a successful public-private partnership.

### **15 years old and still growing**

2016 marks the 15<sup>th</sup> anniversary of Hamill Family Play Zoo! This exhibit, for families with children birth through 8 years of age, is the implementation of CZS's ground breaking work in Conservation Psychology. Conservation Psychology examines how to facilitate play in nature to create empathy and action for nature. This exhibit has brought millions of families together and grown their bond with animals and nature. We have leveraged our expertise in early childhood nature play and training to bring nature play to the forest preserves. Forest Preserve staff have been trained in nature play. In several outreach programs, we have worked together to reach families in their communities and then bring them out to explore all the wonders the forest preserves provide. We are now working together with our community partners to bring safe nature play back into the community.

Hamill Family Play Zoo has become an incubator on how the Society can move toward becoming "a zoo for all." Today, staff work with community partners to provide specialized programs for young people with disabilities. Working with experts in autism and the community, Hamill Family Play Zoo creates year round opportunities for participants to practice social skills and learn. Through a specialized volunteer program, they also help young adults develop the necessary life skills to become productive members of society. In 2017, the Society will begin to scale these projects throughout the organization.

Entry to Hamill Family Play Zoo has helped drive membership to over 105,000 member households, one of the largest memberships in the metro area. As a part of our public private partnership, all of those households receive regular information that highlight our partnership, everything from forest preserve district logo placement in the zoo and promotional materials to information on FPCC programs to stories on the work we do together.

We recognize that not everyone can afford a membership so we continue to strive to ensure Brookfield Zoo and its programs are accessible to those who are economically disadvantaged. We continue to offer free

admission passes through libraries, 501 (c) 3 community based organizations, veterans organizations and the Forest Preserves of Cook County. With the assistance of the Forest Preserves of Cook County and its Commissioners, the Zoo Summer Shuttle ran for the second year. Greater promotion of this affordable transportation option contributed to the increase in use of our free admission pass program 37% over last year at this time. For example, in Fuller Park, we offer cradle to grave programming in partnership with Fuller Park Development Corp's Eden Place Nature Center. Residents can now enjoy a much shorter ride by catching the Red Line and pick up the Zoo Summer Shuttle. In 2017, we will continue to promote these efforts to increase free pass utilization.

Our Grainger Animal Ambassador Program reached thousands of people right in their community. The animal ambassadors regularly visited community festivals, expos and places of learning. These up close encounters inspire awe, wonder and a connection, which conservation psychology tells us are the first steps toward empathy and conservation action.

### **Helping Teens Reach Their Full Potential**

We believe that animals and nature can be a platform to address social issues. As a cultural institution, it is our responsibility to contribute solutions to issues facing our society. We have made a significant investment of resources into underserved youth in two ways. Our flagship and nationally award winning program, King Conservation Science Scholars, creates conservation minded, college and career ready teens. The over 200 King Scholars come from all around Cook county and the metro area. This diverse group of teen volunteers represents over 75 high schools. The staff of the Forest Preserves of Cook County conducts a workshop on the forest preserves of Cook County as a part of the program's requirement. Each year, the King Scholars steward one of the forest preserves clearing buckthorn and removing garlic mustard. This year nearly 450 teens attended our first ever Teen Conservation Science Conference held at IIT. Teens who participate in Forest Preserves of Cook County teen programs attended sessions, visited program and college booths at the expo and networked with their peers. This three-day conference was so successful we will host our second annual teen conference in 2017.

Integral to the King Conservation Science Scholars program is a career path. The program itself employs seven Community Program Assistants for the day-to-day training and supervision of the King Scholars. This diverse group of college students are also effective recruiters and mentors as they were in the same seat as the teens not too long ago. We shared summer employment opportunities with members of our free admission pass program. We attended 12 job fairs that targeted youth. Some of the job fairs were referrals from Forest Preserves of Cook County Commissioners. In 2017, we will continue our investment in teens providing opportunities that help them reach their full potential.

The Chicago Zoological Society can't do all of its work without providing the best care and welfare for our animals. We continue to refine procedures and conduct research to ensure the care we provide is having a positive impact on the lives of our animals. Behind the scenes, we are influencing the conservation of species globally. In 2017 we will continue to work with the Forest Preserves of Cook County to leverage our animal care and welfare expertise to assist the conservation of species and ecosystems locally. Achieving our mission with a like-minded agency through a public private partnership like the Chicago Zoological Society and Forest Preserves of Cook County creates the model of what can be achieved for conservation of nature and engaging the public in doing so.

**CHICAGO ZOOLOGICAL SOCIETY  
COMPARISON OF ESTIMATED REVENUE  
AND AVAILABLE SOURCES FOR FISCAL YEAR BEGINNING JANUARY 1, 2017**

| <b><u>Tax Revenue</u></b>                     | <b><u>FY 2016</u></b>             | <b><u>FY 2017</u></b>             | <b><u>% CHANGE</u></b>  |
|---|-----------------------------------|-----------------------------------|-------------------------|
| Gross Tax Levy for Chicago Zoological Society | 14,884,927                        | 14,884,927                        | 0%                      |
| Reserves for Deffered Collections & Refunds   | (546,548)                         | (546,548)                         | 0%                      |
| Deffered Collections (Prior Year Taxes)       | 100,000                           | 100,000                           | 0%                      |
| Personal Property Replacement Tax (PPRT)      | 749,305                           | 510,168                           | -32%                    |
| Reserves against PPRT                         | 0                                 | 0                                 | N/A                     |
| <b>Total Tax Revenue</b>                      | <b><u>\$15,187,684</u></b>        | <b><u>\$14,948,547</u></b>        | <b><u>2%</u></b>        |
| <b><u>Non-Tax Revenues</u></b>                |                                   |                                   |                         |
| Merchandise & Concessions                     | 12,483,500                        | 13,637,963                        | 9%                      |
| General Admissions & Parking                  | 7,591,451                         | 8,763,796                         | 15%                     |
| Membership & Animal Adoption                  | 12,146,087                        | 12,680,530                        | 4%                      |
| Unrestricted Contributions & Sponsorships     | 6,344,984                         | 6,489,774                         | 2%                      |
| Special Attractions & In-Park Transportation  | 2,714,978                         | 3,093,960                         | 14%                     |
| Catering & Special Events                     | 3,224,874                         | 3,353,500                         | 4%                      |
| Education & Other Income                      | 2,296,647                         | 2,633,671                         | 15%                     |
| Endowment Investment Income                   | 1,118,834                         | 1,060,010                         | -5%                     |
| Release of Restricted Program Contributions   | 2,939,319                         | 3,480,015                         | 18%                     |
| <b>Total Non-Tax Revenue</b>                  | <b><u>\$50,860,674</u></b>        | <b><u>\$55,193,219</u></b>        | <b><u>9%</u></b>        |
| <b><i>Total Tax and Non-Tax Revenues</i></b>  | <b><i>\$66,048,358</i></b>        | <b><i>\$70,141,766</i></b>        |                         |
| <b>Total All Revenues</b>                     | <b><u><u>\$66,048,358</u></u></b> | <b><u><u>\$70,141,766</u></u></b> | <b><u><u>6%</u></u></b> |

**CHICAGO ZOOLOGICAL SOCIETY  
BUDGETED EXPENDITURES AND OTHER USES  
FOR FISCAL YEAR BEGINNING JANUARY 1, 2017**

| <b>CATEGORY / DEPARTMENT</b>                   | <b>PERSONNEL<br/>SERVICES*</b> | <b>PROGRAM<br/>EXPENSES</b> | <b>TOTAL</b>        |
|--|--------------------------------|-----------------------------|---------------------|
| Animal Programs                                | \$11,745,549                   | \$3,710,608                 | \$15,456,157        |
| Buildings & Grounds                            | 6,470,522                      | 4,065,663                   | 10,536,185          |
| Conservation, Education & Training             | 4,729,558                      | 1,634,811                   | 6,364,369           |
| Administration & Security                      | 6,734,216                      | 3,880,688                   | 10,614,904          |
| Guest Services                                 | 9,635,690                      | 6,430,407                   | 16,066,097          |
| Marketing, Public Relations & Design           | 2,381,169                      | 3,170,432                   | 5,551,601           |
| Development, Membership & Government Relations | 3,371,878                      | 2,180,575                   | 5,552,453           |
| <b>Total</b>                                   | <b>\$45,068,582</b>            | <b>\$25,073,184</b>         | <b>\$70,141,766</b> |

\* Includes Salary, Wages, & Benefits

## CHICAGO ZOOLOGICAL SOCIETY PROGRAMS

### ANIMAL PROGRAMS

| DESCRIPTION                     | FY 2015<br>ACTUALS  | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|---------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                     |                          |                          |                           |
| Salaries and Wages              | \$8,529,603         | \$8,544,075              | \$8,816,990              | 272,915                   |
| Benefits                        | 2,462,820           | 2,432,852                | 2,928,559                | 495,707                   |
| <b>Total Personnel Services</b> | <b>\$10,992,423</b> | <b>\$10,976,927</b>      | <b>\$11,745,549</b>      | <b>\$768,622</b>          |
| <b>Program Expenses</b>         |                     |                          |                          |                           |
| Supplies                        | 634,625             | 683,357                  | 703,642                  | 20,285                    |
| Operating Expenses              | 1,433,879           | 1,230,371                | 1,636,611                | 406,240                   |
| Equipment                       | 242,972             | 268,682                  | 251,012                  | (17,670)                  |
| Animal Food & Transport         | 1,199,987           | 978,351                  | 1,081,951                | 103,600                   |
| Utilities                       | 16,596              | 19,281                   | 19,676                   | 395                       |
| General Expense                 | 16,745              | 17,716                   | 17,716                   | 0                         |
| <b>Total Program Expenses</b>   | <b>\$3,544,804</b>  | <b>\$3,197,758</b>       | <b>\$3,710,608</b>       | <b>\$512,850</b>          |
| <b>Program Total</b>            | <b>\$14,537,227</b> | <b>\$14,174,685</b>      | <b>\$15,456,157</b>      | <b>\$1,281,472</b>        |

### BUILDINGS & GROUNDS

| DESCRIPTION                     | FY 2015<br>ACTUALS  | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|---------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                     |                          |                          |                           |
| Salaries and Wages              | \$5,206,746         | \$5,566,838              | \$4,886,471              | (680,367)                 |
| Benefits                        | 1,455,941           | 1,536,152                | 1,584,051                | 47,899                    |
| <b>Total Personnel Services</b> | <b>\$6,662,687</b>  | <b>\$7,102,990</b>       | <b>\$6,470,522</b>       | <b>(\$632,468)</b>        |
| <b>Program Expenses</b>         |                     |                          |                          |                           |
| Supplies                        | 872,775             | 901,153                  | 931,133                  | 29,980                    |
| Operating Expenses              | 692,507             | 564,658                  | 595,292                  | 30,634                    |
| Equipment                       | 227,339             | 334,293                  | 341,493                  | 7,200                     |
| Utilities                       | 2,249,027           | 2,314,424                | 2,196,545                | (117,879)                 |
| General Expense                 | 1,092               | 1,200                    | 1,200                    | 0                         |
| <b>Total Program Expenses</b>   | <b>\$4,042,740</b>  | <b>\$4,115,728</b>       | <b>\$4,065,663</b>       | <b>(\$50,065)</b>         |
| <b>Program Total</b>            | <b>\$10,705,427</b> | <b>\$11,218,718</b>      | <b>\$10,536,185</b>      | <b>(\$682,533)</b>        |

## CHICAGO ZOOLOGICAL SOCIETY PROGRAMS (Cont.)

### CONSERVATION, EDUCATION, & TRAINING

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$3,357,434        | \$3,557,860              | \$3,634,212              | 76,352                    |
| Benefits                        | 904,169            | 953,564                  | 1,095,346                | 141,782                   |
| <b>Total Personnel Services</b> | <b>\$4,261,603</b> | <b>\$4,511,424</b>       | <b>\$4,729,558</b>       | <b>\$218,134</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Supplies                        | 279,136            | 513,491                  | 483,342                  | (30,149)                  |
| Operating Expenses              | 798,392            | 1,132,041                | 1,005,106                | (126,935)                 |
| Equipment                       | 91,967             | 92,954                   | 126,624                  | 33,670                    |
| Utilities                       | 11,687             | 14,715                   | 13,846                   | (869)                     |
| General Expense                 | 4,775              | 7,245                    | 5,893                    | (1,352)                   |
| Insurance                       | 0                  | 1,600                    | 0                        | (1,600)                   |
| <b>Total Program Expenses</b>   | <b>\$1,185,957</b> | <b>\$1,762,046</b>       | <b>\$1,634,811</b>       | <b>(\$127,235)</b>        |
| <b>Program Total</b>            | <b>\$5,447,560</b> | <b>\$6,273,470</b>       | <b>\$6,364,369</b>       | <b>\$90,899</b>           |

### ADMINISTRATION & SECURITY

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$4,452,685        | \$4,981,896              | \$4,978,268              | (3,628)                   |
| Benefits                        | 1,377,293          | 1,509,916                | 1,755,948                | 246,032                   |
| <b>Total Personnel Services</b> | <b>\$5,829,978</b> | <b>\$6,491,812</b>       | <b>\$6,734,216</b>       | <b>\$242,404</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Supplies                        | 162,983            | 260,789                  | 230,721                  | (30,068)                  |
| Operating Expenses              | 1,165,616          | 1,277,750                | 1,235,414                | (42,336)                  |
| Equipment                       | 686,350            | 845,775                  | 1,571,157                | 725,382                   |
| Utilities                       | 26,949             | 29,396                   | 31,877                   | 2,481                     |
| General Expense                 | 28,594             | 20,169                   | 20,169                   | 0                         |
| Insurance                       | 760,742            | 850,000                  | 791,350                  | (58,650)                  |
| <b>Total Program Expenses</b>   | <b>\$2,831,234</b> | <b>\$3,283,879</b>       | <b>\$3,880,688</b>       | <b>\$596,809</b>          |
| <b>Program Total</b>            | <b>\$8,661,212</b> | <b>\$9,775,691</b>       | <b>\$10,614,904</b>      | <b>\$839,213</b>          |

## CHICAGO ZOOLOGICAL SOCIETY PROGRAMS (Cont.)

### GUEST SERVICES

| DESCRIPTION                     | FY 2015<br>ACTUALS  | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|---------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                     |                          |                          |                           |
| Salaries and Wages              | \$6,219,367         | \$6,221,353              | \$8,333,459              | 2,112,106                 |
| Benefits                        | 1,003,053           | 1,011,487                | 1,302,231                | 290,744                   |
| <b>Total Personnel Services</b> | <b>\$7,222,420</b>  | <b>\$7,232,840</b>       | <b>\$9,635,690</b>       | <b>\$2,402,850</b>        |
| <b>Program Expenses</b>         |                     |                          |                          |                           |
| Supplies                        | 252,344             | 202,317                  | 205,220                  | 2,903                     |
| Operating Expenses              | 1,172,309           | 1,207,133                | 1,220,970                | 13,837                    |
| Equipment                       | 257,786             | 304,305                  | 168,653                  | (135,652)                 |
| Cost of Sales                   | 4,220,987           | 4,021,790                | 4,302,571                | 280,781                   |
| Utilities                       | 409,020             | 410,706                  | 390,196                  | (20,510)                  |
| General Expense                 | 6,121               | 3,747                    | 3,747                    | 0                         |
| Insurance                       | 134,329             | 150,000                  | 139,050                  | (10,950)                  |
| <b>Total Program Expenses</b>   | <b>\$6,452,896</b>  | <b>\$6,299,998</b>       | <b>\$6,430,407</b>       | <b>\$130,409</b>          |
| <b>Program Total</b>            | <b>\$13,675,316</b> | <b>\$13,532,838</b>      | <b>\$16,066,097</b>      | <b>\$2,533,259</b>        |

### MARKETING, PUBLIC RELATIONS & DESIGN

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$1,596,448        | \$1,715,013              | \$1,789,301              | 74,288                    |
| Benefits                        | 465,872            | 495,673                  | 591,868                  | 96,195                    |
| <b>Total Personnel Services</b> | <b>\$2,062,320</b> | <b>\$2,210,686</b>       | <b>\$2,381,169</b>       | <b>\$170,483</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Supplies                        | 223,389            | 348,821                  | 373,028                  | 24,207                    |
| Operating Expenses              | 2,741,645          | 2,783,112                | 2,670,472                | (112,640)                 |
| Equipment                       | 20,616             | 39,003                   | 28,100                   | (10,903)                  |
| Utilities                       | 9,739              | 10,315                   | 9,908                    | (407)                     |
| General Expense                 | 73,235             | 84,699                   | 88,924                   | 4,225                     |
| <b>Total Program Expenses</b>   | <b>\$3,068,624</b> | <b>\$3,265,950</b>       | <b>\$3,170,432</b>       | <b>(\$95,518)</b>         |
| <b>Program Total</b>            | <b>\$5,130,944</b> | <b>\$5,476,636</b>       | <b>\$5,551,601</b>       | <b>\$74,965</b>           |

## CHICAGO ZOOLOGICAL SOCIETY PROGRAMS (Cont.)

### DEVELOPMENT, MEMBERSHIP & GOVERNMENT RELATIONS

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$2,654,758        | 2,472,329                | 2,537,222                | 64,893                    |
| Benefits                        | 739,637            | \$710,010                | \$834,656                | 124,646                   |
| <b>Total Personnel Services</b> | <b>\$3,394,395</b> | <b>\$3,182,339</b>       | <b>\$3,371,878</b>       | <b>\$189,539</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Supplies                        | 563,808            | 668,375                  | 619,772                  | (48,603)                  |
| Operating Expenses              | 976,009            | 1,156,996                | 993,951                  | (163,045)                 |
| Equipment                       | 217,713            | 206,800                  | 221,017                  | 14,217                    |
| Utilities                       | 7,553              | 8,705                    | 7,561                    | (1,144)                   |
| General Expense                 | 317,081            | 373,105                  | 338,274                  | (34,831)                  |
| <b>Total Program Expenses</b>   | <b>\$2,082,164</b> | <b>\$2,413,981</b>       | <b>\$2,180,575</b>       | <b>(\$233,406)</b>        |
| <b>Program Total</b>            | <b>\$5,476,559</b> | <b>\$5,596,320</b>       | <b>\$5,552,453</b>       | <b>(\$43,867)</b>         |

## ZOOLOGICAL FUND

The District levies, collects and remits taxes to the Zoological Society which operates Brookfield Zoo. Brookfield Zoo opened in 1934 on 216 acres. The District owns the land and facilities. The total 2017 estimated expenditures of the Zoological Fund is projected to be \$70.0 million. The Zoological Fund represents 36.4 percent of the total proposed 2017 Appropriation.

### Zoological Summary of Appropriations

| 2013       | 2014       | 2015       | 2016       | 2017 Projection |
|------------|------------|------------|------------|-----------------|
| 62,899,060 | 64,189,019 | 65,711,141 | 66,048,358 | 70,141,766      |

### Zoological Summary of Tax Levies

| 2013       | 2014       | 2015       | 2016       | 2017 Projection |
|------------|------------|------------|------------|-----------------|
| 14,884,927 | 14,884,927 | 14,884,927 | 14,884,927 | 14,884,927      |

## BROOKFIELD ZOO ATTENDANCE

| Year           | Attendance |
|----------------|------------|
| 2013           | 2,173,803  |
| 2014           | 2,087,432  |
| 2015           | 2,183,380  |
| Projected 2016 | 2,222,761  |
| Projected 2017 | 2,260,172  |





# CHICAGO BOTANIC GARDEN

## MISSION:

The mission of the Chicago Botanic Garden is to promote the enjoyment, understanding and conservation of plants and the natural world.

## CHICAGO BOTANIC GARDEN

*"We Cultivate the Power of Plants to Sustain and Enrich Life"*

Open admission-free daily from dawn to dusk 365 days a year, the Chicago Botanic Garden is one of the great public gardens of the world and welcomes more than one million visitors annually. The Garden's membership includes 50,000 member families—one of the largest memberships of any botanic garden in the world and among the highest of the Chicago-area cultural institutions.

The Garden is located on 385 acres of Forest Preserve District of Cook County land. One of the few botanic gardens accredited by the American Association of Museums, the Garden is a living museum featuring 27 gardens, more than 100 acres of woodland, and 15 acres of re-created prairie habitat. The Garden's iconic features are its 81 acres of waterways and nine islands. Miles of walking trails, paths, and bridges provide visitors with breathtaking views and vistas from which to view the Garden's collection of 2.6 million plants.

Education is a key component of the Garden's mission, and the seven-acre Regenstein Learning Campus, opened in September 2016, serves as the new home to classes and drop-in programs of the Joseph Regenstein, Jr. School of the Botanic Garden. The Joseph Regenstein, Jr. School offers a year-round continuum of nature-based learning through more than 1,500 classes, programs, and events. Each year, more than 125,000 people participate in the registered and free programs, including adult education classes, multiple symposia, professional certificate programs, and a Science Career Continuum that trains Chicago Public Schools middle- and high-school students for careers in science. Nearly 40,000 people are served each year, without charge, through the Garden's Plant Information Service and the Lenhardt Library, which houses 125,000 books and periodicals, including one of the nation's premier collections of rare horticultural works. The Garden's homepage ([chicagobotanic.org](http://chicagobotanic.org)) receives more than two million visits annually, providing information on Garden events, programs, services, science, and horticulture.

Public service is at the core of the Garden's efforts. The Garden continues to expand its youth and adult urban agriculture and jobs training programs, managing thirteen Windy City Harvest sites throughout Cook and Lake Counties. Our focus through these programs is to improve the employment opportunities for youth and adults and to help broaden access to fresh produce for low-income households. Program participants are trained in sustainable horticulture and urban agriculture and learn to grow crops and sell the produce they grow at neighborhood farmers' markets. In addition, they learn essential food preparation techniques and develop job skills applicable to industry, including marketing and providing customer service. As these teens and adults learn about the importance of good food choices, they pass along healthy eating tips through cooking demonstrations using produce they have grown and harvested through the Garden's urban agriculture programs. Public service is also advanced through the innovative and internationally recognized Horticultural Therapy Program, which offers therapeutic classes at the Garden and at agency sites throughout the greater Chicago area to veterans and students (youth and adults) with emotional and physical challenges.

The Garden's science and research activities, including a joint master's and Ph.D. program with Northwestern University, are housed in the Daniel F. and Ada L. Rice Plant Conservation Science Center. The Plant Science Center is a 38,000-square-foot laboratory building featuring a seed bank dedicated to preserving the native Midwest prairie, a 16,000-square-foot green roof garden, and a herbarium. The Plant Science Center is unique in its accessibility to the public and earned a Gold certification from the U.S. Green Building Council for Leadership in Energy and Environmental Design. Among the Garden's areas of research are plant conservation biology, ornamental plant development, restoration ecology, and plant collections. The Garden leads the Department of Interior's Bureau of Land Management Conservation and Land Management training program that has trained more than 1,100 post-graduate biologists to work on federal lands since 2001.

Garden visitors can also enjoy a newly renovated Garden View Café, Garden Shop, North Branch Trail extension, Japanese and English gardens, and the Regenstein Fruit & Vegetable Garden. Support facilities include production nurseries, greenhouses, maintenance buildings, equipment storage facilities, and gatehouses.

The Chicago Botanic Garden Might Face in 2017 some challenges in terms of:

Site-Related Risks, including pest damage to the living collections and a zebra mussel infestation causing clogged/damaged intake pipes, which could result in cooling system failure in three Garden buildings, closing or limiting access to buildings. The irrigation system could be damaged/rendered inoperable, resulting in loss of plant life.

Food Safety Risks, including food-borne illnesses resulting from produce grown or distributed via Garden activities (Windy City Harvest and Fruit & Vegetable Garden) or illnesses resulting from consumption of toxic plants on the Garden grounds would be problematic. Injuries to visitors resulting from outdoor hazards (such as trips and falls) are an ongoing concern.

Information Systems Risks, including, but not limited to, those resulting from comprehensive information systems interruption and/or failure, the loss or breaching of information (member, donor, student, customer, etc.) obtained via the increasing use of online activities, and residual risk (negative publicity and damage to reputation). In addition, aging fundraising, membership, and ticketing software applications often result in frequent system performance issues as well as inability to properly capture customer analytical information.

Natural Disaster, including safety, facility damage, business, and residual risk issues associated with a catastrophic natural disaster such as a tornado taking place at the Garden.

Flooding at the Garden, including safety and business issues related to flooding, such as potential health issues, shoreline erosion, and closing of the Garden resulting in loss of revenue.

### **CHICAGO BOTANIC GARDEN 2015-16 Institutional Accomplishments**

The Chicago Botanic Garden is one of the few botanic gardens in the world recognized not only for captivating display gardens but also for far-reaching scientific research, innovative urban agriculture jobs-training programs, life-changing horticultural therapy, and lifelong educational opportunities. In 2015, the Garden welcomed more than one million visitors to its 385-acre campus for the third consecutive year while at the same time it retained its robust member renewal rate, engaging nearly 50,000 member households.

This has been a particularly exciting year as the Garden welcomed a new President and CEO, Jean M. Franczyk, in April 2016. Jean joined the Garden after spending more than a decade at the Science Museum Group in the United Kingdom. In September 2016, the Garden opened the Regenstein Learning Campus, and the next phase of the Kris Jarantoski Campus continues with construction of a greenhouse and a head house. The seven-acre Learning Campus offers plant-based learning, along with a range of health and wellness activities, aimed at creating excitement and curiosity about the natural world among people of all ages, abilities, and backgrounds. Participants include educators; students (including our youngest learners enrolled in the Garden's Nature Preschool); adults in classes from botanical arts to cooking, professional certificate programs to yoga; and students in the Garden's Science Career Continuum, which fosters interest in science careers among those still under-represented in the field, including women, African Americans, and Latinos. The Learning Campus complements the Garden's plant science research and academic training, based at the Daniel F. and Ada L. Rice Plant Conservation Science Center.

### **People and Diversity**

The Garden thrives because of its strong visitor and member base, supported by a stellar staff and dedicated volunteers—more than 2,000 strong—who contributed 112,000 hours of service in 2015. Also critical to the Garden is its commitment to diversity. In 2015, people of color composed 31 percent of Garden staff—its highest percentage ever. In addition, the Garden's actual expenditures with minority- and women-owned businesses exceeded \$6.2 million (or 29 percent) in 2015, which was more than double the 2014 result.

## **Visitor Programs and Education**

For many people, learning about plants and engaging with nature begins with the Garden. Each year, more than 125,000 people participate in 1,500 classes, programs, and events through the Joseph Regenstein, Jr. School of the Chicago Botanic Garden. The Garden's Science First and College First programs welcomed 55 students in middle school and high school in 2016. Among these students, 63 percent chose science, technology, engineering, or math (STEM) fields. Higher education is also flourishing: the Garden's joint graduate program in plant biology and conservation, offered in collaboration with Northwestern University, has 38 students pursuing master's or doctorate degrees.

Many people came to the Garden for programs like Tuesday Morning Music and Evenings; the Orchid Show, which delighted 28,000 visitors; the holiday favorite Wonderland Express; and Harvest Weekend, which saw more than 5,000 visitors in its first year. A new Halloween offering, Night of 1,000 Jack-o'-Lanterns, is sure to thrill and excite visitors when it opens in October 2016. More and more, visitors also engage with the Garden and its growing content online, with website sessions increasing more than 37 percent in 2015. The Garden had two titan arums ready to bloom for the first time in 2015, and nearly 100,000 people came to see Spike and Alice while 181 million people around the world learned about the corpse flowers through various media sources. In addition, one of the Garden's corpse flowers found a new home at the Garfield Park Conservatory in Chicago this summer.

In its first year at the Garden, the American Craft Exposition (ACE), produced in partnership with the Auxiliary of NorthShore University Health System, set attendance records for the event, with more than 8,400 visitors. Two years after a renovation, the Garden View Café satisfied new customers with additional menu items and beverages, resulting in a 10 percent increase in revenue and providing the services our visitors expect.

## **Horticulture and Plant Collections**

The Garden is a living museum whose collections are constantly changing. Last year, the Garden tended 2.6 million plants, representing more than 9,600 taxa. To bring further growth and diversification, the Garden reinvigorated its plant-collecting program. Garden horticulturists will travel within the United States and internationally to add new species to the Garden's permanent collection.

Nearly 250,000 plants were grown in the Plant Production department in 2015, and the new Quonsets, cold frames, work pavilions, and growing areas in the new nursery on the Kris Jarantoski Campus allowed Garden experts to grow more and higher quality plants on our own campus. The horticulture staff planted more than 360,000 annuals and bulbs to support the permanent collections, display gardens, and exhibitions.

In partnership with the Friends of the Forest Preserves and the Student Conservation Association, the Garden began a new project to introduce young people to careers in horticulture, conservation, and restoration. During the summer of 2016, the Garden hosted a crew of five teenagers and two leaders who worked alongside the Garden's horticulture and science staffs to complete various projects.

## **Science**

Garden scientists and graduate students were awarded a number of new research and training grants. The National Science Foundation renewed its support of the Garden's summer undergraduate intern program as well as its funding for a study on the impact of fragmentation on prairie habitats. More than 200 Garden scientists, graduate students, and interns work on projects, ranging from work in our native woods to monitoring rare plants to seed banking in the United States and throughout the world.

Since Plants of Concern began in 2001, the Garden has helped to train 800 volunteers who have contributed 23,600 hours to monitoring rare plants in the region. In 2015, data collected by Plants of Concern contributed to the removal of several species—including the ear-leaved foxglove—from the state's threatened list.

The Conservation and Land Management (CLM) program, which the Garden operates in partnership with the U.S. Department of the Interior's Bureau of Land Management and other federal agencies (typically in western states), was active for the first time on the East Coast with federal funding to collect seeds from areas affected by Hurricane Sandy. Boosted by increased funding from the Bureau of Land Management, CLM also trained 122 interns in 2015, a 40 percent increase over 2011.

### **Urban Agriculture Jobs Training**

Also in the spotlight were Windy City Harvest's urban agriculture and jobs-training initiatives. Windy City Harvest received national exposure at Farm Aid, and in an October 2015 editorial, the *Chicago Tribune* featured Windy City Harvest's programs as part of a series of recommendations on a new direction for Chicago. Through its Windy City Harvest programs, the Garden offers plant-based jobs training and mentoring programs that have changed thousands of lives. Windy City Harvest participants include at-risk teens, along with career-changing and hard-to-employ adults. In 2015, Windy City Harvest Apprenticeship and Corps participants sustainably grew and harvested 75,000 pounds of organic produce on eight acres within challenged communities; in 2016, Windy City Harvest sites are on track to produce 100,000 pounds of produce. They donated more than 4,100 boxes of fresh vegetables and fruits to local Women, Infants, and Children programs and generated \$189,000 in produce sales, a 10 percent increase over 2014 sales. Currently the Garden is working in partnership with Lawndale Christian Health Center to open Farm on Ogden in early 2017. This new facility will expand urban agriculture training and production capacity to year-round and increase help improve community health. The building will include a large-scale aquaponics system and greenhouse, commercial kitchen, cold storage, healthy corner store, offices, and a multi-purpose community space, providing increased capacity within each of Windy City Harvest's components, serving youth, adults, ex-offenders, entrepreneurs, and food-insecure residents.

### **Horticultural Therapy**

In 2015, the horticultural therapy program served 3,800 people, including veterans through the Thresholds Veterans Project, a mental health agency that helps transform the lives of people struggling with mental illness. Headquartered in the Buehler Enabling Garden, the Thresholds program consists of a series of ten retreats at the Garden for 15 veterans and their therapists. This internationally recognized horticultural therapy program makes it possible for everyone, regardless of physical or developmental limitations, to experience gardens and hands-on gardening.

In 2015, the Garden received a two-year Museums for America Learning Experiences grant from the Institute of Museum and Library Services (IMLS) to develop and pilot a transitional employment program for returning military service members. The Military Workforce Reintegration program combines training, pre-vocational internships, and therapeutic horticulture to help veterans transition into the workforce while addressing their physical and emotional challenges.

### **Fundraising and Financial**

In November 2015, the Garden was recognized by *Chicago Magazine* as one of 20 standout nonprofits in Chicago, based on mission, value, community impact, and sound fiscal management. The Garden also received its third straight four-star rating from Charity Navigator, the country's top charity evaluator. Only 14 percent of the charities that are rated have received at least three consecutive four-star evaluations.

The Garden's primary source of annual operating funds—nearly \$9.5 million—comes from the Forest Preserves of Cook County, our valued partner in a long-standing public-private partnership. Also, in 2015, the Garden raised \$28 million in total funds, while grant awards and membership revenues both set records. Growth was also seen in corporate sponsorship, support from foundations, and profits from fundraising events.

## Conclusion

The Garden strives every day to honor its mission—we cultivate the power of plants to sustain and enrich life—and the 125-year vision of the Chicago Horticultural Society to create an institution second to none in its offerings for all of its diverse constituents throughout Cook County and far beyond. As always, the Garden remains grateful to the Forest Preserves, its greatest supporter.

### CHICAGO BOTANIC GARDEN

#### 2017 Goals

*Our mission: We cultivate the power of plants to sustain and enrich life.*

The Chicago Botanic Garden's 2017 goals are drawn directly from our 2010-2020 "Keep Growing" Strategic plan <http://strategicplan.chicagobotanic.org>.

The plan is based on the following beliefs:

**We believe:** The future of life on Earth depends on how well we understand, value, and protect plants, other wildlife, and the natural habitats that sustain our world.

**We believe:** Beautiful gardens and natural environments are fundamentally important to the mental and physical well-being of all people.

**We believe:** People live better, healthier lives when they can create, care for, and enjoy gardens

In order to complete our strategic plan, we are guided by the following broadly defined goals. Our focus is to:

- Sustain current momentum across all aspects of the Chicago Botanic Garden, in particular increasing and improving:
  - horticultural excellence;
  - attendance and the visitor experience—across all four seasons;
  - education for students of all ages in science, urban agriculture, horticultural therapy, and Science Career Continuum;
  - awareness of “behind-the-scenes” activities (science, the Garden—Northwestern graduate program, Windy City Harvest, horticultural therapy, and the Plant Conservation Alliance);
  - financial security and risk management; and
  - Diversity of the Garden's workforce, program participants, vendors, and boards.
- Complete the fundraising and construction of the most significant features of our Master Site Plan.
- Leverage distinctive local and regional conservation science programs into international impact and recognition.
- Become known as a key spokesperson of the critical importance of plant life—in all its many facets—for greater public understanding and action.
- Work with collaborators—garden associations (American Public Gardens Association, Botanic Gardens Conservation International), governments, universities, conservation organizations, and corporations—to take measurable steps to improve the health of our natural world for present and future generations and to support the Convention on Biological Diversity Targets, especially those outlined in the Global Strategy for Plant Conservation.
- Model and advocate for sustainable and climate-positive practices through scientific research, education, and community engagement.
- Create a campus of buildings and gardens that is a model of thoughtful and sustainable systems management—healthy for pollinators and other wildlife—and has as neutral an impact on the environment (water, energy, herbicide, and pesticide use) as possible; broadly communicate our accomplishments (and failures) in this area.
- Accomplish these goals while adhering to the highest ethical standards.

Toward this end, in 2017 we seek to complete or make meaningful progress on the following substantial projects that cut across all areas of Garden operations; each department's specific goals can be found on their operating plans:

- Expand on the completion (September 2016) of the seven-acre Regenstein Learning Campus with strong national and local exposure and increase the number of students of all backgrounds and abilities enrolled in the learning and wellness programs. Emphasize the leadership role the Garden plays in STEM (science, technology, engineering, and math) education, workforce development, nature-based early childhood education, and as a health and wellness program provider for people of all ages, backgrounds, and abilities. The new Nature Play Garden and Learning Center on the Learning Campus also allow for the Garden to spotlight its world-renowned efforts in garden design, sustainable architecture, and flood-plain engineering. The first year of operation of the Learning Campus will require, and provide an opportunity for, all departments of the Garden to advance their strategic plan goals.
- Meet or exceed objectives of the 2012 Forest Preserves/Chicago Botanic Garden Supplier diversity initiative and continue to diversify the Garden's staff, volunteers, and Board of Directors.
- Evaluate current public programs and fundraising events, and plan for 2017-18 implementation, enhancements (such as Wonderland Express or the Orchid Show), new additions or replacements for popular public programs and fundraising events without compromising Garden aesthetics or disrupting the consistency of Garden attendance and membership trends.
- Complete construction on the next phase of the Kris Jarantoski Campus (the head house and first phase of the new greenhouses) and complete fundraising for the remaining greenhouses and Shade Evaluation Garden.
- Focus fundraising on endowment to achieve \$120 million in endowment by 2020.
- Prioritize all campus maintenance projects (zebra mussels remediation, water mains, bridges, roads, parking lots, etc.) and customer-service-enhancement projects (CRM system, customer-service training), as well as the final strategic plan capital projects (the McDonald Woods, the Barbara Brown Nature Reserve), and create a timeline and plan for funding these projects.
- Continue the Garden's stewardship of the Plant Conservation Alliance Non-federal Cooperators Committee to further the Garden's mission, as well as its reputation as a leader in plant conservation biology.
- Continue to partner with the Forest Preserves of Cook County to achieve their Next Century Conservation Plan.
- Think beyond the current "Keep Growing" strategic plan and begin planning for post-2020 and for the Garden's 50<sup>th</sup> anniversary.
- Leverage distinctive local and regional conservation science programs into international impact and recognition.
- Become known as a key spokesperson of the critical importance of plant life—in all its many facets—for greater public understanding and action.
- Work with collaborators—garden associations (American Public Gardens Association, Botanic Gardens Conservation International), governments, universities, conservation organizations, and corporations—to take measurable steps to improve the health of our natural world for present and future generations and to support the Convention on Biological Diversity Targets, especially those outlined in the Global Strategy for Plant Conservation.
- Model and advocate for sustainable and climate-positive practices through scientific research, education, and community engagement.
- Create a campus of buildings and gardens that is a model of thoughtful and sustainable systems management—healthy for pollinators and other wildlife—and has as neutral an impact on the environment (water, energy, herbicide, and pesticide use) as possible; broadly communicate our accomplishments (and failures) in this area.



**CHICAGO HORTICULTURAL SOCIETY  
COMPARISON OF ESTIMATED REVENUE  
AND AVAILABLE SOURCES FOR FISCAL YEAR BEGINNING JANUARY 1, 2016**

| <b><u>Tax Revenue</u></b>                       | <b><u>FY 2016</u></b>                 | <b><u>FY 2017</u></b>                 | <b><u>% CHANGE</u></b>      |
|---|---------------------------------------|---------------------------------------|-----------------------------|
| Gross Tax Levy for Chicago Horticulture Society | 9,348,070                             | \$9,348,070                           | 0%                          |
| Reserves for Deferred Collections & Refunds     | (280,442)                             | (280,442)                             | 0%                          |
| Personal Property Replacement Tax (PPRT)        | 355,801                               | 242,249                               | -32%                        |
| Reserves against PPRT                           | 0                                     | 0                                     | N/A                         |
| <b>Total Tax Revenue</b>                        | <b><u>\$9,423,429</u></b>             | <b><u>\$9,309,877</u></b>             | <b><u>-1%</u></b>           |
| <br><b><u>Non-Tax Revenues</u></b>              |                                       |                                       |                             |
| Unrestricted Contributions                      | \$3,552,000                           | \$3,848,000                           | 8%                          |
| Government Grants                               | 4,543,000                             | 5,058,513                             | 11%                         |
| Membership                                      | 4,299,000                             | 4,554,560                             | 6%                          |
| Parking   | 1,654,000                             | 1,841,500                             | 11%                         |
| Restricted Program Contributions                | 1,984,000                             | 2,153,266                             | 9%                          |
| Sponsorships                                    | 850,000                               | 925,000                               | 9%                          |
| Investment Income                               | 2,512,000                             | 2,623,183                             | 4%                          |
| Education Fees                                  | 1,645,000                             | 2,025,641                             | 23%                         |
| Visitor Program & Events                        | 2,785,000                             | 2,800,137                             | 1%                          |
| Tram  | 207,000                               | 200,150                               | -3%                         |
| Food Service Fees                               | 431,000                               | 407,592                               | -5%                         |
| Miscellaneous                                   | 476,000                               | 509,900                               | 7%                          |
| <b>Total Non-Tax Revenue</b>                    | <b><u>\$24,938,000</u></b>            | <b><u>\$26,947,442</u></b>            | <b><u>8%</u></b>            |
| <b><i>Total Tax and Non-Tax Revenues</i></b>    | <b><i>\$34,361,429</i></b>            | <b><i>\$36,257,319</i></b>            |                             |
| <br><b>Total All Revenues</b>                   | <br><b><u><u>\$34,361,429</u></u></b> | <br><b><u><u>\$36,257,319</u></u></b> | <br><b><u><u>6%</u></u></b> |



**CHICAGO HORTICULTURAL SOCIETY  
BUDGETED EXPENDITURES AND OTHER USES  
FOR FISCAL YEAR BEGINNING JANUARY 1, 2016**

| <b>CATEGORY / DEPARTMENT</b>          | <b>PERSONNEL<br/>SERVICES*</b> | <b>PROGRAM<br/>EXPENSES</b> | <b>TOTAL</b>        |
|---------------------------------------|--------------------------------|-----------------------------|---------------------|
| Administration & Information Services | \$2,245,788                    | \$2,373,970                 | \$4,619,758         |
| Horticulture & Collections            | 4,643,872                      | 1,026,872                   | 5,670,744           |
| Science & Conservation                | 5,171,564                      | 1,384,496                   | 6,556,060           |
| Facilities & Planning                 | 2,150,692                      | 1,816,905                   | 3,967,597           |
| Communications                        | 1,572,928                      | 890,134                     | 2,463,062           |
| Institutional Advancement             | 2,684,445                      | 1,265,455                   | 3,949,900           |
| Education                             | 1,614,878                      | 789,449                     | 2,404,327           |
| Visitor Services                      | 2,290,277                      | 1,400,684                   | 3,690,961           |
| Outreach/Community Programs           | 1,840,282                      | 624,473                     | 2,464,755           |
| Major Repairs & Maintenance           | 0                              | 470,155                     | 470,155             |
| <b>Total</b>                          | <b>\$24,214,726</b>            | <b>\$12,042,593</b>         | <b>\$36,257,319</b> |

\* Includes Salary, Wages, & Benefits

**CHICAGO HORTICULTURAL SOCIETY PROGRAMS****ADMINISTRATION & INFORMATION SERVICES**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$1,549,130        | \$1,736,000              | \$1,796,630              | 60,630                    |
| Benefits                        | 387,283            | 434,000                  | 449,158                  | 15,158                    |
| <b>Total Personnel Services</b> | <b>\$1,936,413</b> | <b>\$2,170,000</b>       | <b>\$2,245,788</b>       | <b>\$75,788</b>           |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 2,143,702          | 2,132,000                | 2,298,970                | 166,970                   |
| Equipment Expenses              | 75,000             | 75,000                   | 75,000                   | 0                         |
| <b>Total Program Expenses</b>   | <b>\$2,218,702</b> | <b>\$2,207,000</b>       | <b>\$2,373,970</b>       | <b>\$166,970</b>          |
| <b>Program Total</b>            | <b>\$4,155,115</b> | <b>\$4,377,000</b>       | <b>\$4,619,758</b>       | <b>\$242,758</b>          |

**HORTICULTURE & COLLECTIONS**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$3,693,930        | \$3,591,200              | \$3,715,098              | 123,898                   |
| Benefits                        | 923,483            | 897,800                  | 928,774                  | 30,974                    |
| <b>Total Personnel Services</b> | <b>\$4,617,413</b> | <b>\$4,489,000</b>       | <b>\$4,643,872</b>       | <b>\$154,872</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 1,046,447          | 944,000                  | 966,872                  | 22,872                    |
| Equipment Expenses              | 60,000             | 60,000                   | 60,000                   | 0                         |
| <b>Total Program Expenses</b>   | <b>\$1,106,447</b> | <b>\$1,004,000</b>       | <b>\$1,026,872</b>       | <b>\$22,872</b>           |
| <b>Program Total</b>            | <b>\$5,723,860</b> | <b>\$5,493,000</b>       | <b>\$5,670,744</b>       | <b>\$177,744</b>          |

**SCIENCE & CONSERVATION**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$4,148,093        | \$4,068,800              | \$4,137,251              | 68,451                    |
| Benefits                        | 1,037,023          | 1,017,200                | 1,034,313                | 17,113                    |
| <b>Total Personnel Services</b> | <b>\$5,185,116</b> | <b>\$5,086,000</b>       | <b>\$5,171,564</b>       | <b>\$85,564</b>           |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 1,419,087          | 1,207,000                | 1,364,496                | 157,496                   |
| Equipment Expenses              | 20,000             | 20,000                   | 20,000                   | 0                         |
| <b>Total Program Expenses</b>   | <b>\$1,439,087</b> | <b>\$1,227,000</b>       | <b>\$1,384,496</b>       | <b>\$157,496</b>          |
| <b>Program Total</b>            | <b>\$6,624,203</b> | <b>\$6,313,000</b>       | <b>\$6,556,060</b>       | <b>\$243,060</b>          |

**CHICAGO HORTICULTURAL SOCIETY PROGRAMS (Cont.)****FACILITIES & PLANNING**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$1,660,766        | \$1,629,600              | \$1,720,554              | 90,954                    |
| Benefits                        | 415,191            | 407,400                  | 430,138                  | 22,738                    |
| <b>Total Personnel Services</b> | <b>\$2,075,957</b> | <b>\$2,037,000</b>       | <b>\$2,150,692</b>       | <b>\$113,692</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 1,642,605          | 1,574,000                | 1,691,905                | 117,905                   |
| Equipment Expenses              | 125,000            | 125,000                  | 125,000                  | 0                         |
| <b>Total Program Expenses</b>   | <b>\$1,767,605</b> | <b>\$1,699,000</b>       | <b>\$1,816,905</b>       | <b>\$117,905</b>          |
| <b>Program Total</b>            | <b>\$3,843,562</b> | <b>\$3,736,000</b>       | <b>\$3,967,597</b>       | <b>\$231,597</b>          |

**COMMUNICATIONS**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$1,214,843        | \$1,092,000              | \$1,258,342              | 166,342                   |
| Benefits                        | 303,711            | 273,000                  | 314,586                  | 41,586                    |
| <b>Total Personnel Services</b> | <b>\$1,518,554</b> | <b>\$1,365,000</b>       | <b>\$1,572,928</b>       | <b>\$207,928</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 745,310            | 831,000                  | 890,134                  | 59,134                    |
| Equipment Expenses              | 0                  | 0                        | 0                        | 0                         |
| <b>Total Program Expenses</b>   | <b>\$745,310</b>   | <b>\$831,000</b>         | <b>\$890,134</b>         | <b>\$59,134</b>           |
| <b>Program Total</b>            | <b>\$2,263,864</b> | <b>\$2,196,000</b>       | <b>\$2,463,062</b>       | <b>\$267,062</b>          |

**INSTITUTIONAL ADVANCEMENT**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$2,131,066        | \$2,088,800              | \$2,147,556              | 58,756                    |
| Benefits                        | 532,767            | 522,200                  | 536,889                  | 14,689                    |
| <b>Total Personnel Services</b> | <b>\$2,663,833</b> | <b>\$2,611,000</b>       | <b>\$2,684,445</b>       | <b>\$73,445</b>           |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 1,383,942          | 1,210,000                | 1,265,455                | 55,455                    |
| Equipment Expenses              | 0                  | 0                        | 0                        | 0                         |
| <b>Total Program Expenses</b>   | <b>\$1,383,942</b> | <b>\$1,210,000</b>       | <b>\$1,265,455</b>       | <b>\$55,455</b>           |
| <b>Program Total</b>            | <b>\$4,047,775</b> | <b>\$3,821,000</b>       | <b>\$3,949,900</b>       | <b>\$128,900</b>          |

**CHICAGO HORTICULTURAL SOCIETY PROGRAMS (Cont.)****EDUCATION**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$1,267,241        | \$1,296,800              | \$1,291,902              | (4,898)                   |
| Benefits                        | 316,810            | 324,200                  | 322,975                  | (1,225)                   |
| <b>Total Personnel Services</b> | <b>\$1,584,051</b> | <b>\$1,621,000</b>       | <b>\$1,614,877</b>       | <b>(\$6,123)</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 741,772            | 615,000                  | 789,449                  | 174,449                   |
| Equipment Expenses              | 0                  | 0                        | 0                        | 0                         |
| <b>Total Program Expenses</b>   | <b>\$741,772</b>   | <b>\$615,000</b>         | <b>\$789,449</b>         | <b>\$174,449</b>          |
| <b>Program Total</b>            | <b>\$2,325,823</b> | <b>\$2,236,000</b>       | <b>\$2,404,326</b>       | <b>\$168,326</b>          |

**VISITOR SERVICES**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$1,866,717        | \$1,775,200              | \$1,832,222              | 57,022                    |
| Benefits                        | 466,679            | 443,800                  | 458,055                  | 14,255                    |
| <b>Total Personnel Services</b> | <b>\$2,333,396</b> | <b>\$2,219,000</b>       | <b>\$2,290,277</b>       | <b>\$71,277</b>           |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 1,653,256          | 1,456,000                | 1,400,684                | (55,316)                  |
| Equipment Expenses              | 0                  | 0                        | 0                        | 0                         |
| <b>Total Program Expenses</b>   | <b>\$1,653,256</b> | <b>\$1,456,000</b>       | <b>\$1,400,684</b>       | <b>(\$55,316)</b>         |
| <b>Program Total</b>            | <b>\$3,986,652</b> | <b>\$3,675,000</b>       | <b>\$3,690,961</b>       | <b>\$15,961</b>           |

**OUTREACH/COMMUNITY PROGRAMS**

| DESCRIPTION                     | FY 2015<br>ACTUALS | FY 2016<br>APPROPRIATION | FY 2017<br>APPROPRIATION | DIFFERENCE<br>INC./(DEC.) |
|---------------------------------|--------------------|--------------------------|--------------------------|---------------------------|
| <b>Personnel Services</b>       |                    |                          |                          |                           |
| Salaries and Wages              | \$1,399,536        | \$1,224,000              | \$1,472,226              | 248,226                   |
| Benefits                        | 349,884            | 306,000                  | 368,056                  | 62,056                    |
| <b>Total Personnel Services</b> | <b>\$1,749,420</b> | <b>\$1,530,000</b>       | <b>\$1,840,282</b>       | <b>\$310,282</b>          |
| <b>Program Expenses</b>         |                    |                          |                          |                           |
| Operating Expenses              | 446,312            | 433,000                  | 604,473                  | 171,473                   |
| Equipment Expenses              | 20,000             | 20,000                   | 20,000                   | 0                         |
| <b>Total Program Expenses</b>   | <b>\$466,312</b>   | <b>\$453,000</b>         | <b>\$624,473</b>         | <b>\$171,473</b>          |
| <b>Program Total</b>            | <b>\$2,215,732</b> | <b>\$1,983,000</b>       | <b>\$2,464,755</b>       | <b>\$481,755</b>          |

## CHICAGO HORTICULTURAL SOCIETY PROGRAMS (Cont.)

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### BOTANIC GARDEN FUND

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The District levies, collects and remits taxes to the Chicago Horticultural Society which operates the Botanic Garden on a 385 acre site. The District owns the land and facilities. The total 2017 estimated expenditures of the Botanic Garden Fund are projected to be \$36.3 million. The Botanic Garden Fund's share of the 2017 tax levy APPROPRIATION represents approximately 18.9 percent of the total proposed 2017 tax levy appropriation for all funds.

#### Botanic Garden Summary of Appropriations

| 2013       | 2014       | 2015       | 2016       | 2017 Projection |
|------------|------------|------------|------------|-----------------|
| 30,557,429 | 32,300,429 | 34,306,429 | 34,361,429 | 36,257,319      |

#### Botanic Garden Summary of Tax Levies

| 2013      | 2014      | 2015      | 2016      | 2017 Projection |
|-----------|-----------|-----------|-----------|-----------------|
| 9,348,070 | 9,348,070 | 9,348,070 | 9,348,070 | 9,348,070       |

### BOTANIC GARDEN ATTENDANCE

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| Year           | Annual Attendance |
|----------------|-------------------|
| 2013           | 1,003,000         |
| 2014           | 1,060,000         |
| 2015           | 1,048,000         |
| Projected 2016 | 1,048,000         |
| Projected 2017 | 1,059,000         |

## CHART OF ACCOUNTS CONSOLIDATION & CONVERSION FISCAL YEAR 2017

In fiscal year 2017, the Forest Preserves of Cook County will begin migrating its Finance operations and infrastructure to a new Enterprise Resource Planning (ERP) system, Oracle Enterprise Business Suite. Changes to the Chart of Accounts include:

- Combining accounts from four (4) different County organizations into a single account structure
- Identifying and splitting out regularly used detail accounts
- Improvements to financial reporting

These changes seek to modernize and standardize consistency in reporting across Cook County entities in compliance with many Generally Acceptable Accounting Procedures (GAAP) and Government Accounting Standards Board (GASB) rules.

Below, is a list of current accounts along with the new ones that will be used beginning in 2017:

### BUDGETARY ACCOUNTS

#### SALARIES AND WAGES

The category of accounts designated as Salaries and Wages include accounts from which payment is made for the District's employee expenses.

| MSI  | ORACLE | DESCRIPTION   |
|------|--------|---|
| 6110 | 501010 | <u>Salaries and Wages:</u> Full Time amounts paid to permanent District employees as identified in the approved and adopted budget. This amount includes gross salary for personal services including authorized amounts which are components of the base salary. |
| 6111 | 501010 | <u>Salaries and Wages (Part Time):</u> Amounts paid to part-time District employees as identified in the approved and adopted budget.   |
| 6115 | 501610 | <u>Health Insurance:</u> Payments made to providers of health care coverage on behalf of eligible District employees.   |
| 6116 | 501590 | <u>Life Insurance:</u> Payments made to carriers for life insurance coverage on behalf of eligible District employees.  |
| 6117 | 501640 | <u>Dental Care Plan:</u> Payments for insurance coverage on behalf of eligible District employees.  |
| 6118 | 501690 | <u>Vision Care Plan:</u> Payments for insurance coverage on behalf of eligible District employees.  |
| 6119 | 501190 | <u>Personnel Service Adjustment:</u> Estimated reserve amounts for anticipated salary and wage increases which may occur during the course of the fiscal year but are not.  |
| 6120 | 501010 | <u>Vacancy/Turnover Adjustment:</u> Amount calculated by the Finance and Administration Department to offset personnel expenses; estimated based upon a combination of historic and target vacancy rates.   |
| 6122 | 501511 | <u>Employer Medicare Tax Cont.:</u> Payments made to reimburse the cost of Medicare.  |

|      |        |   |
|------|--------|---|
| 6124 | 501836 | <u>Employee Trans &amp; Travel:</u> Payment of cost associated with the travel expenses of employees to other District facilities, work locations, training seminars and meetings. These costs may include reimbursement for automobile usage, public transportation or private carriers and are either a strict reimbursement for costs incurred or (in the instance of personal vehicle mileage) paid at a rate determined by the Federal government. |
| 6126 | 501660 | <u>Unemployment Insurance:</u> Payments made to the State of Illinois to reimburse the cost of employment benefits made to eligible former District employees.  |

## PROFESSIONAL CONTRACTUAL SERVICES

The category of accounts designed as Professional Contractual Services includes accounts funded for payment of services that by their nature can be performed only by persons or firms with specialized skills and knowledge.

Included are services that support the various policy-making and managerial activities of the District, professional services supporting various District facilities, and services that are not regarded as professional but that require basic scientific knowledge or specialized skills. Expenditures for operation, maintenance and repair of equipment or facilities are not included in these categories.

| MSI  | ORACLE | DESCRIPTION   |
|------|--------|---|
| 6200 | 520000 | <u>Contractual Services:</u> Expenditures for general specialized services including Intergovernmental Services.  |
| 6210 | 521054 | <u>Legal Services:</u> Charges for the services of law firms or attorneys to represent or advise the District in matters relating to labor law, statutory compliance and union negotiation. |
| 6215 | 520894 | <u>Annual Reports/Audit:</u> Fees paid to outside auditors for the performance of the District's financial annual audit, as well as other possible one-time audits for grants, etc.         |
| 6216 | 501805 | <u>Professional Training:</u> Payments for training of District employees including classes, seminars etc. related to staff functions.  |
| 6217 | 520830 | <u>Other Professional Services:</u> Charges for general specialized services that are not part of the regular contractual services.   |
| 6218 | 521313 | <u>Ecological Stewardship:</u> Expenses related to management of the Volunteer Resources Stewardship program.   |
| 6220 | 521313 | <u>Restoration Intern Program:</u> Hiring of interns for ecological management.   |
| 6222 | 521313 | <u>Mighty Acorn (YELAR):</u> Funds set aside for the MIGHTY ACORN project educational program.  |
| 6223 | 521313 | <u>Next Gen. Youth Ambassadors (YELAR):</u> Funds set aside for the Next Generation Youth Ambassadors project educational program.  |
| 6224 | 521313 | <u>YELARY-Youth Education L/Acquisition.:</u> Funds from license fees that are set aside for Youth Education, Land Acquisition and Restoration.   |
| 6225 | 521313 | <u>Grant Match Funding:</u> Funds set aside to match grants.  |
| 6226 | 521313 | <u>Certified Arborist Training:</u> Payments for professional training and certification of resource management staff responsible for tree care.  |

|      |        |   |
|------|--------|---|
| 6228 | 521313 | <u>Volunteer Resources Program</u> : Expenditure for support of volunteer program.  |
| 6230 | 521313 | <u>Wildlife Management Program</u> : Payments for projects involving observation and management of wild animals.  |
| 6232 | 521313 | <u>Fisheries Management Program</u> : Payments for projects involving fish management.  |
| 6234 | 521313 | <u>Resource Ecology Program</u> : Expenditures for resource ecology.  |
| 6236 | 521313 | <u>Trails Management Program</u> : Payments for projects regarding trails maintenance and management initiatives.   |
| 6238 | 521313 | <u>Special Events &amp; Special Programs</u> : Expenditure for materials and supplies needed for festivals and programs.  |
| 6240 | 520830 | <u>General Consulting Services</u> : Payments for Habitat enhancement projects.   |
| 6242 | 520830 | <u>Law Enforcement Pre-Employment Processing</u> : Expenditures related to screening candidates for employment in Law Enforcement.  |
| 6246 | 520675 | <u>Security Contract Services</u> : Professional service contract for off-duty security.  |
| 6248 | 521313 | <u>Conservation Corps Program</u> : Expenditures related to the administration of the Conservation Corp.  |
| 6250 | 520830 | <u>Permit Services Contract</u> : Expenditures related to picnic and other event permit services.   |
| 6252 | 520490 | <u>Printing</u> : Expenditures for printing and publishing of District records such as bound volumes of Board Proceedings, printing of forms, stationery, business cards, stamps, seals and labels. Expenditures for print advertising should not be charged to this account. |
| 6254 | 520490 | <u>Publication</u> : Volunteer Steward Program, advertising and promotions.   |
| 6256 | 520490 | <u>Stationery and Office Forms</u> : Payments for purchases related to off-the-shelf forms, and stationery needed for official duties.  |
| 6258 | 501790 | <u>Dues and Subscriptions</u> : Charges for professional membership dues and subscriptions to newspapers and magazines.   |
| 6260 | 520610 | <u>Special Events &amp; Special Programs</u> : Expenditure for materials and supplies needed for festivals and programs.  |
| 6264 | 520610 | <u>Publications, Advertising and Promotion</u> : Expenditures for the publishing of District bids and promotion of special events.  |

## **MATERIALS AND SUPPLIES**

These accounts represent line item expenses related to office support materials, and those items needed for the maintenance of the building such as water, plumbing, heating, electrical supply and other sundry items. These are not the actual utility but those things needed for the upkeep.

| <b>MSI</b> | <b>ORACLE</b> | <b>DESCRIPTION</b>   |
|------------|---------------|--|
| 6300       | 530188        | <u>Capital Maintenance Outlays</u> : Expenditures for toilet facilities products and other materials and supplies. |



|      |        |  |
|------|--------|--|
| 6305 | 530605 | <u>Office Supplies</u> : Payments for work related office supplies utilized by employees of the District.  |
| 6310 | 531670 | <u>Computer Supplies</u> : Payments for purchases related to computers and computer supplies.  |
| 6315 | 520260 | <u>Postage</u> : Cost of United States postage stamps for general office and institutional use, including postage meter setting payments, stamped envelopes, stamped post cards, postal permit deposits, overnight/express mail and postal registry. |
| 6320 | 530790 | <u>Medical Supplies</u> : Payments for medical supplies and first aid kits mandated by EPA, USDA and other regulatory authorities.   |
| 6325 | 530228 | <u>Materials and Supplies</u> : Payments for office support materials.   |
| 6330 | 530259 | <u>Chemical Supplies</u> : Payments for the chemicals used for pool maintenance and herbicides for invasive species management.  |
| 6335 | 530259 | <u>Janitorial Supplies</u> : Payments for toilet paper and other cleaning supplies for the District's rest rooms.  |
| 6340 | 530188 | <u>Plumbing/Electrical/Heating</u> : Payments for the materials and supplies used for plumbing, electrical, and heating activities.  |
| 6345 | 530259 | <u>Propane Gas and Heating</u> : Payments for propane gas.   |
| 6350 | 530259 | <u>Nature Center Supplies</u> : Payments related to the supplies used manage the operations of the Nature Centers.   |
| 6351 | 530259 | <u>Campground Program Supplies</u> : Payments related to the supplies used manage the operations of the Campgrounds.   |
| 6355 | 530228 | <u>Other Materials and Supplies</u> : Charges for other items which do not fit other categories and/or expenditures anticipated to be too small to warrant their own category.   |
| 6360 | 530228 | <u>ID Cards and Film</u> : Charges for materials and supplies for employee and patron identification cards.  |
| 6362 | 530105 | <u>Uniforms</u> : Expenditures for purchases related to uniforms to be worn by employees of the District who need them in order to perform their mission.  |
| 6365 | 530188 | <u>Engineering Equipment and Supplies</u> : Payments for supplies and equipment used for engineering purposes.   |
| 6370 | 540130 | <u>Office Equipment &amp; Fixtures</u> : Payments for professionally performed repairs on the District's equipment.  |
| 6372 | 531670 | <u>Computer Supplies &amp; Services</u> : Payments for purchases related to computers and computer software and licenses.  |
| 6375 | 540129 | <u>Equipment Purchases &amp; Repairs</u> : Charges for costs related to purchasing and repairing District equipment.   |
| 6380 | 540350 | <u>Building Repair Services</u> : Charges for the cost of repairing District buildings.  |
| 6385 | 530259 | <u>Resident Watchmen Facilities Contractual Services</u> : Professional service to repair Resident Watchmen facilities.  |
| 6390 | 530228 | <u>Resident Watchman Buildings and Supplies</u> : Materials and supplies purchased for staff to repair Resident Watchman facilities.   |

## UTILITIES

These accounts are used to track the line item expenditures set aside for the payment of utility bills various governmental and publicly-regulated utilities. It also includes expenses for repairing utility-related equipment.

| MSI  | ORACLE | DESCRIPTION  |
|------|--------|--|
| 6400 | 540022 | <u>Electricity and Natural Gas - Electricity</u> : Charges made by utility companies to provide electric and gas services to District facilities. The cost of special wiring or equipment installed and maintained by these companies should be charged to appropriate accounts in the same manner as such services or equipment would be charged if provided by any other contractor or vendor. |
| 6400 | 540028 | <u>Electricity and Natural Gas – Natural Gas</u> : Charges made by utility companies to provide electric and gas services to District facilities. The cost of special wiring or equipment installed and maintained by these companies should be charged to appropriate accounts in the same manner as such services or equipment would be charged if provided by any other contractor or vendor. |
| 6405 | 540010 | <u>Gas &amp; Oil for Auto &amp; Equip.</u> : Payments related to District-wide consumption of gas and oil for vehicles and heavy machinery, as well as equipment such as gas tanks.  |
| 6410 | 520150 | <u>Telephone Services</u> : Expenditures for telephone services of the District.   |
| 6415 | 540016 | <u>Water/Sanitary Services</u> : Charges for water and sewer services for District facilities.   |
| 6420 | 520050 | <u>Refuse Disposal</u> : Payments for refuse pick-up and disposal throughout the District.   |

## SELF INSURANCE AND EMPLOYEE BENEFITS

These categories are used to identify the District's self-insured obligations.

| MSI  | ORACLE | DESCRIPTION  |
|------|--------|--|
| 6500 | 580140 | <u>Self Insurance</u> : Insurance charges related to the District's self-insurance program.  |
| 6505 | 580110 | <u>Workman Compensation Claims/Judgment</u> : Payments of Temporary Total Disability Benefits to employees for work related injuries, payments to medical providers, and payments of awards or settlements mandated by the Industrial Commission of the State of Illinois. |

## EQUIPMENT AND FIXTURES

This account category represents payments related to depreciable fixed assets.

| MSI  | ORACLE | DESCRIPTION  |
|------|--------|--|
| 6610 | 530605 | <u>Office Equipment &amp; Furniture</u> : Charges for small office equipment.  |
| 6625 | 540129 | <u>Equipment Maintenance Service</u> : Charges for the maintenance and repair of office equipment such as copiers and similar office equipment. The costs may include any charges for usage, parts, labor, travel, etc., as billed by the vendor or provider of the maintenance or repair service. Charges for accessories, non-replacement parts or "upgrade" purchased from any supplier or vendor, which include or exclude installation, should not be charged to this account but to the appropriate supply or equipment account. |
| 6630 | 530259 | <u>Equipment &amp; Tools</u> : Charges for the acquisition of new tools and new equipment.   |
| 6635 | 540250 | <u>Equipment &amp; Vehicle Modifications</u> : Charges for the acquisition of new vehicles/new equipment & modifications of existing vehicles & equipment.   |
| 6640 | 540250 | <u>Vehicle Licenses &amp; Registration</u> : Charges for the licensing of existing District vehicles and for those planned new vehicles.   |
| 6645 | 540250 | <u>Equipment Supplies &amp; Maintenance Service</u> : Expenditures related to professional services on the maintenance of existing equipment and the supplies needed for the effective functionality of District vehicles.   |
| 6647 | 530259 | <u>Police Supply &amp; Equipment Services</u> : Payments for radio maintenance.  |

## BUILDING AND CONSTRUCTION

This account category is used to affect expenditures related to non-depreciable long-term assets, and the repairs affecting those assets.

| MSI  | ORACLE | DESCRIPTION  |
|------|--------|--|
| 6710 | 560105 | <u>Buildings</u> : Payment for construction and maintenance of building structures.  |
| 6740 | 520830 | <u>General Consulting Services</u> : Funds set aside for the acquisition of specialized skills from vendors with those capabilities.           |
| 6755 | 521313 | <u>Habitat Enhancement</u> : Payments for the maintenance, restoration and rehabilitation of wildlife habitats and natural landscapes.         |
| 6760 | 560019 | <u>Neighborhood Space</u> : Planned expenditures for Intergovernmental projects.   |
| 6761 | 560105 | <u>Buildings &amp; Facilities</u> : Charges for the cost of renovating, upgrading or constructing District buildings and facilities.           |
| 6770 | 560019 | <u>Site Amenities</u> : Payments for fences, gates and concrete units; parking projects; sewer & water lines; and site identification/signage. |

|      |        |   |
|------|--------|---|
| 6780 | 560019 | <u>Trails</u> : Planned expenditures for the construction of new and existing trails systems, bridges and culverts. |
|------|--------|---|

## CAPITAL EXPENDITURES

These accounts are used for payment of Real Estate expenditures.

| MSI  | ORACLE | DESCRIPTION  |
|------|--------|--|
| 6800 | 560010 | <u>Land Acquisition</u> : Payments for the acquisition of new land.  |
| 6801 | 560010 | <u>Land Acquisition Professional Services</u> : Fees paid to independent appraisers and court costs associated with the acquisition of land. |

## OTHER EXPENSES

This category is used to manage payments related to appropriation adjustment, payment of costs associated with the travel expense of employees to other County facilities, work locations, training seminars and meetings. These costs may include reimbursement for automobile usage, public transportation or private carriers and are paid at a rate determined by the Department of Finance and Administration.

| MSI  | ORACLE | DESCRIPTION   |
|------|--------|---|
| 6900 | 700005 | <u>Intergovernmental Services</u> : Various small intergovernmental expenditures.   |
| 6905 | 700005 | <u>Office of Inspector General</u> : Inspector General Expenditures.  |
| 6907 | 700005 | <u>State's Attorney Service</u> : Outsourced legal services through the State's Attorney's Office.  |
| 6910 | 700005 | <u>Intergovernmental Affairs</u> : Intergovernmental Affairs Expenditures.  |
| 6915 | 700005 | <u>Board Secretary Services</u> : Board Secretary Services Expenditures.  |
| 6916 | 700005 | <u>Bureau of Technology</u> : Charges for IT administrative support, network connectivity, telecommunications and Internet services.  |
| 6917 | 700005 | <u>Copy Equipment Rental</u> : Charges for copiers, scanning and fax equipment.   |
| 6918 | 700005 | <u>Office Rental – 69 W Washington</u> : Operating expense charges for administrative office space at 69 West Washington for Legal, Finance and the Office of the General Superintendent. |
| 6919 | 700005 | <u>UIC Extension</u> : Funding for programs run through a partnership with the University of Illinois-Chicago Agricultural Extension Office.  |
| 6920 | 700005 | <u>911 Telecommunications</u> : Charges for emergency communications services.  |
| 6921 | 700005 | <u>Office Rental – 1140 Lake St</u> : Operating expense charges for administrative office space at 1140 Lake Street for Conservation & Experiential Program.                              |
| 6922 | 700005 | <u>Forest Preserve Foundation</u> : Partnership Agreement payment.  |
| 6923 | 700005 | <u>Board of Commissioners' Services</u> : Administrative and operational costs  |
| 6924 | 700005 | <u>Internal Audit</u> : Internal Audit Expenditures.  |

## GLOSSARY

|                                   |   |
|-----------------------------------|---|
| <b>Appropriation</b>              | An amount of money in the budget, authorized by the Forest Preserve District's Board of Commissioners, for expenditure by departments for a specific purpose. Appropriations are made by account group within each department and fund.     |
| <b>Assessed Valuation</b>         | The value placed on all taxable property within the boundaries of Cook County. The Assessed Valuation is used as the basis for computing the Property Tax Levy.   |
| <b>Bonded Debt</b>                | The portion of an issuer's total indebtedness represented by outstanding bonds.   |
| <b>Bond Resolution</b>            | The document or documents representing action of the issuer authorizing the issuance and sale of general obligation bonds.  |
| <b>Budget</b>                     | A plan of financial operations embodying an estimate of proposed expenditures and revenues for a period of twelve (12) months.  |
| <b>Corporate Fund</b>             | A fund used to account for resources other than those accounted for in other funds.   |
| <b>Debt Service</b>               | The payment of principal and interest on borrowed funds. The District has debt service for general obligation bonds and Cook County Tender Note Program.  |
| <b>Encumbrances</b>               | Commitments related to unperformed (executory) contracts for goods and services.  |
| <b>Equalizer</b>                  | The equalizer for the County is the ratio of the state-mandated assessment level to the median level of assessment for the County for the preceding three years as determined by the Illinois Department of Revenue.                        |
| <b>Equalized Assessed Value</b>   | The assessed value of the property multiplied by the equalizer gives the Equalized Assessed Value. The Equalized Assessed Value is the property tax base.   |
| <b>Fiscal Year (FY)</b>           | In the Forest Preserve District, the fiscal year is January 1 through December 31.  |
| <b>Full-Time Equivalent (FTE)</b> | A part-time position converted to the decimal equivalent of a full-time position upon 2,080 hours of work per year. For example, a part-time naturalist aide working 20 hours per week would be equivalent to half of a full-time position. |
| <b>Fund</b>                       | An independent accounting entity containing self-balancing accounts used to record revenue and expenditures.  |
| <b>Fund Balance</b>               | The difference between revenue and expenditures. A negative fund balance is sometimes referred to as a deficit.   |
| <b>General Fund</b>               | See Corporate Fund.   |
| <b>Non-Personnel Service</b>      | Expenditures within this classification are included with budgetary accounts 6200 thru 6999.  |
| <b>Personnel Service</b>          | Expenditures within this classification are included with budgetary accounts 6110 thru 6126. Expenditures included are cost related to salaries, wages, benefits and other personnel costs.   |

|                 |  |
|-----------------|--|
| <b>Property</b> | tax levied on the equalized assessed value of real property in Cook County. The Tax is collected by Cook County with assistance from the Illinois Department of Revenue. Authorization for the Forest Preserve property tax occurs through annual appropriation. |
| <b>Revenues</b> | Amount of monies collected from taxes, fines and fees for the purpose of financing governmental operations and services.   |
| <b>Tax Levy</b> | Amount of estimated revenue to be generated from the property tax that will be used to finance government operations and services.   |
| <b>Tax Rate</b> | The rate that will be necessary to generate the amount of revenue from property tax levies. The rate will be levied for each \$100 of assessed valuation.  |

## REVENUE GLOSSARY

|   |  |
|---|--|
| <b>Aerial Adventure Course and Zip-Line</b> | Lease fee from Go Ape for the operation of the aerial adventure and zip-line course at Bemis Woods South.  |
| <b>Aquatic Center Concessions</b>           | Revenue collected from the sale of various items at the aquatic center concession stands.  |
| <b>Bicycle Rental</b>                       | Revenue received from a monthly lease payment and percentage of sales for Bike and Roll Chicago for installed bicycle rental kiosks at five (5) locations along the North Branch Trail and Dan Ryan Woods. Additional locations added in 2016.                         |
| <b>Billy Casper Golf</b>                    | Billy Casper Golf Management operates, manages and collects fees at the FPCC's ten (10) golf courses and four (4) driving ranges.  |
| <b>Boat House Concessions</b>               | Monthly lease payments received from T&M Lakes and Chicago Canoe and Kayak in exchange for operating the Busse and Tampier Boat Houses.  |
| <b>Campgrounds</b>                          | Rental fees are for: cabins, tent pads and RV locations per night (5 camp ground sites) and banquet hall at Camp Reinberg.   |
| <b>Camp Ground Concessions</b>              | Operated by Billy Casper Golf campground concessions include: grab and go snacks and drinks, camping equipment sales and rentals, fishing equipment, and firewood.   |
| <b>Chicago Canoe &amp; Kayak</b>            | Revenue collected from the monthly lease payments for Chicago Canoe and Kayak to operate canoe and kayak rentals at Skokie Lagoons.  |
| <b>Cross-Country Skiing</b>                 | Fees for rental of equipment (ski boots, ski poles and skis).  |
| <b>Dog Fees</b>                             | Off-Leash Dog Area fees collected at Beck Lake, Bremen Grove, and Miller Meadow for letting visitors to allow their dogs enjoy the preserves without a leash. All fees collected are used for capital improvements and procuring supplies for the off leash dog areas. |
| <b>Stable Fees</b>                          | Revenue collected from the vendor at Glen Grove for leasing of the equestrian stable in Morton Grove. Glen Grove pays the FPCC a flat monthly rate in exchange for the leasing of the FPCC's stable.   |
| <b>Horse Fees</b>                           | Equestrian tag and membership fees collected for the purposes of patrons utilizing their horses along FPCC trails. All fees collected are used for capital improvements and procuring supplies to improve trails and installing equestrian hitching posts.             |
| <b>Ice Cream Vendors</b>                    | Revenue collected from the annual permits given to third party ice cream vendors to sell ice cream on FPCC property.   |
| <b>License Agreements</b>                   | The fee for licenses issued under Ordinance No. 05-O-12-07-03 that is determined by multiplying the acres used by the cost per acre. All fees due are paid in a lump-sum up-front one-time payment.  |
| <b>Mobile Food Concessions</b>              | Revenue received from vendors that operate mobile concessions within the District at high volume locations.  |

|                                   |  |
|-----------------------------------|--|
| <b>Nature Center Program Fees</b> | Nature Centers charge a nominal fee averaging between one and five dollars for program fees.   |
| <b>Oak Park Tennis</b>            | Bi-annual fee collected in exchange for the Oak Park Tennis Center to operate the tennis facility at Cummings Square in River Forest.  |
| <b>Pavilions &amp; Facilities</b> | Facility rental fees collected from three indoor rental locations, the Mathew Bieszczat Volunteer Resource Center, Thatcher Pavilion, and Dan Ryan Pavilion; along with two additional spaces, Swallow Cliff and Rolling Knolls which will be in service for 2016. |
| <b>Permit Fees</b>                | Fees collected from patrons for the use of FPCC land, athletics fields and other special event activities.   |
| <b>Aquatic Center Fees</b>        | Admission to the three (3) FPCC aquatic centers, fees can vary between seasonal passes and individual day admission.   |
| <b>Snowmobile</b>                 | Snowmobile decal fees collected to allow patrons to snowmobile at five (5) designated locations throughout the FPCC during the winter months.  |
| <b>Recreation Vendors</b>         | Revenue received from recreation instructors that perform classes on District property.  |
| <b>Pay &amp; Display</b>          | Revenue received from daily commuter parking at FPCC facilities.   |



## MAJOR FUNDS GLOSSARY

- Corporate  
The Corporate Fund is the District's general operating fund. It supports the various departments and other District operations and services. The majority of the tax receipts received by the District, excluding receipts for the Brookfield Zoo and Chicago Botanic Garden, and almost all non-tax revenues go into this fund.
- Construction and Development  
The Construction and Development Fund is established to account for annual tax levies and certain other revenues to be used for the acquisition or construction of major capital facilities. The proceeds of taxes levied must be expended over a five-year period and any unspent proceeds at the end of the five-year period are transferred to the Corporate Fund.
- Capital Improvement  
The Capital Improvement Fund accounts for all capital expenditures of the District that are funded by debt or other financing sources and that are not related to land acquisitions or accounted for in another fund.
- Real Estate Acquisition  
The Real Estate Acquisition Fund accounts for the District's land acquisition program. Sources available for appropriations for this fund are derived from debt proceeds, contributions and grants. The District does not levy taxes for land acquisition. Only expenses directly related to the acquisition of land are charged to this fund.
- Resident Watchman  
The Resident Watchman Fund is the fund which allocates revenues collected from the Resident Watchman program to the maintenance and improvements of the District's Resident Watchmen Facilities.
- Bond and Interest  
The debt service and corresponding tax levy for this fund is for scheduled debt service payments for the 2004 and 2012 Series bonds. A tax levy pledge of approximately \$4 million for Personal Property Replacement Tax (PPRT) - backed bonds will be abated when the total amount is available for payment of the debt service.
- Employee Annuity and Benefit  
The Employee Annuity and Benefit Fund is the amount to be levied and received in Personal Property Replacement Taxes (PPRT) as required for the purpose of providing the amount necessary to be contributed to meet FPCC Employer Pension Obligations.
- Self-Insurance  
The Self-Insurance Fund was established to account for the District's self-insurance related expenditures including all worker's compensation claims, tort judgments/settlements, and associated legal fees. It is actually funded on a biannual basis.
- Zoological  
The Zoological Fund is the fund from which appropriations are made to the Chicago Zoological Society for the operation of Brookfield Zoo.
- Botanic Garden  
The Botanic Garden Fund is the fund from which appropriations are made to the Chicago Horticultural Society for the operation of the Chicago Botanic Garden.

## **FOREST PRESERVE DISTRICT OF COOK COUNTY POSITION CLASSIFICATION AND COMPENSATION**

The salary schedules, including a range of pay for each grade, are set forth at the end of this section.

In addition, there shall be a salary grade for salaries established by State Statute and salary grades that shall be used for flat or single rates rather than salary ranges.

### **GENERAL INTENT**

It is the intent of the Board of Commissioners of the Forest Preserve District of Cook County that all provisions of this resolution shall apply to all designated officers and/or employees without regard to race, color, gender, age, religion, disability, national origin, ancestry, sexual orientation, marital status, parental status, military discharge status, source of income or housing.

### **ENTRY RATE**

A new employee entering the Forest Preserve District service shall be paid the minimum salary provided in the salary grade in which the job has been placed.

### **APPLICABILITY OF STEP PROGRESSION AND STEP PLACEMENT**

It is the intent of these resolutions that employees compensated by the hourly salary schedules shall be required to work a minimum of one year at each step, except where elsewhere provided for in this resolution.

In general, the following rules shall apply:

Original appointment to all positions shall be at the first step of the assigned grade.

Step advances shall be granted upon completion of one year of continuous service in the same position until the maximum salary is reached.

Anniversary step advancement will be effective the first full pay period following the employee's anniversary date.

Eligibility for longevity step advancement and longevity step placement must be in conformance with the regulations as established in the respective salary schedules.

Eligibility for step placement for trades' apprentices shall be in accordance with provisions as set forth in agreement between the District and respective trades.

### **STEP ADVANCEMENT**

Anniversary step advancement will be effective the first full pay period following the employee's anniversary date.

### **EXISTING RATES**

An employee whose compensation is above the maximum salary of the salary grade in which the job classification has been placed shall not have the salary reduced during the incumbency in the job classification held as of the date of this resolution.

No salary shall be raised so long as it exceeds the maximum salary of the salary grade in which the job has been placed.

An employee whose salary is within the limits of the salary grade in which the position is placed, but does not correspond to one of the established steps of the salary grade, shall be eligible for an increase to the first established step above the present salary at the time of the employee's next anniversary.

## **TRANSFERS OR CHANGES OF POSITION**

An employee transferring from one department to another in the same job classification and / or grade shall be eligible to receive the salary that he/she had been receiving at the time of the transfer provided the budget of the department to which he/she has been transferred can accommodate the salary; and, if not, the employee shall be eligible to have the salary received prior to the transfer restored at the earliest possible date. Such appointment shall not set a new anniversary date.

## **PROMOTIONS**

An employee who is promoted to a job in a higher salary grade shall be entitled to placement in the step of the new salary grade which will provide a salary increase at least two steps above the salary received at the time the promotion is made, provided that:

The new salary does not exceed the maximum established for the grade to which the employee is promoted; or the new salary is not below the first step established for the grade for which the employee is promoted; or years of service requirements are fulfilled concerning longevity step placement; or a previous promotion has not been given within the same fiscal year; or the budget of the department to which the employee is assigned can accommodate the salary; or in all cases, an employee must spend at least six months in the job classification from which he/she is being promoted.

If an employee has been given a previous promotion within the same fiscal year, the employee shall be entitled to placement in the step in the new salary grade which will provide a salary increase at least one step above the salary received at the time the promotion is made, however, in all cases such salary will be in conformity with the provisions of the above. In all cases of promotion, the effective date will set a new anniversary date.

## **DEMOTIONS**

The following shall apply to demotions from one grade to another:

An employee demoted to a job in a lower salary grade shall have the salary adjusted in the new job to the same step of the new salary grade as was received in the salary grade of the job from which demoted. The employee's anniversary date does not change.

An employee promoted to a job in a higher salary grade and subsequently demoted to a job in a lower salary grade shall have the salary adjusted to the step of the salary grade to which the employee would be entitled had the employee remained in the salary grade from which he or she was promoted.

## **RECLASSIFICATION OF POSITIONS**

An employee whose job is reclassified to a lower classification shall continue to receive compensation at the same rate received immediately prior to reclassification. Such action shall not change the employee's anniversary date. If the salary rate received immediately prior to reclassification is less than the last step rate of the lower classification, the employee shall be entitled to further step advancement.

If the salary rate received immediately prior to the reclassification is less than the fifth step rate of the lower classification, the employee shall be entitled to further step advancement.

An employee whose job is reclassified to a higher classification shall be placed in the first step of the higher grade which provides a salary at least one step above the salary received at the time of the reclassification. Such action will change the employee's anniversary date.

In all cases or reclassification, the employee shall receive at least the first step of the grade to which the position is reclassified.

### **SALARY RATES BASED UPON FULL - TIME EMPLOYMENT**

The salary rates and grades prescribed in Schedule 1 are fixed on the basis of normal 40 hour work weeks for non-union, full time employees.

The salary rates of the Teamsters Local 700 (Schedule 2), the Police Schedule (Schedule 3) and the "X" Grade Schedule (Schedule 4) are likewise fixed on the basis of full-time service, with designations as to the constitution of a normal workweek left to the directors of departments involved.

For positions which are professional, supervisory and executive in character, the normal work week of 40 hours generally applies, but the compensation is intended to be appropriate for the class regardless of variations in the time that may be required to satisfactorily fulfill the responsibilities of the positions.

### **PREVAILING RATE POSITIONS**

A prevailing rate ("X") position is hereby defined as one for which the rate is established under acceptable evidence of the wage prevailing in industry. Such positions are usually craft, labor or trade positions, and are not paid under the provisions of the positions classification and compensation plan schedules.

### **JOB TITLE ADJUSTMENTS**

To meet operational needs that may develop during the fiscal year, departments are allowed to request changes in job title and/or salary grade pursuant to the reclassification, upgrading or downgrading of budgeted positions. Authorization for such changes will require the approval of the director of the position classification agency and the General Superintendent.

### **CONTINUITY OF SERVICE**

Absence from District service due to leave without pay for periods in excess of 30 calendar days, all suspensions, layoffs for more than 30 calendar days but less than one year, and all absences without leave shall be deducted in computing total continuous service and will effect a change in the anniversary date. Seasonal employment of less than 120 calendar days in any calendar year shall not be credited toward continuity of service.

### **GENERAL PROVISIONS**

All changes in pay, including re-classes and upgrades, shall be implemented the first full pay period following the effective date. Notwithstanding these provisions as set forth, the Board of Forest Preserve District Commissioners may, in its discretion, limit the amount of salary increases for any or all employees or provide for salary rates in excess of those prescribed. Any change in the job classification title terminology not involving a change in the major duties of the job will not affect the status of the employee, including eligibility for increases within a specific salary grade. All questions concerning the specific application of the provisions of these resolutions shall be interpreted and resolved by the Director of the position classification agency.

# Schedule 1

## NON-UNION SALARIES FOREST PRESERVE DISTRICT

(Effective as of 1/1/2017)

| Grade |           | 1st      | 2nd      | 3rd      | 4th      | 5th      | After 2              | After 1  | After 1  | After 1  |
|-------|-----------|----------|----------|----------|----------|----------|----------------------|--|--|--|
|       |           | Step     | Step     | Step     | Step     | Step     | Years at<br>5th Step | Yr at 1st<br>Longevity<br>Rate & 10<br>Yrs Servc | Yr at 2nd<br>Longevity<br>Rate & 15<br>Yrs Servc | Yr at 3rd<br>Longevity<br>Rate & 20<br>Yrs Servc |
| 9     | Hourly    | 14.97    | 15.68    | 16.47    | 17.27    | 18.10    | 18.96                | 19.34  | 19.54  | 19.73  |
|       | Bi-Weekly | 1,197.60 | 1,254.00 | 1,317.44 | 1,381.52 | 1,448.16 | 1,516.96             | 1,546.88   | 1,563.28   | 1,578.00   |
|       | Annual    | 31,138   | 32,604   | 34,253   | 35,920   | 37,652   | 39,441               | 40,219   | 40,645   | 41,028   |
| 10    | Hourly    | 16.08    | 16.83    | 17.64    | 18.54    | 19.44    | 20.35                | 20.55  | 20.76  | 20.96  |
|       | Bi-Weekly | 1,286.08 | 1,346.48 | 1,411.36 | 1,483.36 | 1,555.52 | 1,628.08             | 1,643.84   | 1,661.04   | 1,676.64   |
|       | Annual    | 33,438   | 35,008   | 36,695   | 38,567   | 40,444   | 42,330               | 42,740   | 43,187   | 43,593   |
| 11    | Hourly    | 17.27    | 18.10    | 18.96    | 19.87    | 20.87    | 21.93                | 22.14  | 22.34  | 22.57  |
|       | Bi-Weekly | 1,381.52 | 1,448.16 | 1,516.96 | 1,589.76 | 1,669.68 | 1,754.08             | 1,771.36   | 1,787.04   | 1,805.76   |
|       | Annual    | 35,920   | 37,652   | 39,441   | 41,334   | 43,412   | 45,606               | 46,055   | 46,463   | 46,950   |
| 12    | Hourly    | 18.54    | 19.44    | 20.35    | 21.37    | 22.44    | 23.47                | 23.70  | 23.92  | 24.18  |
|       | Bi-Weekly | 1,483.36 | 1,555.52 | 1,628.08 | 1,709.68 | 1,794.80 | 1,877.92             | 1,895.76   | 1,913.84   | 1,934.24   |
|       | Annual    | 38,567   | 40,444   | 42,330   | 44,452   | 46,665   | 48,826               | 49,290   | 49,760   | 50,290   |
| 13    | Hourly    | 19.87    | 20.87    | 21.93    | 22.97    | 24.03    | 25.22                | 25.45  | 25.71  | 25.97  |
|       | Bi-Weekly | 1,589.76 | 1,669.68 | 1,754.08 | 1,837.20 | 1,922.48 | 2,017.92             | 2,035.84   | 2,056.40   | 2,077.52   |
|       | Annual    | 41,334   | 43,412   | 45,606   | 47,767   | 49,984   | 52,466               | 52,932   | 53,466   | 54,016   |
| 14    | Hourly    | 21.37    | 22.44    | 23.47    | 24.65    | 25.83    | 27.06                | 27.36  | 27.63  | 27.91  |
|       | Bi-Weekly | 1,709.68 | 1,794.80 | 1,877.92 | 1,971.76 | 2,066.40 | 2,165.04             | 2,188.64   | 2,210.56   | 2,232.48   |
|       | Annual    | 44,452   | 46,665   | 48,826   | 51,266   | 53,726   | 56,291               | 56,905   | 57,475   | 58,044   |
| 15    | Hourly    | 22.97    | 24.03    | 25.22    | 26.48    | 27.80    | 29.10                | 29.38  | 29.67  | 29.98  |
|       | Bi-Weekly | 1,837.20 | 1,922.48 | 2,017.92 | 2,118.08 | 2,223.84 | 2,327.84             | 2,350.64   | 2,373.36   | 2,398.40   |
|       | Annual    | 47,767   | 49,984   | 52,466   | 55,070   | 57,820   | 60,524               | 61,117   | 61,707   | 62,358   |
| 16    | Hourly    | 24.65    | 25.83    | 27.06    | 28.34    | 29.71    | 31.11                | 31.41  | 31.72  | 32.04  |
|       | Bi-Weekly | 1,971.76 | 2,066.40 | 2,165.04 | 2,266.80 | 2,376.48 | 2,489.12             | 2,512.64   | 2,537.60   | 2,562.80   |
|       | Annual    | 51,266   | 53,726   | 56,291   | 58,937   | 61,788   | 64,717               | 65,329   | 65,978   | 66,633   |
| 17    | Hourly    | 26.47    | 27.80    | 29.10    | 30.47    | 31.96    | 33.52                | 33.86  | 34.20  | 34.52  |
|       | Bi-Weekly | 2,117.44 | 2,223.84 | 2,327.84 | 2,437.44 | 2,556.56 | 2,681.68             | 2,709.04   | 2,735.68   | 2,761.52   |
|       | Annual    | 55,053   | 57,820   | 60,524   | 63,373   | 66,471   | 69,724               | 70,435   | 71,128   | 71,800   |
| 18    | Hourly    | 28.34    | 29.71    | 31.11    | 32.64    | 34.15    | 35.84                | 36.20  | 36.56  | 36.93  |
|       | Bi-Weekly | 2,266.80 | 2,376.48 | 2,489.12 | 2,611.44 | 2,731.84 | 2,867.20             | 2,896.16   | 2,925.12   | 2,954.08   |
|       | Annual    | 58,937   | 61,788   | 64,717   | 67,897   | 71,028   | 74,547               | 75,300   | 76,053   | 76,806   |
| 19    | Hourly    | 31.11    | 32.64    | 34.15    | 35.84    | 37.54    | 39.28                | 39.51  | 39.91  | 40.30  |
|       | Bi-Weekly | 2,489.12 | 2,611.44 | 2,731.84 | 2,867.20 | 3,003.36 | 3,142.08             | 3,160.72   | 3,192.80   | 3,224.24   |
|       | Annual    | 64,717   | 67,897   | 71,028   | 74,547   | 78,087   | 81,694               | 82,179   | 83,013   | 83,830   |
| 20    | Hourly    | 34.15    | 35.84    | 37.54    | 39.33    | 41.19    | 43.18                | 43.40  | 43.82  | 44.265   |
|       | Bi-Weekly | 2,731.84 | 2,867.20 | 3,003.36 | 3,146.64 | 3,295.36 | 3,454.32             | 3,472.24   | 3,505.92   | 3,541.20   |
|       | Annual    | 71,028   | 74,547   | 78,087   | 81,813   | 85,679   | 89,812               | 90,278   | 91,154   | 92,071   |
| 21    | Hourly    | 37.54    | 39.33    | 41.19    | 43.18    | 45.23    | 47.46                | 47.67  | 48.14  | 48.63  |
|       | Bi-Weekly | 3,003.36 | 3,146.64 | 3,295.36 | 3,454.32 | 3,618.56 | 3,796.40             | 3,813.60   | 3,851.12   | 3,890.16   |
|       | Annual    | 78,087   | 81,813   | 85,679   | 89,812   | 94,083   | 98,706               | 99,154   | 100,129  | 101,144  |
| 22    | Hourly    | 41.19    | 43.18    | 45.23    | 47.46    | 49.65    | 52.03                | 52.28  | 52.80  | 53.33  |
|       | Bi-Weekly | 3,295.36 | 3,454.32 | 3,618.56 | 3,796.40 | 3,972.24 | 4,162.72             | 4,182.16   | 4,224.08   | 4,266.24   |
|       | Annual    | 85,679   | 89,812   | 94,083   | 98,706   | 103,278  | 108,231              | 108,736  | 109,824  | 110,922  |
| 23    | Hourly    | 43.18    | 45.23    | 47.46    | 49.65    | 52.03    | 52.55                | 53.08  | 53.61  | 54.15  |
|       | Bi-Weekly | 3,454.32 | 3,618.56 | 3,796.40 | 3,972.24 | 4,162.72 | 4,204.32             | 4,246.40   | 4,288.88   | 4,331.84   |
|       | Annual    | 89,812   | 94,083   | 98,706   | 103,278  | 108,231  | 109,313              | 110,406  | 111,510  | 112,625  |

# Schedule 1

## NON-UNION SALARIES FOREST PRESERVE DISTRICT

(Effective as of 7/1/2017)

| Grade |           | 1st      | 2nd      | 3rd      | 4th      | 5th      | After 2              | After 1  | After 1  | After 1  |
|-------|-----------|----------|----------|----------|----------|----------|----------------------|--|--|--|
|       |           | Step     | Step     | Step     | Step     | Step     | Years at<br>5th Step | Yr at 1st<br>Longevity<br>Rate & 10<br>Yrs Servc | Yr at 2nd<br>Longevity<br>Rate & 15<br>Yrs Servc | Yr at 3rd<br>Longevity<br>Rate & 20<br>Yrs Servc |
| 9     | Hourly    | 15.27    | 15.99    | 16.80    | 17.61    | 18.46    | 19.34                | 19.72  | 19.93  | 20.12  |
|       | Bi-Weekly | 1,221.52 | 1,279.12 | 1,343.76 | 1,409.12 | 1,477.12 | 1,547.28             | 1,577.84   | 1,594.56   | 1,609.60   |
|       | Annual    | 31,760   | 33,257   | 34,938   | 36,637   | 38,405   | 40,229               | 41,024   | 41,459   | 41,850   |
| 10    | Hourly    | 16.40    | 17.17    | 18.00    | 18.91    | 19.83    | 20.76                | 20.96  | 21.18  | 21.38  |
|       | Bi-Weekly | 1,311.84 | 1,373.44 | 1,439.60 | 1,513.04 | 1,586.64 | 1,660.64             | 1,676.72   | 1,694.24   | 1,710.16   |
|       | Annual    | 34,108   | 35,709   | 37,430   | 39,339   | 41,253   | 43,177               | 43,595   | 44,050   | 44,464   |
| 11    | Hourly    | 17.61    | 18.46    | 19.34    | 20.27    | 21.29    | 22.37                | 22.59  | 22.79  | 23.02  |
|       | Bi-Weekly | 1,409.12 | 1,477.12 | 1,547.28 | 1,621.52 | 1,703.04 | 1,789.20             | 1,806.80   | 1,822.80   | 1,841.84   |
|       | Annual    | 36,637   | 38,405   | 40,229   | 42,160   | 44,279   | 46,519               | 46,977   | 47,393   | 47,888   |
| 12    | Hourly    | 18.91    | 19.83    | 20.76    | 21.80    | 22.88    | 23.94                | 24.17  | 24.40  | 24.66  |
|       | Bi-Weekly | 1,513.04 | 1,586.64 | 1,660.64 | 1,743.84 | 1,830.72 | 1,915.44             | 1,933.68   | 1,952.08   | 1,972.96   |
|       | Annual    | 39,339   | 41,253   | 43,177   | 45,340   | 47,599   | 49,801               | 50,276   | 50,754   | 51,297   |
| 13    | Hourly    | 20.27    | 21.29    | 22.37    | 23.42    | 24.51    | 25.73                | 25.96  | 26.22  | 26.49  |
|       | Bi-Weekly | 1,621.52 | 1,703.04 | 1,789.20 | 1,873.92 | 1,960.96 | 2,058.24             | 2,076.56   | 2,097.52   | 2,119.04   |
|       | Annual    | 42,160   | 44,279   | 46,519   | 48,722   | 50,985   | 53,514               | 53,991   | 54,536   | 55,095   |
| 14    | Hourly    | 21.80    | 22.88    | 23.94    | 25.14    | 26.35    | 27.60                | 27.91  | 28.19  | 28.46  |
|       | Bi-Weekly | 1,743.84 | 1,830.72 | 1,915.44 | 2,011.20 | 2,107.76 | 2,208.32             | 2,232.40   | 2,254.80   | 2,277.12   |
|       | Annual    | 45,340   | 47,599   | 49,801   | 52,291   | 54,802   | 57,416               | 58,042   | 58,625   | 59,205   |
| 15    | Hourly    | 23.42    | 24.51    | 25.73    | 27.01    | 28.35    | 29.68                | 29.97  | 30.26  | 30.58  |
|       | Bi-Weekly | 1,873.92 | 1,960.96 | 2,058.24 | 2,160.48 | 2,268.32 | 2,374.40             | 2,397.68   | 2,420.80   | 2,446.40   |
|       | Annual    | 48,722   | 50,985   | 53,514   | 56,172   | 58,976   | 61,734               | 62,340   | 62,941   | 63,606   |
| 16    | Hourly    | 25.14    | 26.35    | 27.60    | 28.90    | 30.30    | 31.74                | 32.04  | 32.35  | 32.68  |
|       | Bi-Weekly | 2,011.20 | 2,107.76 | 2,208.32 | 2,312.16 | 2,424.00 | 2,538.88             | 2,562.88   | 2,588.32   | 2,614.08   |
|       | Annual    | 52,291   | 54,802   | 57,416   | 60,116   | 63,024   | 66,011               | 66,635   | 67,296   | 67,966   |
| 17    | Hourly    | 27.00    | 28.35    | 29.68    | 31.08    | 32.60    | 34.19                | 34.54  | 34.88  | 35.21  |
|       | Bi-Weekly | 2,159.76 | 2,268.32 | 2,374.40 | 2,486.16 | 2,607.68 | 2,735.28             | 2,763.20   | 2,790.40   | 2,816.72   |
|       | Annual    | 56,154   | 58,976   | 61,734   | 64,640   | 67,800   | 71,117               | 71,843   | 72,550   | 73,235   |
| 18    | Hourly    | 28.90    | 30.30    | 31.74    | 33.30    | 34.83    | 36.56                | 36.93  | 37.30  | 37.67  |
|       | Bi-Weekly | 2,312.16 | 2,424.00 | 2,538.88 | 2,663.68 | 2,786.48 | 2,924.56             | 2,954.08   | 2,983.60   | 3,013.20   |
|       | Annual    | 60,116   | 63,024   | 66,011   | 69,256   | 72,448   | 76,039               | 76,806   | 77,574   | 78,343   |
| 19    | Hourly    | 31.74    | 33.30    | 34.83    | 36.56    | 38.29    | 40.06                | 40.30  | 40.71  | 41.11  |
|       | Bi-Weekly | 2,538.88 | 2,663.68 | 2,786.48 | 2,924.56 | 3,063.44 | 3,204.96             | 3,223.92   | 3,256.64   | 3,288.72   |
|       | Annual    | 66,011   | 69,256   | 72,448   | 76,039   | 79,649   | 83,329               | 83,822   | 84,673   | 85,507   |
| 20    | Hourly    | 34.83    | 36.56    | 38.29    | 40.12    | 42.02    | 44.04                | 44.27  | 44.70  | 45.150   |
|       | Bi-Weekly | 2,786.48 | 2,924.56 | 3,063.44 | 3,209.60 | 3,361.28 | 3,523.44             | 3,541.68   | 3,576.00   | 3,612.00   |
|       | Annual    | 72,448   | 76,039   | 79,649   | 83,450   | 87,393   | 91,609               | 92,084   | 92,976   | 93,912   |
| 21    | Hourly    | 38.29    | 40.12    | 42.02    | 44.04    | 46.14    | 48.40                | 48.62  | 49.10  | 49.60  |
|       | Bi-Weekly | 3,063.44 | 3,209.60 | 3,361.28 | 3,523.44 | 3,690.96 | 3,872.32             | 3,889.84   | 3,928.16   | 3,968.00   |
|       | Annual    | 79,649   | 83,450   | 87,393   | 91,609   | 95,965   | 100,680              | 101,136  | 102,132  | 103,168  |
| 22    | Hourly    | 42.02    | 44.04    | 46.14    | 48.40    | 50.65    | 53.08                | 53.32  | 53.86  | 54.40  |
|       | Bi-Weekly | 3,361.28 | 3,523.44 | 3,690.96 | 3,872.32 | 4,051.68 | 4,246.00             | 4,265.84   | 4,308.56   | 4,351.60   |
|       | Annual    | 87,393   | 91,609   | 95,965   | 100,680  | 105,344  | 110,396              | 110,912  | 112,021  | 113,141  |
| 23    | Hourly    | 44.04    | 46.14    | 48.40    | 50.65    | 53.08    | 53.61                | 54.14  | 54.68  | 55.23  |
|       | Bi-Weekly | 3,523.44 | 3,690.96 | 3,872.32 | 4,051.68 | 4,246.00 | 4,288.40             | 4,331.36   | 4,374.64   | 4,418.48   |
|       | Annual    | 91,609   | 95,965   | 100,680  | 105,344  | 110,396  | 111,500              | 112,615  | 113,741  | 114,879  |

**TEAMSTERS LOCAL 700  
FOREST PRESERVE DISTRICT**

**Schedule 2  
(Effective 1/1/2017)**

|  | 1st<br>Step | 2nd<br>Step | 3rd<br>Step | 4th<br>Step | 5th<br>Step | 1st long<br>(Step 6) | 2nd long<br>(Step 7) | 3rd long<br>(Step 8) | 4th long<br>(Step 9) |
|--|-------------|-------------|-------------|-------------|-------------|----------------------|----------------------|----------------------|----------------------|
| Facilities Maintenance Foreman (Hourly)    | 35.16       | 35.33       | 35.52       | 35.68       | 35.87       | 36.23                | 36.59                | 36.95                | 37.33                |
| Bi-Weekly                                  | 2,812.80    | 2,826.72    | 2,841.52    | 2,854.64    | 2,869.44    | 2,898.24             | 2,927.04             | 2,955.84             | 2,986.40             |
| Annual                                     | 73,133      | 73,495      | 73,880      | 74,221      | 74,605      | 75,354               | 76,103               | 76,852               | 77,646               |
| Fleet Technician (Hourly)                  | 27.70       | 27.83       | 27.97       | 28.12       | 28.26       | 28.54                | 28.82                | 29.10                | 29.39                |
| Bi-Weekly                                  | 2,216.00    | 2,226.48    | 2,237.84    | 2,249.20    | 2,260.48    | 2,283.20             | 2,305.84             | 2,327.68             | 2,351.28             |
| Annual                                     | 57,616      | 57,888      | 58,184      | 58,479      | 58,772      | 59,363               | 59,952               | 60,520               | 61,133               |
| Garage Attendant (Hourly)                  | 25.81       | 25.94       | 26.06       | 26.21       | 26.33       | 26.59                | 26.86                | 27.13                | 27.41                |
| Bi-Weekly                                  | 2,065.04    | 2,075.52    | 2,085.12    | 2,096.48    | 2,106.08    | 2,127.04             | 2,148.80             | 2,170.64             | 2,192.48             |
| Annual                                     | 53,691      | 53,964      | 54,213      | 54,508      | 54,758      | 55,303               | 55,869               | 56,437               | 57,004               |
| Heavy Equipment Technician (Hourly)        | 37.33       | 37.52       | 37.70       | 37.89       | 38.08       | 38.47                | 38.85                | 39.24                | 39.64                |
| Bi-Weekly                                  | 2,986.48    | 3,001.28    | 3,016.00    | 3,031.52    | 3,046.24    | 3,077.28             | 3,107.60             | 3,139.52             | 3,170.88             |
| Annual                                     | 77,648      | 78,033      | 78,416      | 78,820      | 79,202      | 80,009               | 80,798               | 81,628               | 82,443               |
| Laborer (Hourly)                           | 21.31       | 21.42       | 21.52       | 21.64       | 21.74       | 21.95                | 22.16                | 22.39                | 22.62                |
| Bi-Weekly                                  | 1,704.72    | 1,713.52    | 1,721.36    | 1,730.96    | 1,738.80    | 1,756.24             | 1,772.80             | 1,791.12             | 1,809.44             |
| Annual                                     | 44,323      | 44,552      | 44,755      | 45,005      | 45,209      | 45,662               | 46,093               | 46,569               | 47,045               |
| Light Equipment Operator (Hourly)          | 22.10       | 22.22       | 22.32       | 22.42       | 22.54       | 22.76                | 22.99                | 23.22                | 23.45                |
| Bi-Weekly                                  | 1,767.60    | 1,777.20    | 1,785.92    | 1,793.76    | 1,803.36    | 1,820.80             | 1,839.12             | 1,857.44             | 1,875.76             |
| Annual                                     | 45,958      | 46,207      | 46,434      | 46,638      | 46,887      | 47,341               | 47,817               | 48,293               | 48,770               |
| Maintenance Equip OP (Hourly)              | 35.16       | 35.33       | 35.52       | 35.68       | 35.87       | 36.23                | 36.59                | 36.95                | 37.33                |
| Bi-Weekly                                  | 2,812.80    | 2,826.72    | 2,841.52    | 2,854.64    | 2,869.44    | 2,898.24             | 2,927.04             | 2,955.84             | 2,986.40             |
| Annual                                     | 73,133      | 73,495      | 73,880      | 74,221      | 74,605      | 75,354               | 76,103               | 76,852               | 77,646               |
| Maintenance Equip Repair (Hourly)          | 27.70       | 27.83       | 27.97       | 28.12       | 28.26       | 28.54                | 28.82                | 29.10                | 29.39                |
| Bi-Weekly                                  | 2,216.00    | 2,226.48    | 2,237.84    | 2,249.20    | 2,260.48    | 2,283.20             | 2,305.84             | 2,327.68             | 2,351.28             |
| Annual                                     | 57,616      | 57,888      | 58,184      | 58,479      | 58,772      | 59,363               | 59,952               | 60,520               | 61,133               |
| Maintenance Foreman II (Hourly)            | 27.93       | 28.07       | 28.20       | 28.35       | 28.49       | 28.77                | 29.05                | 29.35                | 29.64                |
| Bi-Weekly                                  | 2,234.32    | 2,245.68    | 2,256.16    | 2,268.32    | 2,278.80    | 2,301.52             | 2,324.16             | 2,347.76             | 2,371.28             |
| Annual                                     | 58,092      | 58,388      | 58,660      | 58,976      | 59,249      | 59,840               | 60,428               | 61,042               | 61,653               |
| Maintenance Mechanic (Hourly)              | 34.27       | 34.44       | 34.61       | 34.78       | 34.96       | 35.31                | 35.66                | 36.02                | 36.39                |
| Bi-Weekly                                  | 2,741.20    | 2,755.20    | 2,769.12    | 2,782.24    | 2,797.04    | 2,824.96             | 2,852.88             | 2,881.68             | 2,911.36             |
| Annual                                     | 71,271      | 71,635      | 71,997      | 72,338      | 72,723      | 73,449               | 74,175               | 74,924               | 75,695               |
| Maintenance Service Tech (Hourly)          | 28.53       | 28.67       | 28.82       | 28.95       | 29.10       | 29.39                | 29.69                | 29.98                | 30.29                |
| Bi-Weekly                                  | 2,282.32    | 2,293.68    | 2,305.84    | 2,316.32    | 2,327.68    | 2,351.28             | 2,374.80             | 2,398.32             | 2,422.80             |
| Annual                                     | 59,340      | 59,636      | 59,952      | 60,224      | 60,520      | 61,133               | 61,745               | 62,356               | 62,993               |
| Maintenance Tech Metal (Hourly)            | 30.92       | 31.07       | 31.23       | 31.38       | 31.54       | 31.85                | 32.16                | 32.48                | 32.80                |
| Bi-Weekly                                  | 2,473.36    | 2,485.60    | 2,498.64    | 2,510.00    | 2,523.12    | 2,547.60             | 2,572.88             | 2,598.16             | 2,624.32             |
| Annual                                     | 64,307      | 64,626      | 64,965      | 65,260      | 65,601      | 66,238               | 66,895               | 67,552               | 68,232               |
| Parts Counterman (Hourly)                  | 25.81       | 25.94       | 26.06       | 26.21       | 26.33       | 26.59                | 26.86                | 27.13                | 27.41                |
| Bi-Weekly                                  | 2,065.04    | 2,075.52    | 2,085.12    | 2,096.48    | 2,106.08    | 2,127.04             | 2,148.80             | 2,170.64             | 2,192.48             |
| Annual                                     | 53,691      | 53,964      | 54,213      | 54,508      | 54,758      | 55,303               | 55,869               | 56,437               | 57,004               |
| Pump & Well Repairman II (Hourly)          | 26.00       | 26.13       | 26.26       | 26.38       | 26.52       | 26.78                | 27.06                | 27.33                | 27.59                |
| Bi-Weekly                                  | 2,079.92    | 2,090.40    | 2,100.88    | 2,110.48    | 2,121.76    | 2,142.72             | 2,164.56             | 2,186.32             | 2,207.28             |
| Annual                                     | 54,078      | 54,350      | 54,623      | 54,872      | 55,166      | 55,711               | 56,279               | 56,844               | 57,389               |
| Resource Tech (Hourly)                     | 24.44       | 24.55       | 24.68       | 24.80       | 24.93       | 25.17                | 25.42                | 25.67                | 25.93                |
| Bi-Weekly                                  | 1,955.12    | 1,963.84    | 1,974.32    | 1,983.92    | 1,994.40    | 2,013.60             | 2,033.68             | 2,053.76             | 2,074.64             |
| Annual                                     | 50,833      | 51,060      | 51,332      | 51,582      | 51,854      | 52,354               | 52,876               | 53,398               | 53,941               |
| Senior Resource Tech (Hourly)              | 26.72       | 26.83       | 26.97       | 27.09       | 27.22       | 27.46                | 27.71                | 27.97                | 28.22                |
| Bi-Weekly                                  | 2,137.44    | 2,146.40    | 2,157.92    | 2,166.88    | 2,177.52    | 2,197.12             | 2,216.80             | 2,237.20             | 2,257.68             |
| Annual                                     | 55,573      | 55,806      | 56,106      | 56,339      | 56,616      | 57,125               | 57,637               | 58,167               | 58,700               |
| Serviceman (Hourly)                        | 22.89       | 23.01       | 23.13       | 23.24       | 23.35       | 23.58                | 23.82                | 24.06                | 24.30                |
| Bi-Weekly                                  | 1,831.28    | 1,840.88    | 1,850.48    | 1,859.20    | 1,867.92    | 1,886.24             | 1,905.44             | 1,924.64             | 1,943.84             |
| Annual                                     | 47,613      | 47,863      | 48,112      | 48,339      | 48,566      | 49,042               | 49,541               | 50,041               | 50,540               |
| Serviceman I (Hourly)                      | 22.89       | 23.01       | 23.13       | 23.24       | 23.35       | 23.58                | 23.82                | 24.06                | 24.30                |
| Bi-Weekly                                  | 1,831.28    | 1,840.88    | 1,850.48    | 1,859.20    | 1,867.92    | 1,886.24             | 1,905.44             | 1,924.64             | 1,943.84             |
| Annual                                     | 47,613      | 47,863      | 48,112      | 48,339      | 48,566      | 49,042               | 49,541               | 50,041               | 50,540               |
| Serviceman II (Hourly)                     | 23.62       | 23.74       | 23.86       | 23.97       | 24.10       | 24.34                | 24.57                | 24.81                | 25.05                |
| Bi-Weekly                                  | 1,889.68    | 1,899.28    | 1,908.88    | 1,917.60    | 1,928.08    | 1,947.28             | 1,965.60             | 1,984.80             | 2,004.00             |
| Annual                                     | 49,132      | 49,381      | 49,631      | 49,858      | 50,130      | 50,629               | 51,106               | 51,605               | 52,104               |
| Serviceman III (Hourly)                    | 25.81       | 25.94       | 26.06       | 26.21       | 26.33       | 26.59                | 26.86                | 27.13                | 27.41                |
| Bi-Weekly                                  | 2,065.04    | 2,075.52    | 2,085.12    | 2,096.48    | 2,106.08    | 2,127.04             | 2,148.80             | 2,170.64             | 2,192.48             |
| Annual                                     | 53,691      | 53,964      | 54,213      | 54,508      | 54,758      | 55,303               | 55,869               | 56,437               | 57,004               |
| Seviceman IV (Hourly)                      | 27.89       | 28.03       | 28.16       | 28.30       | 28.44       | 28.73                | 29.01                | 29.29                | 29.59                |
| Bi-Weekly                                  | 2,230.88    | 2,242.16    | 2,252.64    | 2,264.00    | 2,275.36    | 2,298.00             | 2,320.72             | 2,343.36             | 2,366.96             |
| Annual                                     | 58,003      | 58,296      | 58,569      | 58,864      | 59,159      | 59,748               | 60,339               | 60,927               | 61,541               |
| Sign Maker (Hourly)                        | 22.89       | 23.01       | 23.13       | 23.24       | 23.35       | 23.58                | 23.82                | 24.06                | 24.30                |
| Bi-Weekly                                  | 1,831.28    | 1,840.88    | 1,850.48    | 1,859.20    | 1,867.92    | 1,886.24             | 1,905.44             | 1,924.64             | 1,943.84             |
| Annual                                     | 47,613      | 47,863      | 48,112      | 48,339      | 48,566      | 49,042               | 49,541               | 50,041               | 50,540               |
| Sign Shop Foreman (Hourly)                 | 27.89       | 28.03       | 28.16       | 28.30       | 28.44       | 28.73                | 29.01                | 29.29                | 29.59                |
| Bi-Weekly                                  | 2,230.88    | 2,242.16    | 2,252.64    | 2,264.00    | 2,275.36    | 2,298.00             | 2,320.72             | 2,343.36             | 2,366.96             |
| Annual                                     | 58,003      | 58,296      | 58,569      | 58,864      | 59,159      | 59,748               | 60,339               | 60,927               | 61,541               |
| Tow Truck Operator/Tire Repairmen (Hourly) | 27.70       | 27.83       | 27.97       | 28.12       | 28.26       | 28.54                | 28.82                | 29.10                | 29.39                |
| Bi-Weekly                                  | 2,216.00    | 2,226.48    | 2,237.84    | 2,249.20    | 2,260.48    | 2,283.20             | 2,305.84             | 2,327.68             | 2,351.28             |
| Annual                                     | 57,616      | 57,888      | 58,184      | 58,479      | 58,772      | 59,363               | 59,952               | 60,520               | 61,133               |
| Tractor Mechanic (Hourly)                  | 34.27       | 34.44       | 34.61       | 34.78       | 34.96       | 35.31                | 35.66                | 36.02                | 36.39                |
| Bi-Weekly                                  | 2,741.20    | 2,755.20    | 2,769.12    | 2,782.24    | 2,797.04    | 2,824.96             | 2,852.88             | 2,881.68             | 2,911.36             |
| Annual                                     | 71,271      | 71,635      | 71,997      | 72,338      | 72,723      | 73,449               | 74,175               | 74,924               | 75,695               |
| Watchman (Hourly)                          | 21.31       | 21.42       | 21.51       | 21.64       | 21.74       | 21.95                | 22.17                | 22.39                | 22.62                |
| Bi-Weekly                                  | 1,704.72    | 1,713.52    | 1,721.36    | 1,730.96    | 1,738.80    | 1,756.24             | 1,773.44             | 1,791.44             | 1,809.44             |
| Annual                                     | 44,323      | 44,556      | 44,747      | 45,003      | 45,215      | 45,662               | 46,109               | 46,577               | 47,045               |

**TEAMSTERS LOCAL 700  
FOREST PRESERVE DISTRICT**

**Schedule 2  
(Effective 7/1/2017)**

|  | 1st<br>Step | 2nd<br>Step | 3rd<br>Step | 4th<br>Step | 5th<br>Step | 1st long<br>(Step 6) | 2nd long<br>(Step 7) | 3rd long<br>(Step 8) | 4th long<br>(Step 9) |
|--|-------------|-------------|-------------|-------------|-------------|----------------------|----------------------|----------------------|----------------------|
| Facilities Maintenance Foreman (Hourly)    | 35.86       | 36.04       | 36.23       | 36.40       | 36.59       | 36.95                | 37.32                | 37.69                | 38.08                |
| Bi-Weekly                                  | 2,869.04    | 2,883.28    | 2,898.32    | 2,911.76    | 2,926.80    | 2,956.24             | 2,985.60             | 3,014.96             | 3,046.16             |
| Annual                                     | 74,595      | 74,965      | 75,356      | 75,706      | 76,097      | 76,862               | 77,626               | 78,389               | 79,200               |
| Fleet Technician (Hourly)                  | 28.25       | 28.39       | 28.53       | 28.68       | 28.82       | 29.11                | 29.40                | 29.68                | 29.98                |
| Bi-Weekly                                  | 2,260.32    | 2,271.04    | 2,282.56    | 2,294.16    | 2,305.68    | 2,328.88             | 2,351.92             | 2,374.24             | 2,398.32             |
| Annual                                     | 58,768      | 59,047      | 59,347      | 59,648      | 59,948      | 60,551               | 61,150               | 61,730               | 62,356               |
| Garage Attendant (Hourly)                  | 26.33       | 26.46       | 26.59       | 26.73       | 26.85       | 27.12                | 27.40                | 27.68                | 27.95                |
| Bi-Weekly                                  | 2,106.32    | 2,117.04    | 2,126.80    | 2,138.40    | 2,148.24    | 2,169.60             | 2,191.76             | 2,214.08             | 2,236.32             |
| Annual                                     | 54,764      | 55,043      | 55,297      | 55,598      | 55,854      | 56,410               | 56,986               | 57,566               | 58,144               |
| Heavy Equipment Technician (Hourly)        | 38.08       | 38.27       | 38.45       | 38.65       | 38.84       | 39.24                | 39.62                | 40.03                | 40.43                |
| Bi-Weekly                                  | 3,046.24    | 3,061.28    | 3,076.32    | 3,092.16    | 3,107.20    | 3,138.80             | 3,169.76             | 3,202.32             | 3,234.32             |
| Annual                                     | 79,202      | 79,593      | 79,984      | 80,396      | 80,787      | 81,609               | 82,414               | 83,260               | 84,092               |
| Laborer (Hourly)                           | 21.74       | 21.85       | 21.95       | 22.07       | 22.17       | 22.39                | 22.60                | 22.84                | 23.07                |
| Bi-Weekly                                  | 1,738.80    | 1,747.76    | 1,755.76    | 1,765.60    | 1,773.60    | 1,791.36             | 1,808.24             | 1,826.96             | 1,845.60             |
| Annual                                     | 45,209      | 45,442      | 45,650      | 45,906      | 46,114      | 46,575               | 47,014               | 47,501               | 47,986               |
| Light Equipment Operator (Hourly)          | 22.54       | 22.66       | 22.77       | 22.87       | 22.99       | 23.22                | 23.45                | 23.68                | 23.92                |
| Bi-Weekly                                  | 1,802.96    | 1,812.72    | 1,821.60    | 1,829.60    | 1,839.44    | 1,857.20             | 1,875.92             | 1,894.56             | 1,913.28             |
| Annual                                     | 46,877      | 47,131      | 47,362      | 47,570      | 47,825      | 48,287               | 48,774               | 49,259               | 49,745               |
| Maintenance Equip OP (Hourly)              | 35.86       | 36.04       | 36.23       | 36.40       | 36.59       | 36.95                | 37.32                | 37.69                | 38.08                |
| Bi-Weekly                                  | 2,869.04    | 2,883.28    | 2,898.32    | 2,911.76    | 2,926.80    | 2,956.24             | 2,985.60             | 3,014.96             | 3,046.16             |
| Annual                                     | 74,595      | 74,965      | 75,356      | 75,706      | 76,097      | 76,862               | 77,626               | 78,389               | 79,200               |
| Maintenance Equip Repair (Hourly)          | 28.25       | 28.39       | 28.53       | 28.68       | 28.82       | 29.11                | 29.40                | 29.68                | 29.98                |
| Bi-Weekly                                  | 2,260.32    | 2,271.04    | 2,282.56    | 2,294.16    | 2,305.68    | 2,328.88             | 2,351.92             | 2,374.24             | 2,398.32             |
| Annual                                     | 58,768      | 59,047      | 59,347      | 59,648      | 59,948      | 60,551               | 61,150               | 61,730               | 62,356               |
| Maintenance Foreman II (Hourly)            | 28.49       | 28.63       | 28.77       | 28.92       | 29.06       | 29.34                | 29.63                | 29.93                | 30.23                |
| Bi-Weekly                                  | 2,279.04    | 2,290.56    | 2,301.28    | 2,313.68    | 2,324.40    | 2,347.52             | 2,370.64             | 2,394.72             | 2,418.72             |
| Annual                                     | 59,255      | 59,555      | 59,833      | 60,156      | 60,434      | 61,036               | 61,637               | 62,263               | 62,887               |
| Maintenance Mechanic (Hourly)              | 34.95       | 35.13       | 35.31       | 35.47       | 35.66       | 36.02                | 36.37                | 36.74                | 37.12                |
| Bi-Weekly                                  | 2,796.00    | 2,810.32    | 2,824.48    | 2,837.92    | 2,852.96    | 2,881.44             | 2,909.92             | 2,939.28             | 2,969.60             |
| Annual                                     | 72,696      | 73,068      | 73,436      | 73,786      | 74,177      | 74,917               | 75,658               | 76,421               | 77,210               |
| Maintenance Service Tech (Hourly)          | 29.10       | 29.24       | 29.40       | 29.53       | 29.68       | 29.98                | 30.28                | 30.58                | 30.89                |
| Bi-Weekly                                  | 2,328.00    | 2,339.52    | 2,351.92    | 2,362.64    | 2,374.24    | 2,398.32             | 2,422.32             | 2,446.32             | 2,471.28             |
| Annual                                     | 60,528      | 60,828      | 61,150      | 61,429      | 61,730      | 62,356               | 62,980               | 63,604               | 64,253               |
| Maintenance Tech Metal (Hourly)            | 31.54       | 31.69       | 31.86       | 32.00       | 32.17       | 32.48                | 32.80                | 33.13                | 33.46                |
| Bi-Weekly                                  | 2,522.80    | 2,535.28    | 2,548.64    | 2,560.24    | 2,573.60    | 2,598.56             | 2,624.32             | 2,650.16             | 2,676.80             |
| Annual                                     | 65,593      | 65,917      | 66,265      | 66,566      | 66,914      | 67,563               | 68,232               | 68,904               | 69,597               |
| Parts Counterman (Hourly)                  | 26.33       | 26.46       | 26.59       | 26.73       | 26.85       | 27.12                | 27.40                | 27.68                | 27.95                |
| Bi-Weekly                                  | 2,106.32    | 2,117.04    | 2,126.80    | 2,138.40    | 2,148.24    | 2,169.60             | 2,191.76             | 2,214.08             | 2,236.32             |
| Annual                                     | 54,764      | 55,043      | 55,297      | 55,598      | 55,854      | 56,410               | 56,986               | 57,566               | 58,144               |
| Pump & Well Repairman II (Hourly)          | 26.52       | 26.65       | 26.79       | 26.91       | 27.05       | 27.32                | 27.60                | 27.88                | 28.14                |
| Bi-Weekly                                  | 2,121.52    | 2,132.24    | 2,142.88    | 2,152.72    | 2,164.16    | 2,185.60             | 2,207.84             | 2,230.08             | 2,251.44             |
| Annual                                     | 55,160      | 55,438      | 55,715      | 55,971      | 56,268      | 56,826               | 57,404               | 57,982               | 58,537               |
| Resource Tech (Hourly)                     | 24.93       | 25.04       | 25.17       | 25.30       | 25.43       | 25.67                | 25.93                | 26.19                | 26.45                |
| Bi-Weekly                                  | 1,994.24    | 2,003.12    | 2,013.84    | 2,023.60    | 2,034.32    | 2,053.84             | 2,074.32             | 2,094.80             | 2,116.16             |
| Annual                                     | 51,850      | 52,081      | 52,360      | 52,614      | 52,892      | 53,400               | 53,932               | 54,465               | 55,020               |
| Senior Resource Tech (Hourly)              | 27.25       | 27.37       | 27.51       | 27.63       | 27.76       | 28.01                | 28.26                | 28.52                | 28.79                |
| Bi-Weekly                                  | 2,180.16    | 2,189.36    | 2,201.04    | 2,210.24    | 2,221.04    | 2,241.04             | 2,261.12             | 2,281.92             | 2,302.80             |
| Annual                                     | 56,684      | 56,923      | 57,227      | 57,466      | 57,747      | 58,267               | 58,789               | 59,330               | 59,873               |
| Serviceman (Hourly)                        | 23.35       | 23.47       | 23.59       | 23.71       | 23.82       | 24.05                | 24.29                | 24.54                | 24.78                |
| Bi-Weekly                                  | 1,867.92    | 1,877.68    | 1,887.52    | 1,896.40    | 1,905.28    | 1,924.00             | 1,943.52             | 1,963.12             | 1,982.72             |
| Annual                                     | 48,566      | 48,820      | 49,076      | 49,306      | 49,537      | 50,024               | 50,532               | 51,041               | 51,551               |
| Serviceman I (Hourly)                      | 23.35       | 23.47       | 23.59       | 23.71       | 23.82       | 24.05                | 24.29                | 24.54                | 24.78                |
| Bi-Weekly                                  | 1,867.92    | 1,877.68    | 1,887.52    | 1,896.40    | 1,905.28    | 1,924.00             | 1,943.52             | 1,963.12             | 1,982.72             |
| Annual                                     | 48,566      | 48,820      | 49,076      | 49,306      | 49,537      | 50,024               | 50,532               | 51,041               | 51,551               |
| Serviceman II (Hourly)                     | 24.09       | 24.22       | 24.34       | 24.45       | 24.58       | 24.83                | 25.06                | 25.31                | 25.55                |
| Bi-Weekly                                  | 1,927.44    | 1,937.28    | 1,947.04    | 1,955.92    | 1,966.64    | 1,986.24             | 2,004.88             | 2,024.48             | 2,044.08             |
| Annual                                     | 50,113      | 50,369      | 50,623      | 50,854      | 51,133      | 51,642               | 52,127               | 52,636               | 53,146               |
| Serviceman III (Hourly)                    | 26.33       | 26.46       | 26.59       | 26.73       | 26.85       | 27.12                | 27.40                | 27.68                | 27.95                |
| Bi-Weekly                                  | 2,106.32    | 2,117.04    | 2,126.80    | 2,138.40    | 2,148.24    | 2,169.60             | 2,191.76             | 2,214.08             | 2,236.32             |
| Annual                                     | 54,764      | 55,043      | 55,297      | 55,598      | 55,854      | 56,410               | 56,986               | 57,566               | 58,144               |
| Seviceman IV (Hourly)                      | 28.44       | 28.59       | 28.72       | 28.87       | 29.01       | 29.30                | 29.59                | 29.88                | 30.18                |
| Bi-Weekly                                  | 2,275.52    | 2,287.04    | 2,297.68    | 2,309.28    | 2,320.88    | 2,344.00             | 2,367.12             | 2,390.24             | 2,414.32             |
| Annual                                     | 59,164      | 59,463      | 59,740      | 60,041      | 60,343      | 60,944               | 61,545               | 62,146               | 62,772               |
| Sign Maker (Hourly)                        | 23.35       | 23.47       | 23.59       | 23.71       | 23.82       | 24.05                | 24.29                | 24.54                | 24.78                |
| Bi-Weekly                                  | 1,867.92    | 1,877.68    | 1,887.52    | 1,896.40    | 1,905.28    | 1,924.00             | 1,943.52             | 1,963.12             | 1,982.72             |
| Annual                                     | 48,566      | 48,820      | 49,076      | 49,306      | 49,537      | 50,024               | 50,532               | 51,041               | 51,551               |
| Sign Shop Foreman (Hourly)                 | 28.44       | 28.59       | 28.72       | 28.87       | 29.01       | 29.30                | 29.59                | 29.88                | 30.18                |
| Bi-Weekly                                  | 2,275.52    | 2,287.04    | 2,297.68    | 2,309.28    | 2,320.88    | 2,344.00             | 2,367.12             | 2,390.24             | 2,414.32             |
| Annual                                     | 59,164      | 59,463      | 59,740      | 60,041      | 60,343      | 60,944               | 61,545               | 62,146               | 62,772               |
| Tow Truck Operator/Tire Repairmen (Hourly) | 28.25       | 28.39       | 28.53       | 28.68       | 28.82       | 29.11                | 29.40                | 29.68                | 29.98                |
| Bi-Weekly                                  | 2,260.32    | 2,271.04    | 2,282.56    | 2,294.16    | 2,305.68    | 2,328.88             | 2,351.92             | 2,374.24             | 2,398.32             |
| Annual                                     | 58,768      | 59,047      | 59,347      | 59,648      | 59,948      | 60,551               | 61,150               | 61,730               | 62,356               |
| Tractor Mechanic (Hourly)                  | 34.95       | 35.13       | 35.31       | 35.47       | 35.66       | 36.02                | 36.37                | 36.74                | 37.12                |
| Bi-Weekly                                  | 2,796.00    | 2,810.32    | 2,824.48    | 2,837.92    | 2,852.96    | 2,881.44             | 2,909.92             | 2,939.28             | 2,969.60             |
| Annual                                     | 72,696      | 73,068      | 73,436      | 73,786      | 74,177      | 74,917               | 75,658               | 76,421               | 77,210               |
| Watchman (Hourly)                          | 21.74       | 21.85       | 21.94       | 22.07       | 22.17       | 22.39                | 22.61                | 22.84                | 23.07                |
| Bi-Weekly                                  | 1,738.80    | 1,747.76    | 1,755.44    | 1,765.52    | 1,773.84    | 1,791.36             | 1,808.88             | 1,827.28             | 1,845.60             |
| Annual                                     | 45,209      | 45,446      | 45,641      | 45,904      | 46,120      | 46,575               | 47,031               | 47,509               | 47,986               |



**POLICE UNIONS SCHEDULE  
FOREST PRESERVE DISTRICT**

**(Effective 1/1/2017)**

| Grade    |           | 1st<br>Step | 2nd<br>Step | 3rd<br>Step | 4th<br>Step | 5th<br>Step | 6th<br>Step | After<br>10 Years<br>Service | After<br>15 Years<br>Service | After<br>20 Years<br>Service | After<br>25 Years<br>Service |
|----------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|------------------------------|------------------------------|------------------------------|------------------------------|
| FPD-1    | Hourly    | 23.687      | 26.367      | 27.418      | 28.507      | 29.641      | 30.820      | 32.055                       | 33.322                       | 34.650                       | 36.036                       |
| Police   | Bi-Weekly | 1,894.96    | 2,109.36    | 2,193.44    | 2,280.56    | 2,371.28    | 2,465.60    | 2,564.40                     | 2,665.76                     | 2,772.00                     | 2,882.88                     |
| Officer  | Annually  | 49,269      | 54,843      | 57,029      | 59,295      | 61,653      | 64,106      | 66,674                       | 69,310                       | 72,072                       | 74,955                       |
| FPD-2    | Hourly    | 24.994      | 26.875      | 28.133      | 29.457      | 30.896      | 32.408      | 32.740                       | 33.893                       | 35.249                       | 36.659                       |
| Sergeant | Bi-Weekly | 1,999.50    | 2,149.96    | 2,250.62    | 2,356.58    | 2,471.69    | 2,592.65    | 2,619.19                     | 2,711.46                     | 2,819.92                     | 2,932.73                     |
|          | Annually  | 51,987      | 55,899      | 58,516      | 61,271      | 64,264      | 67,409      | 68,099                       | 70,498                       | 73,318                       | 76,251                       |

**POLICE UNIONS SCHEDULE  
FOREST PRESERVE DISTRICT**

**(Effective 7/1/2017)**

| Grade    |           | 1st<br>Step | 2nd<br>Step | 3rd<br>Step | 4th<br>Step | 5th<br>Step | 6th<br>Step | After<br>10 Years<br>Service | After<br>15 Years<br>Service | After<br>20 Years<br>Service | After<br>25 Years<br>Service |
|----------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|------------------------------|------------------------------|------------------------------|------------------------------|
| FPD-1    | Hourly    | 24.161      | 26.894      | 27.966      | 29.077      | 30.234      | 31.436      | 32.696                       | 33.988                       | 35.343                       | 36.757                       |
| Police   | Bi-Weekly | 1,932.88    | 2,151.52    | 2,237.28    | 2,326.16    | 2,418.72    | 2,514.88    | 2,615.68                     | 2,719.04                     | 2,827.44                     | 2,940.56                     |
| Officer  | Annually  | 50,255      | 55,940      | 58,169      | 60,480      | 62,887      | 65,387      | 68,008                       | 70,695                       | 73,513                       | 76,455                       |
| FPD-2    | Hourly    | 24.994      | 26.875      | 28.133      | 29.457      | 30.896      | 32.408      | 32.740                       | 33.893                       | 35.249                       | 36.659                       |
| Sergeant | Bi-Weekly | 1,999.50    | 2,149.96    | 2,250.62    | 2,356.58    | 2,471.69    | 2,592.65    | 2,619.19                     | 2,711.46                     | 2,819.92                     | 2,932.73                     |
|          | Annually  | 51,987      | 55,899      | 58,516      | 61,271      | 64,264      | 67,409      | 68,099                       | 70,498                       | 73,318                       | 76,251                       |

**"X" GRADE  
FOREST PRESERVE DISTRICT**

**Schedule 4**

| <b>Title</b>   | <b>Hourly<br/>Rate</b> | <b>Bi-Weekly<br/>Salary</b> | <b>Annual<br/>Salary</b> |
|----------------|------------------------|-----------------------------|--------------------------|
| Electrician    | 46.10                  | 3,688.00                    | 95,888.00                |
| Plumber        | 48.25                  | 3,860.00                    | 100,360.00               |
| Painter        | 44.55                  | 3,564.00                    | 92,664.00                |
| HVAC Repairman | 43.03                  | 3,442.40                    | 89,502.40                |
| Pipefitter     | 46.00                  | 3,680.00                    | 95,680.00                |

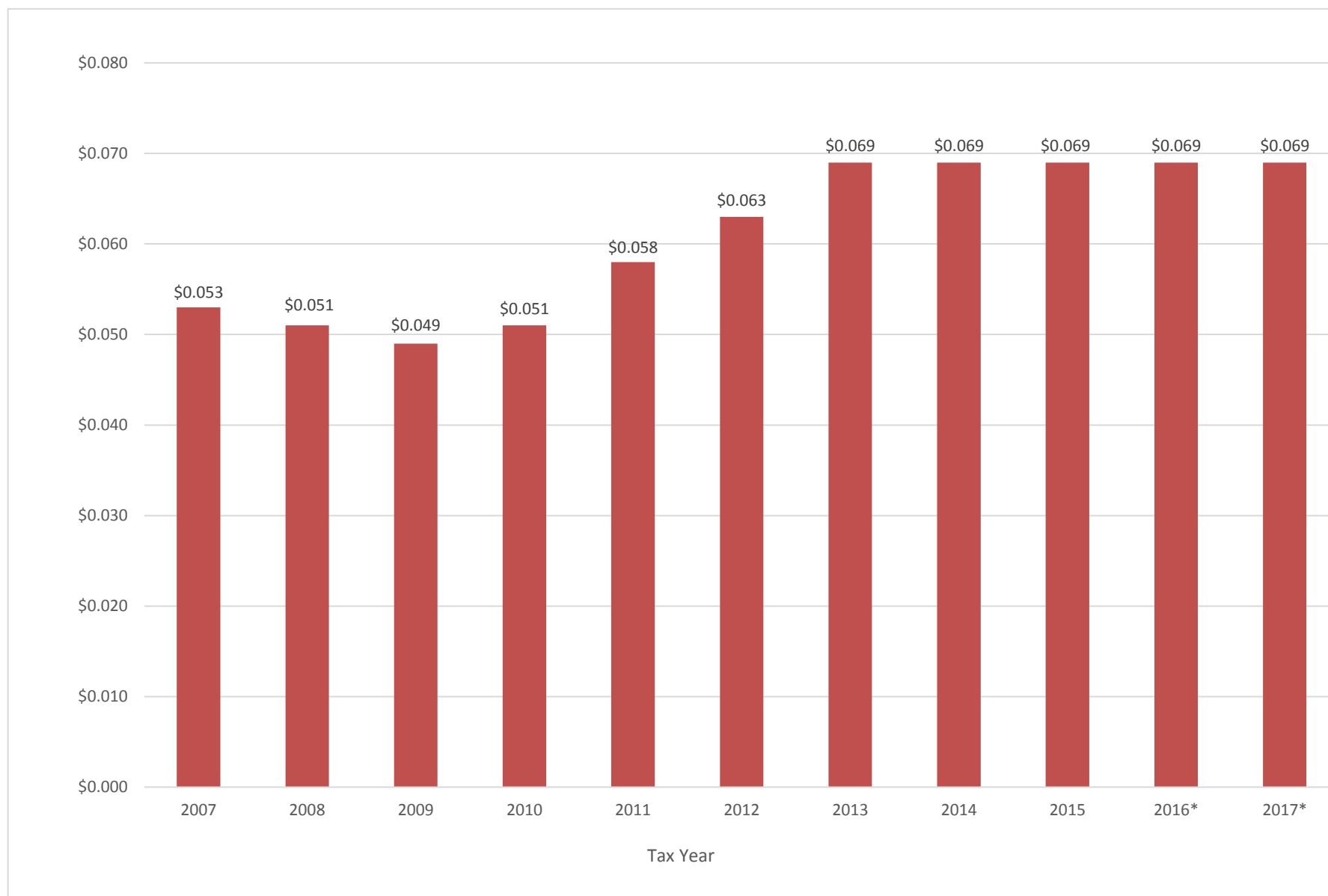
**NON-UNION/HOURLY RATE SCHEDULE  
FOREST PRESERVE DISTRICT**

**Schedule 5**

**Effective as  
of 1/1/2017**      **Effective as  
of 7/1/2017**

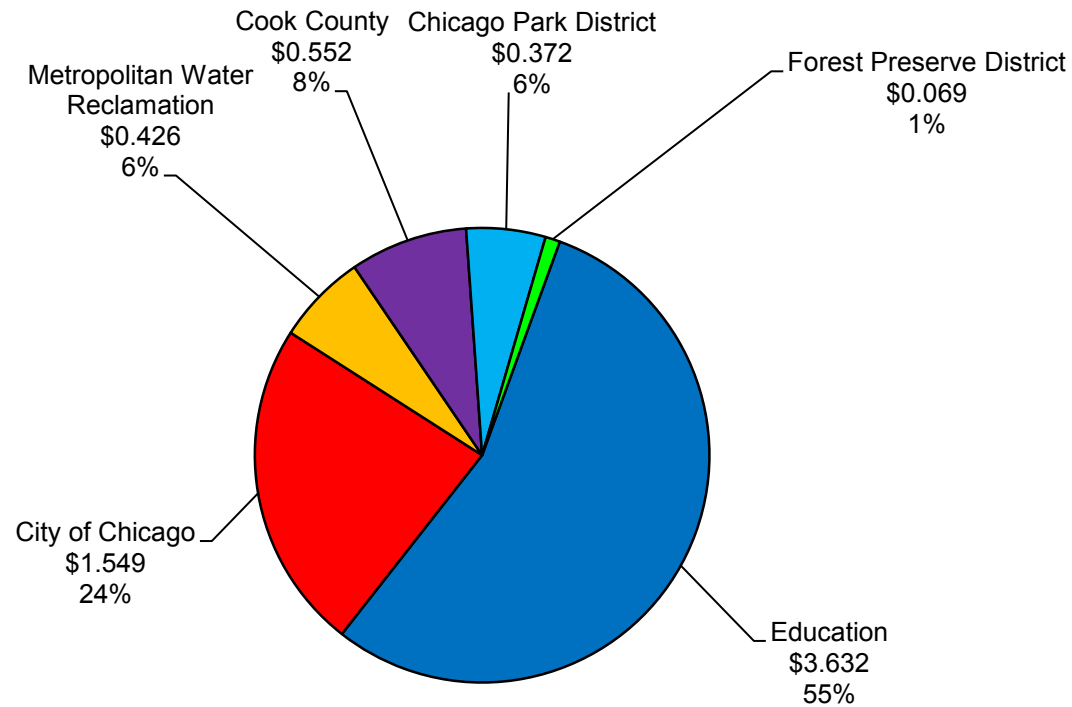
| <b>Title</b>                     | <b>Hourly<br/>Rate</b> | <b>Hourly<br/>Rate</b> |
|----------------------------------|------------------------|------------------------|
| Naturalist Aide                  | 15.12                  | 15.12                  |
| Nature Center Attendant          | 14.00                  | 14.00                  |
| Seasonal Recreation Aide         | 15.12                  | 15.12                  |
| Permit Aide/Seasonal Permit Aide | 14.00                  | 14.00                  |
| Seasonal Concession Aide         | 15.12                  | 15.12                  |
| Event Aide                       | 14.00                  | 14.00                  |
| Project Manager                  | 27.04                  | 27.04                  |
| Stewardship Program Aide         | 20.00                  | 20.00                  |
| Resource Management Aide         | 15.12                  | 15.12                  |
| Seasonal Laborer                 | 18.10                  | 18.46                  |

**HISTORIC TAX RATES FOR REAL PROPERTY  
(PER \$100 EQUALIZED ASSESSED VALUATION)**



**\*Projected based on 2015 Actual Agency Tax Rate**

**FOREST PRESERVE DISTRICT  
2015 COOK COUNTY  
PROPERTY TAX RATES COMPARISON  
(PER \$100 OF EQUALIZED ASSESSED VALUATION)**



Source: Office of the Clerk of Cook County (2016 Rates Not Available)

**FOREST PRESERVE DISTRICT  
2015 COOK COUNTY  
PROPERTY TAX RATES COMPARISONS  
(PER \$100 OF EQUALIZED ASSESSED VALUE)**

| Village of Maywood              |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Village of Maywood              | \$12.81        | 59.0%       |
| Education                       | \$7.18         | 33.1%       |
| Cook County                     | \$0.55         | 2.5%        |
| Metropolitan Water Reclamation  | \$0.43         | 2.0%        |
| Park District                   | \$0.29         | 1.3%        |
| Proviso Township                | \$0.32         | 1.5%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.3%</b> |
| Miscellaneous                   | \$0.05         | 0.2%        |
| <b>TOTAL</b>                    | <b>\$21.69</b> | <b>100%</b> |

| Village of Evergreen Park       |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Education                       | \$11.28        | 75.9%       |
| Village of Evergreen Park       | \$2.35         | 15.8%       |
| Cook County                     | \$0.55         | 3.7%        |
| Metropolitan Water Reclamation  | \$0.43         | 2.9%        |
| Worth Township                  | \$0.14         | 0.9%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.5%</b> |
| Miscellaneous                   | \$0.05         | 0.3%        |
| <b>TOTAL</b>                    | <b>\$14.87</b> | <b>100%</b> |

| Village of Burnham              |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Education                       | \$13.46        | 60.6%       |
| Village of Burnham              | \$6.04         | 27.2%       |
| Thornton Township               | \$0.88         | 3.9%        |
| Park District                   | \$0.75         | 3.4%        |
| Cook County                     | \$0.55         | 2.5%        |
| Metropolitan Water Reclamation  | \$0.43         | 1.9%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.3%</b> |
| Miscellaneous                   | \$0.05         | 0.2%        |
| <b>TOTAL</b>                    | <b>\$22.22</b> | <b>100%</b> |

| Village of Robbins              |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Education                       | \$8.90         | 53.7%       |
| Village of Robbins              | \$5.66         | 34.2%       |
| Park District                   | \$0.75         | 4.5%        |
| Cook County                     | \$0.55         | 3.3%        |
| Metropolitan Water Reclamation  | \$0.43         | 2.6%        |
| Bremen Township                 | \$0.17         | 1.0%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.4%</b> |
| Miscellaneous                   | \$0.05         | 0.3%        |
| <b>TOTAL</b>                    | <b>\$16.57</b> | <b>100%</b> |

| Village of Steger               |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Education                       | \$9.82         | 73.5%       |
| Village of Steger               | \$2.48         | 18.6%       |
| Cook County                     | \$0.55         | 4.1%        |
| Bloom Township                  | \$0.38         | 2.9%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.5%</b> |
| Miscellaneous                   | \$0.05         | 0.4%        |
| <b>TOTAL</b>                    | <b>\$13.35</b> | <b>100%</b> |

| Village of Harwoods Heights     |               |             |
|---------------------------------|---------------|-------------|
| Entity                          | Per \$100 EAV | Percentage  |
| Education                       | \$6.07        | 63.2%       |
| Village of Harwoods Heights     | \$1.53        | 15.9%       |
| Norwood Park Fire District      | \$0.83        | 8.7%        |
| Cook County                     | \$0.55        | 5.7%        |
| Metropolitan Water Reclamation  | \$0.43        | 4.4%        |
| Norwood Park Township           | \$0.09        | 1.0%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b> | <b>0.7%</b> |
| Miscellaneous                   | \$0.03        | 0.4%        |
| <b>TOTAL</b>                    | <b>\$9.61</b> | <b>100%</b> |

Source: Office of the Clerk of Cook County (2016 rates not available)

**FOREST PRESERVE DISTRICT  
2015 COOK COUNTY  
PROPERTY TAX RATES COMPARISONS  
(PER \$100 OF EQUALIZED ASSESSED VALUE)**

| Village of Bedford Park         |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Education                       | \$8.64         | 58.0%       |
| Village of Bedford Park         | \$4.10         | 27.5%       |
| Stickney Township               | \$0.67         | 4.5%        |
| Cook County                     | \$0.55         | 3.7%        |
| Metropolitan Water Reclamation  | \$0.43         | 2.9%        |
| Park District                   | \$0.41         | 2.8%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.5%</b> |
| Miscellaneous                   | \$0.03         | 0.2%        |
| <b>TOTAL</b>                    | <b>\$14.91</b> | <b>100%</b> |

| Village of Skokie               |               |             |
|---------------------------------|---------------|-------------|
| Entity                          | Per \$100 EAV | Percentage  |
| Education                       | \$6.87        | 69.3%       |
| Village of Skokie               | \$1.39        | 14.0%       |
| Cook County                     | \$0.55        | 5.6%        |
| Park District                   | \$0.51        | 5.1%        |
| Metropolitan Water Reclamation  | \$0.43        | 4.3%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b> | <b>0.7%</b> |
| Niles Township                  | \$0.06        | 0.6%        |
| Miscellaneous                   | \$0.05        | 0.5%        |
| <b>TOTAL</b>                    | <b>\$9.92</b> | <b>100%</b> |

| Village of South Barrington          |               |             |
|--------------------------------------|---------------|-------------|
| Entity                               | Per \$100 EAV | Percentage  |
| Education                            | \$5.59        | 71.2%       |
| South Barrington                     | \$0.92        | 11.7%       |
| Cook County                          | \$0.55        | 7.0%        |
| Barrington-Countryside Fire District | \$0.57        | 7.2%        |
| Miscellaneous                        | \$0.12        | 1.6%        |
| <b>Forest Preserve District</b>      | <b>\$0.07</b> | <b>0.9%</b> |
| Barrington Township                  | \$0.03        | 0.4%        |
| <b>TOTAL</b>                         | <b>\$7.85</b> | <b>100%</b> |

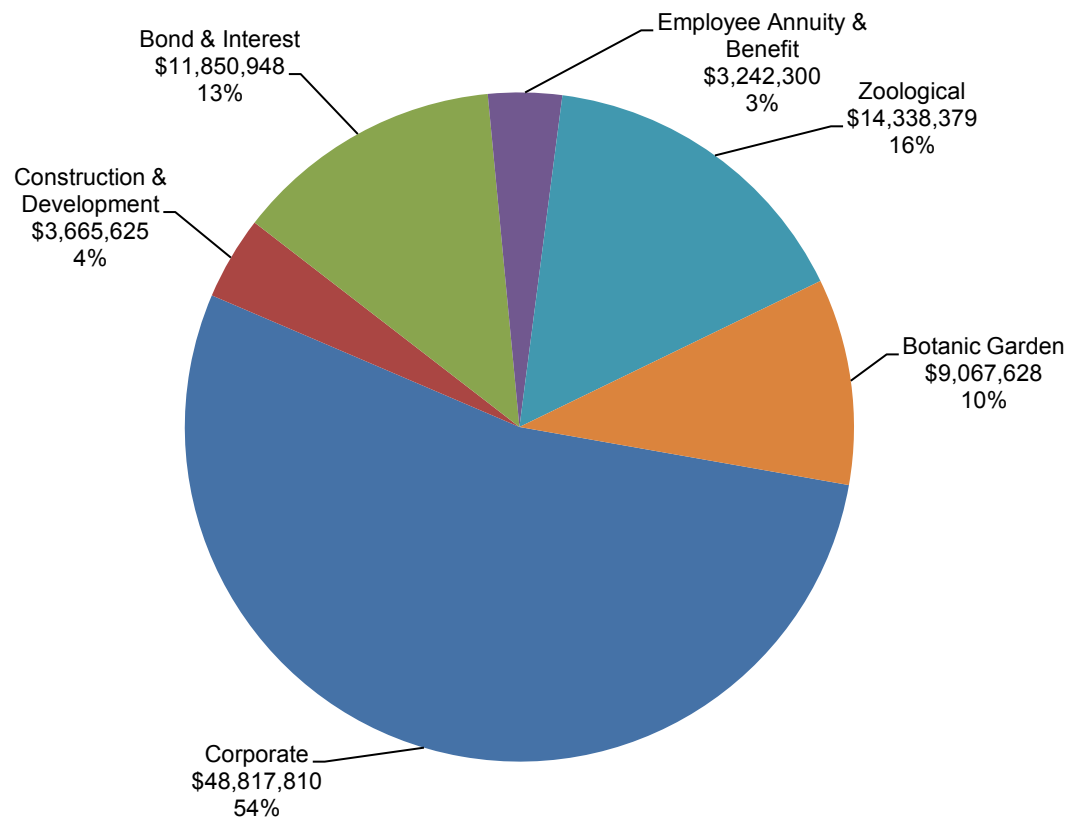
| Village of Schaumburg           |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Education                       | \$8.11         | 72.3%       |
| Park District                   | \$0.73         | 6.5%        |
| Village of Schaumburg           | \$1.11         | 9.9%        |
| Cook County                     | \$0.55         | 4.9%        |
| Schaumburg Township             | \$0.17         | 1.5%        |
| Metropolitan Water Reclamation  | \$0.43         | 3.8%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.6%</b> |
| Miscellaneous                   | \$0.05         | 0.4%        |
| <b>TOTAL</b>                    | <b>\$11.21</b> | <b>100%</b> |

| City of Berwyn                  |                |             |
|---------------------------------|----------------|-------------|
| Entity                          | Per \$100 EAV  | Percentage  |
| Education                       | \$8.61         | 54.1%       |
| City of Berwyn                  | \$5.48         | 34.5%       |
| Cook County                     | \$0.55         | 3.5%        |
| Park District                   | \$0.46         | 2.9%        |
| Metropolitan Water Reclamation  | \$0.43         | 2.7%        |
| Berwyn Township                 | \$0.31         | 2.0%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b>  | <b>0.4%</b> |
| <b>TOTAL</b>                    | <b>\$15.90</b> | <b>100%</b> |

| Village of Burr Ridge           |               |             |
|---------------------------------|---------------|-------------|
| Entity                          | Per \$100 EAV | Percentage  |
| Education                       | \$5.76        | 68.9%       |
| Pleasant View Fire District     | \$0.87        | 10.5%       |
| Cook County                     | \$0.55        | 6.6%        |
| Metropolitan Water Reclamation  | \$0.43        | 5.1%        |
| Lyons Township                  | \$0.24        | 2.8%        |
| Park District                   | \$0.22        | 2.6%        |
| Village of Burr Ridge           | \$0.17        | 2.0%        |
| <b>Forest Preserve District</b> | <b>\$0.07</b> | <b>0.8%</b> |
| Miscellaneous                   | \$0.05        | 0.6%        |
| <b>TOTAL</b>                    | <b>\$8.35</b> | <b>100%</b> |

Source: Office of the Clerk of Cook County (2016 rates not available)

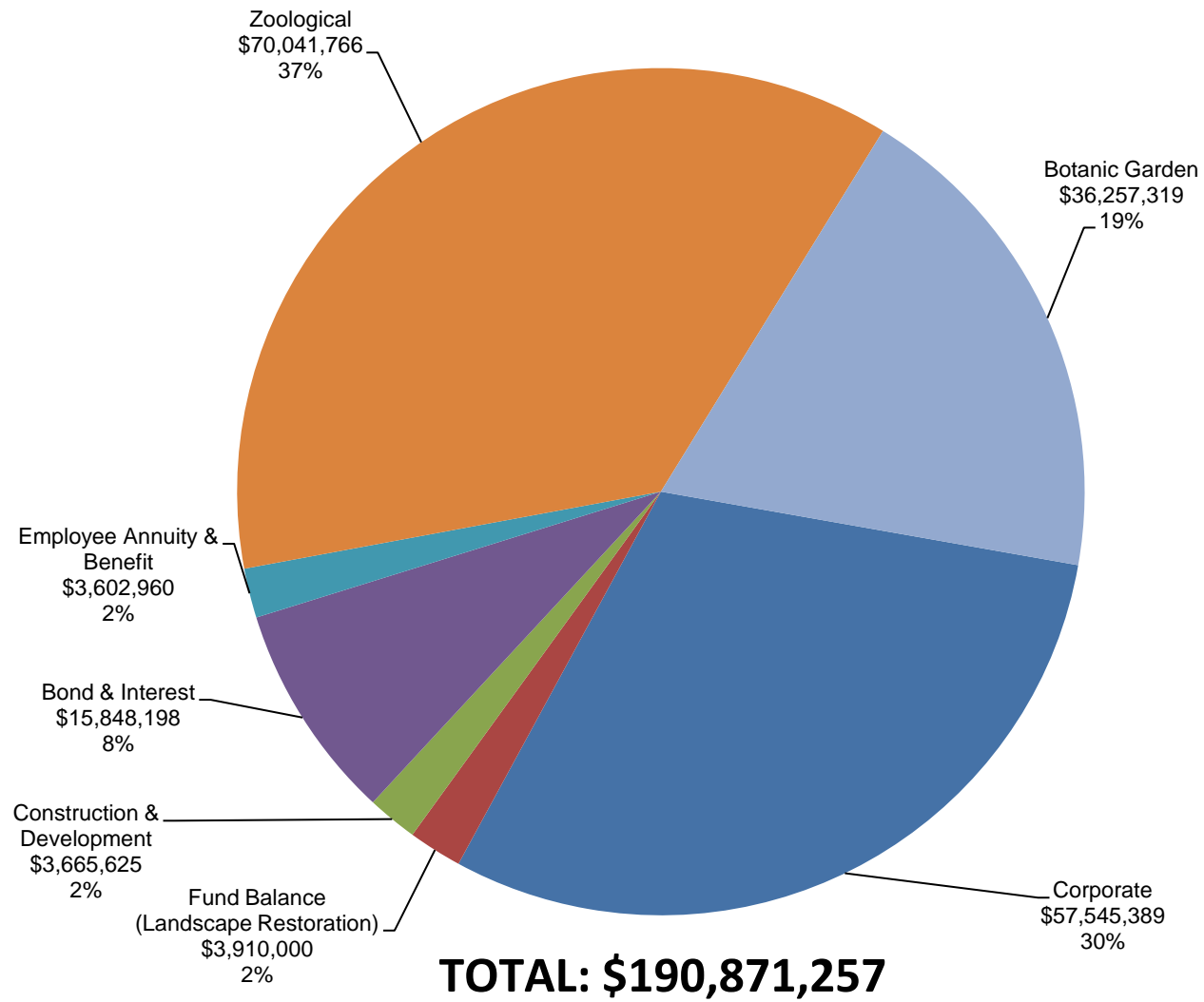
**FOREST PRESERVE DISTRICT  
Property Tax Distribution  
Net of Uncollectible / Refunds  
FY 2017**



**TOTAL: \$90,982,690**



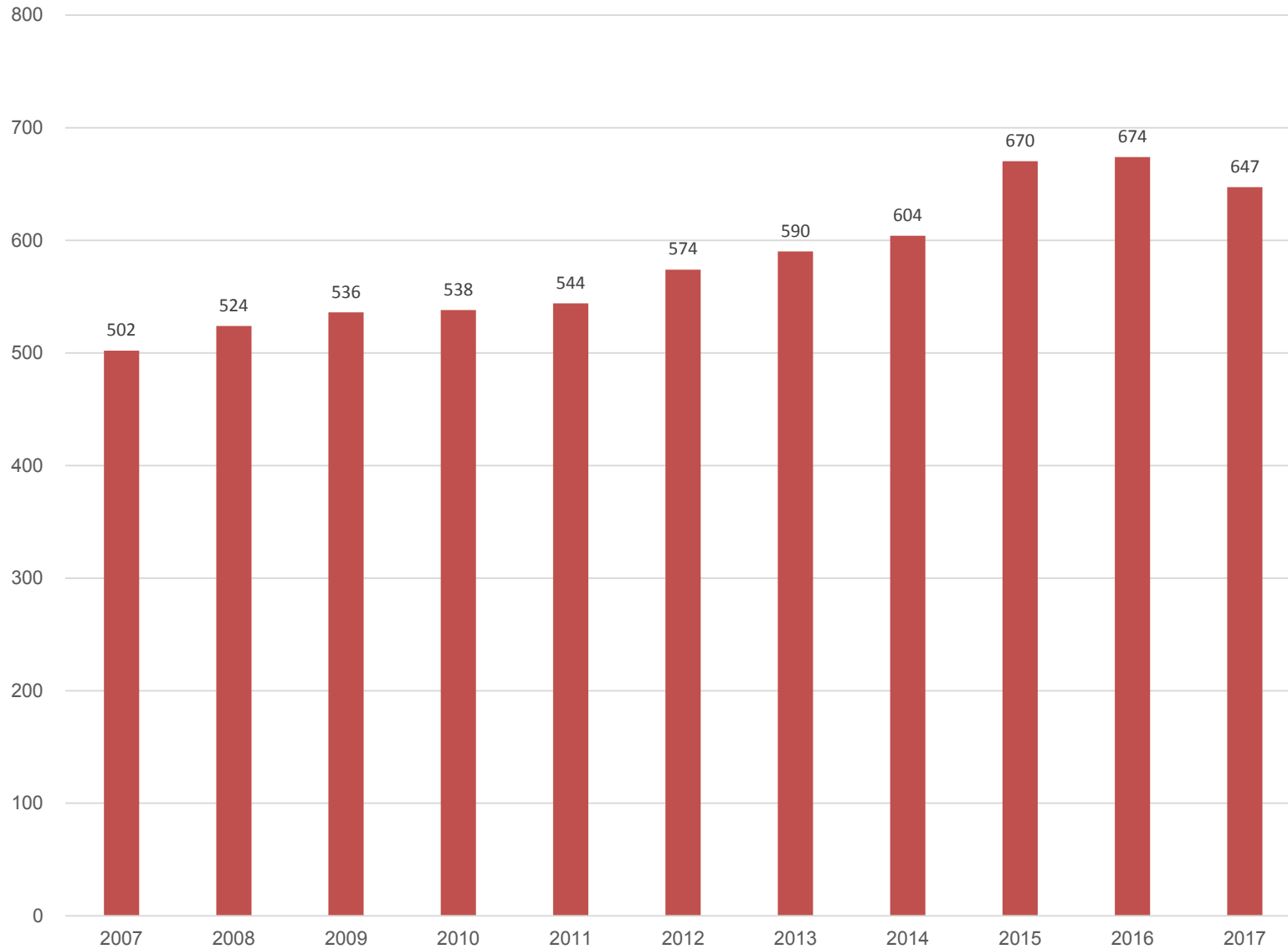
# **FOREST PRESERVE DISTRICT** **Total Operating & Debt Service** **FY 2017**



## FY 2016 - 2017 ANNUAL APPROPRIATION COMPARATIVE SUMMARY

| <b>Fund</b>                       | <b>FY 2016<br/>APPROPRIATION</b> | <b>FY 2017<br/>APPROPRIATION</b> | <b>Difference</b>    | <b>% Change</b> |
|-----------------------------------|----------------------------------|----------------------------------|----------------------|-----------------|
| <b>Operating and Debt Service</b> |                                  |                                  |                      |                 |
| Corporate                         | \$57,451,980                     | \$57,545,389                     | \$93,409             | 0.16%           |
| Self Insurance                    | 3,000,000                        | 7,000,000                        | 4,000,000            | 133.33%         |
| Bond and Interest                 | 16,108,472                       | 15,848,198                       | (260,274)            | -1.62%          |
| Bond and Interest - Abatement     | (2,500,000)                      | (1,500,000)                      | 1,000,000            | -40.00%         |
| Employee Annuity and Benefit      | 3,438,713                        | 3,602,960                        | 164,247              | 4.78%           |
| Zoological                        | 65,948,358                       | 70,041,766                       | 4,093,408            | 6.21%           |
| Botanic Garden                    | 34,361,429                       | 36,257,319                       | 1,895,890            | 5.52%           |
| <b>Total for Operations</b>       | <b>\$177,808,953</b>             | <b>\$188,795,632</b>             | <b>\$10,986,679</b>  | <b>6.18%</b>    |
| <b>Capital Improvement</b>        |                                  |                                  |                      |                 |
| Construction and Development      | \$3,910,000                      | \$3,665,625                      | (\$244,375)          | -6.25%          |
| Capital Improvement               | 8,000,000                        | 3,910,000                        | (4,090,000)          | -51.13%         |
| <b>Total for Capital</b>          | <b>\$11,910,000</b>              | <b>\$7,575,625</b>               | <b>(\$4,334,375)</b> | <b>-36.39%</b>  |
| <b>Total Recommendations</b>      | <b>\$189,718,953</b>             | <b>\$196,371,257</b>             | <b>\$6,652,304</b>   | <b>3.51%</b>    |

**FOREST PRESERVE DISTRICT  
STAFFING HISTORY  
NUMBER OF FULL-TIME EQUIVALENTS**



**Note: Part-Time and Seasonal hours are converted to a Full-Time Equivalent**

**Schedule 12**

## PROPERTY TAX LEVY SUMMARY

Following the approval of the Annual Appropriation Ordinance, the Forest Preserve District Board of Commissioners authorizes the raising of revenue by direct taxes on real property. This is known as the Property Tax Levy.

Once property taxes are collected and remitted to the District, they are distributed to six funds: Corporate, Construction & Development, Bond & Interest, Employee Annuity & Benefit, Zoological and Botanic Garden.

### PROPERTY TAX LEVY SUMMARY 2012-2017

| Fund                      | 2012              | 2013              | 2014              | 2015              | 2016              | 2017              | % Change<br>(2016-2017) |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------------|
| Corporate                 | 41,363,334        | 46,708,559        | 47,809,540        | 48,387,904        | 49,081,783        | 49,812,175        | 1.49%                   |
| Const. & Development      | 6,041,600         | 2,000,000         | 3,000,000         | 3,000,000         | 4,000,000         | 3,750,000         | -6.25%                  |
| Bond & Interest           | 12,001,306        | 15,885,503        | 15,935,863        | 12,118,288        | 12,111,222        | 11,850,948        | -2.15%                  |
| Bond & Interest Abatement | 0                 | (4,996,350)       | (7,308,839)       | (1,200,000)       | (2,500,000)       | (1,500,000)       | -40.00%                 |
| Annuity & Benefit         | 2,869,336         | 2,677,864         | 2,839,012         | 3,143,687         | 3,094,498         | 3,242,300         | 4.78%                   |
| Zoological                | 14,884,927        | 14,884,927        | 14,884,927        | 14,884,927        | 14,884,927        | 14,884,927        | 0.00%                   |
| Botanic Garden            | 9,348,070         | 9,348,070         | 9,348,070         | 9,348,070         | 9,348,070         | 9,348,070         | 0.00%                   |
| <b>Total</b>              | <b>86,508,572</b> | <b>86,508,573</b> | <b>86,508,573</b> | <b>89,682,876</b> | <b>90,020,500</b> | <b>91,388,420</b> | <b>1.52%</b>            |

**FOREST PRESERVE DISTRICT OF COOK COUNTY  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN YEARS**

| Fiscal Year | Levy Year | Taxes Levied<br>for the<br>Fiscal Year (1) | Collected within the<br>Fiscal Year of the Levy |                       | Collections in<br>Subsequent<br>Years |     | Total Collections to Date |                       |
|-------------|-----------|--|---|-----------------------|---------------------------------------|-----|---------------------------|-----------------------|
|             |           |  | Amount  | Percentage<br>of Levy |                                       |     | Amount                    | Percentage<br>of Levy |
| 2015        | 2014      | \$ 88,465,278                              | \$ 86,136,009                                   | 97.37%                | \$ -                                  | (2) | \$ 86,136,009             | 97.37%                |
| 2014        | 2013      | \$ 86,508,573                              | \$ 84,977,230                                   | 98.23%                | \$ 1,682,739                          | (2) | \$ 86,659,969             | 100.18%               |
| 2013        | 2012      | \$ 85,790,895                              | \$ 83,976,813                                   | 97.89%                | \$ 3,407,564                          | (2) | \$ 87,384,377             | 101.86%               |
| 2012        | 2011      | \$ 86,944,154                              | \$ 82,493,356                                   | 94.88%                | \$ 3,107,974                          |     | \$ 85,601,330             | 98.46%                |
| 2011        | 2010      | \$ 86,944,102                              | \$ 80,243,940                                   | 92.29%                | \$ 27,483,430                         |     | \$ 107,727,370            | 123.90%               |
| 2010        | 2009      | \$ 86,783,200                              | \$ 71,821,455                                   | 82.76%                | \$ 10,353,919                         |     | \$ 82,175,374             | 94.69%                |
| 2009        | 2008      | \$ 87,647,885                              | \$ 81,716,672                                   | 93.23%                | \$ 4,062,180                          |     | \$ 85,778,852             | 97.87%                |
| 2008        | 2007      | \$ 85,299,402                              | \$ 80,303,581                                   | 94.14%                | \$ 2,492,491                          |     | \$ 82,796,072             | 97.07%                |
| 2007        | 2006      | \$ 81,316,855                              | \$ 72,392,687                                   | 89.03%                | \$ 7,427,137                          |     | \$ 79,819,824             | 98.16%                |
| 2006        | 2005      | \$ 80,011,658                              | \$ 74,120,676                                   | 92.64%                | \$ 698,742                            |     | \$ 74,819,418             | 93.51%                |

(1) Tax levied for Fiscal Year 2004-2010 includes levy for Forest District and Series 2004 & 2012 General Obligation Bonds Escrow Account

(2) Subsequent tax collections for 2012 tax levy collected during 2014 and future years

Sources: Cook County Clerk, Tax Extension Division & Cook County Treasurer Department

**FOREST PRESERVE DISTRICT OF COOK COUNTY, ILLINOIS  
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT  
AS OF DECEMBER 31, 2015**

| <b><u>Direct Debt</u></b>                                 | <b><u>General<br/>Obligation<br/>Debt Outstanding</u></b> | <b><u>Overlapping<br/>Percentage</u></b> |
|---|---|--|
| Forest Preserve District                                  | \$168,670,000   | 0.7%                                     |
| <b><u>Overlapping Debt<sup>(1)(4)(5)</sup></u></b>        |   |  |
| Governmental Unit   |   |  |
| Cook County Government                                    | 3,362,052,000   | 14.7%                                    |
| City of Chicago <sup>(1)(2)</sup>                         | 9,106,165,000   | 40.0%                                    |
| Chicago Board of Education <sup>(2)</sup>                 | 6,736,763,000   | 29.6%                                    |
| Chicago Park District <sup>(2)</sup>                      | 798,045,000   | 3.5%                                     |
| Metropolitan Water Reclamation District <sup>(2)(3)</sup> | 2,621,931,000   | 11.5%                                    |
| Subtotal, overlapping debt <sup>(4)</sup>                 | <u>22,624,956,000</u>                                     | <u>99.3%</u>                             |
| <b>Total direct and overlapping debt<sup>(4)</sup></b>    | <b><u>\$22,793,626,000</u></b>                            | <b><u>100.0%</u></b>                     |

**Notes:**

(1) Includes responsibility for principal amounts of bonds issued by the Public Building Commission.

(2) Includes "alternate bonds" which are secured by a dedicated pledge of revenues and the general obligation taxing ability of the issuer.

(3) Includes loans payable to the Illinois Environmental Protection Agency.

(4) Does not include debt issued by other governmental units located within Cook County.

(5) For illustrative purposes; estimated highest per capita debt is within the boundaries of the City of Chicago.

(6) Excludes Municipalities and Districts outside of the City of Chicago.

Source: Cook County Official Statement for Series 2014A

**FOREST PRESERVE DISTRICT OF COOK COUNTY, ILLINOIS**  
**LEGAL DEBT MARGIN INFORMATION**  
**LAST TEN FISCAL YEARS**

**Legal Debt Margin Calculation for Fiscal Year 2015**

|  |                             |
|--|-----------------------------|
| Assessed value   | \$128,210,547,191 (1)       |
| Debt limit (.345% assessed value)                                  | <u>442,326,388</u>          |
| Debt applicable to limit:  |                             |
| General obligation bonds   | 168,670,000                 |
| Less: Amount set aside for repayment of<br>general obligation debt | <u>(9,180,000)</u>          |
| Total net debt applicable to limit                                 | <u>159,490,000</u>          |
| Legal debt margin  | <u><u>\$282,836,388</u></u> |

| <u>Fiscal Year</u> | <u>Debt Limit</u> | <u>Total Net Debt<br/>Applicable to Limit</u> | <u>Legal Debt Margin</u> | <u>Total Net Debt Applicable to<br/>Limit as a Percentage of<br/>Debt Limit</u> |
|--------------------|-------------------|---|--------------------------|---|
| 2015               | \$442,326,388     | \$159,490,000                                 | \$282,836,388            | 64%   |
| 2014               | 434,406,194       | 165,330,000                                   | 269,076,194              | 62%   |
| 2013               | 469,807,284       | 172,535,000                                   | 297,272,284              | 63%   |
| 2012               | 524,638,228       | 179,655,000                                   | 344,983,228              | 66%   |
| 2011               | 587,895,915       | 87,500,000                                    | 500,395,915              | 85%   |
| 2010               | 614,343,550       | 89,276,658                                    | 525,066,892              | 85%   |
| 2009               | 599,043,453       | 95,896,783                                    | 503,146,670              | 84%   |
| 2008               | 549,470,852       | 103,586,963                                   | 445,883,889              | 81%   |
| 2007               | 497,989,502       | 120,748,093                                   | 377,241,409              | 76%   |
| 2006               | 466,948,144       | 125,056,934                                   | 341,891,210              | 73%   |

(1) Assessed valuation for 2015 not available

Source: Annual Financial Reports 2006 - 2015 and Cook County Clerk's Office, Tax Extension Division

**PERMITS \*\*****PICNIC PERMITS WITH SMALL GROVE**

| Category    | Size             | Rate  |
|-------------|------------------|-------|
| Non-Shelter | 25 - 99 people   | \$60  |
| Shelter     | 25 - 99 people   | \$80  |
| Non-Shelter | 100 - 200 people | \$100 |
| Shelter     | 100 - 200 people | \$120 |

**PICNIC PERMITS WITH LARGE GROVE**

| Category    | Size             | Rate  |
|-------------|------------------|-------|
| Non-Shelter | 25 - 99 people   | \$130 |
| Shelter     | 25 - 99 people   | \$150 |
| Non-Shelter | 100 - 200 people | \$160 |
| Shelter     | 100 - 200 people | \$190 |
| Non-Shelter | 201 - 399 people | \$180 |
| Shelter     | 201 - 399 people | \$215 |

**SPECIAL/ATHLETIC EVENT PERMITS**

| Size             | Rate    | Application Fee |
|------------------|---------|-----------------|
| 25 - 99 people   | \$225   | \$ 25.00        |
| 100 - 200 people | \$275   |                 |
| 201 - 399 people | \$325   |                 |
| 400 - 999 people | \$700   |                 |
| 1000+ people     | \$1,200 |                 |

**FILMING/PHOTOGRAPHY PERMIT**

| Size                             | Rate  | Application Fee |
|----------------------------------|-------|-----------------|
| Filming - Commerical/TV (Hourly) | \$150 | \$ 25.00        |
| Still Photography (Hourly)       | \$70  |                 |
| Low Budget Films (Hourly)        | \$125 |                 |
| Feature Films (Hourly)           | \$200 |                 |

**DAY CAMP PERMITS**

|                  |      |          |
|------------------|------|----------|
| 25 - 99 people   | \$40 | \$ 25.00 |
| 100 - 200 people | \$50 |          |
| 201 - 399 people | \$60 |          |

**OVERFLOW PARKING**

| Category          | Rate  | Application Fee |
|-------------------|-------|-----------------|
| Monday - Friday   | \$30  | \$ 25.00        |
| Saturday - Sunday | \$225 |                 |

\*\*Permits: one grove per permit, large groups may require multiple permits and/or security deposit.



**OTHER LICENSES AND PERMITS**

| <b>Horses and Dogs</b>                     | <b>Fee</b> |
|--|------------|
| Resident Annual Equestrian Membership*     | \$35       |
| Non-Resident Annual Equestrian Membership* | \$50       |
| Resident Annual Horse Tag                  | \$30       |
| Non-Resident Annual Horse Tag              | \$45       |
| Riders License (Annual Per Person)         | \$5        |
| Day Pass                                   | \$5        |

|                                   |               |
|-----------------------------------|---------------|
| Resident Annual Dog License**     | \$60 per dog  |
| Non-Resident Annual Dog License** | \$120 per dog |

\*Annual Equestrian Memberships include the Annual Horse Tag and Rider License

\*\*25% discount on Annual Memberships after the first dog or horse in household

\*\*\*50% off for the last 3 months of the season

| <b>Snowmobile</b>   | <b>Fee</b> |
|---------------------|------------|
| Resident Permit     | \$50       |
| Non-Resident Permit | \$100      |

| <b>Cross-Country Skiing</b>           | <b>Fee</b>     |
|---------------------------------------|----------------|
| Ski Rental                            | \$15           |
| Ski Rental - Senior                   | \$10           |
| Ski Rental - Family (Up to 4 members) | \$40           |
| Ski Rental - Group                    | \$5 per person |
| Lesson and Ski Rental                 | \$30           |
| Lesson                                | \$20           |

**Other Fees**

|  |                                       |
|--|---------------------------------------|
| Maximum Vending Fee                            | \$500 per vendor                      |
| Model Airplane Event                           | \$40 + \$25 Application Fee           |
| Special Use Permit                             | \$25 + \$10 per item                  |
| Permit Change Fee                              | \$5                                   |
| Youth Field Permit (soccer, football, etc.)    | \$15 per hour + \$25 Application Fee  |
| Adult Field Permit (soccer, football, etc.)    | \$25 per hour + \$25 Application Fee  |
| Administration Fee*                            | \$25                                  |
| Monthly Fitness Instructor                     | \$50 per month + \$25 Application Fee |
| Portable Toilet Rental (1 to 7 units)          | \$200 per unit                        |
| Portable Toilet Rental (8 or more units units) | \$150 per unit                        |
| Accessible Portable Toilet Rental              | \$250 per unit                        |
| District Police Security Fee                   | \$45 per hour per officer             |

\*Fee is assessed for changes or new permit requests made within two weeks of event date

\*Non-profit organizations and Veteran organizations, with proper documentation as stated in Section 2-4-2 of this Code, may qualify for a reduced rate of 50% on base permit fees, these include permits for Picnic, Special/Athletic Event, Hourly Athletic Field/Monthly Fitness Instructor, Model Airplane, Day Camp, Overflow Parking, Filming/Photography and Indoor Room Rental.

\*Picnics and Special/Athletic Event fees for permits booked for use Monday through Thursday (excluding Holidays) are eligible for a 25% discount. Any applicable discount does not apply to application fees, cost of District provided security, special use fees, security deposits and vending.

\*Additional 10% Non-County Resident Premiums apply to base permit fees for Picnic, Special/Athletic Event, Hourly Athletic Field/Monthly Fitness Instructor, Model Airplane, Day Camp, Overflow Parking, and Filming/Photography. Additional Non-County Resident Premiums may apply as stated in this Code.

\*Special/Athletic Events, Model Airplane Events, Day Camps, Overflow Parking, Hourly Athletic Field, Monthly Fitness Instructor, Filming/Photography and Indoor Room Rentals, plus basic picnics with special use items, require a certificate of liability insurance with the endorsement attached naming the Forest Preserve District of Cook County as an additional insured in the amount of \$1,000,000 per occurrence, or other proof of insurance as may be required by the District. Events with 1,000+ attendees require \$2,000,000 per occurrence.

\*A standard security deposit ranging from \$100-\$2000 is required for Special/Athletic Events, Model Airplane Events, Day Camps, Overflow Parking, Filming/Photography and Indoor Room Rentals based on the size and nature of the event, as stated on the District website. Security deposits are intended to protect the District in the event of damage to the site or to address permit violations. Events with a previous history of causing damage to the District or potential to cause greater degree of damage may be charged a higher security deposit.

## AQUATIC CENTER FEES

## Schedule 18

| Fee Type   | Fee      |
|--|----------|
| <b>SINGLE DAY ADMISSION</b>                        |          |
| Child 3 and Under                                  | Free     |
| Child 4 - 12 Years                                 | \$5.00   |
| Adult 13 and Older                                 | \$7.00   |
| <b>SEASON PASS</b>                                 |          |
| Individual Season Pass                             | \$42.00  |
| Family up to 4 and fewer                           | \$158.00 |
| Family Up to 5                                     | \$189.00 |
| Family up to 6 and more                            | \$220.00 |
| <b>PARTY RENTALS</b>                               |          |
| 3 hours (up to 20 people, including admission fee) | \$200.00 |
| Up to two hours after hours for entire facility    | \$400.00 |

\*Swim lessons, aqua fit, water rehabilitation and other class fees start at \$5 for one class and will not exceed \$175 for a series of classes.

## PAVILION & FACILITY

## Schedule 19

All pavilion reservations will be subject to an additional \$25.00 Application fee.

| Thatcher Woods - Pavilion |          |          |                                    |  |
|---------------------------|----------|----------|------------------------------------|--|
| Type                      | Capacity | Days     | Cook County Residents & Businesses | Non-Cook County Residents & Businesses |
| East Room                 | 80       | Mon-Thur | \$75/Hr.                           | \$100/Hr.                              |
| East Room                 | 80       | Fri-Sun  | \$100/Hr.                          | \$125/Hr.                              |
| West Room                 | 40       | Mon-Thur | \$60/Hr.                           | \$90/Hr.                               |
| West Room                 | 40       | Fri-Sun  | \$90/Hr.                           | \$115/Hr.                              |

| Dan Ryan Woods |          |          |                                    |  |
|----------------|----------|----------|------------------------------------|--|
| Type           | Capacity | Days     | Cook County Residents & Businesses | Non-Cook County Residents & Businesses |
| Pavilion       | 100      | Mon-Thur | \$75/Hr.                           | \$100/Hr.                              |
| Pavilion       | 100      | Fri-Sun  | \$100/Hr.                          | \$125/Hr.                              |

| Swallow Cliff |          |          |                                    |  |
|---------------|----------|----------|------------------------------------|--|
| Type          | Capacity | Days     | Cook County Residents & Businesses | Non-Cook County Residents & Businesses |
| Pavilion      | 40       | Mon-Thur | \$45/Hr.                           | \$70/Hr.                               |
| Pavilion      | 40       | Fri-Sun  | \$65/Hr.                           | \$90/Hr.                               |

| Rolling Knolls |          |          |                                    |  |
|----------------|----------|----------|------------------------------------|--|
| Type           | Capacity | Days     | Cook County Residents & Businesses | Non-Cook County Residents & Businesses |
| Small Room     | 25       | Mon-Thur | \$20/Hr.                           | \$50/Hr.                               |
| Small Room     | 25       | Fri-Sun  | \$35/Hr.                           | \$70/Hr.                               |
| Large Room     | 100      | Mon-Thur | \$75/Hr.                           | \$100/Hr.                              |
| Large Room     | 100      | Fri-Sun  | \$100/Hr.                          | \$125/Hr.                              |

| Matthew Bieszczyk Volunteer Resource Center |          |           |                                    |  |
|---|----------|-----------|------------------------------------|--|
| Type  | Capacity | Days      | Cook County Residents & Businesses | Non-Cook County Residents & Businesses |
| Community Room                              | 100      | Mon-Thurs | \$45/Hr.                           | \$70/Hr.                               |
| Community Room                              | 100      | Fri-Sun   | \$65/Hr.                           | \$90/Hr.                               |
| Classroom                                   | 40       | Mon-Thurs | \$20/Hr.                           | \$50/Hr.                               |
| Classroom                                   | 40       | Fri-Sun   | \$35/Hr.                           | \$70/Hr.                               |

\*Rooms at Mathew Bieszczyk Volunteer Resource Center require a 4-hour minimum rental.

\*Nonprofit organizations with proper documentation may qualify for a reduced rate of 50%.

## 2017 GOLF FEES

| Golf Course              | Maximum Golf Course Green Fees (Weekdays) |           |           |           |          |           | Sr./Jr. Golf Card |
|--------------------------|---|-----------|-----------|-----------|----------|-----------|-------------------|
|                          | 18 - Holes                                |           | 9 - Holes |           | Twilight |           |                   |
|                          | Public                                    | Golf Card | Public    | Golf Card | Public   | Golf Card |                   |
| Billy Caldwell           | -   | -         | \$18      | \$15      | \$15     | \$12      | \$11              |
| Burnham Woods            | \$25                                      | \$20      | \$17      | \$15      | \$18     | \$16      | \$13              |
| Chick Evans              | \$30                                      | \$25      | \$20      | \$18      | \$23     | \$20      | \$15              |
| Edgebrook                | \$26                                      | \$21      | \$17      | \$16      | \$19     | \$17      | \$13              |
| George W. Dunne National | \$49                                      | \$44      | \$33      | \$27      | \$29     | \$24      | \$21              |
| Highland Woods           | \$38                                      | \$33      | \$25      | \$23      | \$26     | \$24      | \$19              |
| Indian Boundary          | \$30                                      | \$25      | \$20      | \$18      | \$23     | \$20      | \$15              |
| Joe Louis "The Champ"    | \$26                                      | \$21      | \$17      | \$16      | \$19     | \$17      | \$13              |
| Meadowlark               | -   | -         | \$18      | \$15      | \$15     | \$12      | \$11              |
| River Oaks               | \$26                                      | \$21      | \$17      | \$16      | \$19     | \$17      | \$13              |

|                          | Maximum Golf Course Green Fees (Weekend) |           |           |           |          |           |
|--------------------------|--|-----------|-----------|-----------|----------|-----------|
|                          | 18 - Holes                               |           | 9 - Holes |           | Twilight |           |
|                          | Public                                   | Golf Card | Public    | Golf Card | Public   | Golf Card |
| Billy Caldwell           | -  | -         | \$20      | \$17      | \$15     | \$12      |
| Burnham Woods            | \$30                                     | \$24      | \$19      | \$16      | \$19     | \$16      |
| Chick Evans              | \$33                                     | \$27      | \$22      | \$19      | \$25     | \$22      |
| Edgebrook                | \$30                                     | \$25      | \$20      | \$17      | \$20     | \$17      |
| George W. Dunne National | \$55                                     | \$50      | \$34      | \$28      | \$33     | \$25      |
| Highland Woods           | \$43                                     | \$38      | \$27      | \$24      | \$27     | \$24      |
| Indian Boundary          | \$33                                     | \$27      | \$22      | \$19      | \$25     | \$22      |
| Joe Louis "The Champ"    | \$30                                     | \$25      | \$20      | \$17      | \$20     | \$17      |
| Meadowlark               | -  | -         | \$20      | \$17      | \$15     | \$12      |
| River Oaks               | \$30                                     | \$25      | \$20      | \$17      | \$20     | \$17      |

## Maximum Driving Range Fee

|                 | Public | Golf Card | SM     | M      | L       | XL      |
|-----------------|--------|-----------|--------|--------|---------|---------|
| Burnham Woods   | \$6    | \$5       | -      | -      | -       | -       |
| George Dunn     | \$6    | \$5       | -      | -      | -       | -       |
| High Land Woods | \$6    | \$5       | -      | -      | -       | -       |
| Harry Semrow*   | -      | -         | \$5.25 | \$8.25 | \$10.25 | \$14.25 |

\*Plus \$2.00 for grass tees

## All Courses

| Identification Cards    | 2017 |
|-------------------------|------|
| Standard - Resident     | \$37 |
| Standard - Non-Resident | \$42 |
| Platinum - Resident     | \$84 |
| Platinum - Non-Resident | \$89 |

## Cart Fees - Per Rider

|            |      |
|------------|------|
| 18 - Holes | \$17 |
| 9 - Holes  | \$10 |

Golf Card rate available with purchase of Golf Card. Weekdays (Mon-Fri); Weekends (Sat-Sun); Holidays (Officially Observed). Seniors age 62 and over; Junior age 17 and under. Add 9% Chicago city sales tax on green fee and 8% Chicago city sales tax on cart fee for Indian Boundary, Edgebrook and Billy Caldwell. Senior/Junior rate only available for Golf Card.

**CAMPGROUND FEES****Camp Bullfrog, Sullivan and Reinberg**

| Type                     | Capacity | Months     | Nights      | Resident* | Non-Resident* |
|--------------------------|----------|------------|-------------|-----------|---------------|
| Tent or RV Electric      | 6        | Nov - Mar  | All Nights  | \$25      | \$35          |
| Tent or RV Electric      | 6        | Apr - Oct  | Sun - Wed   | \$35      | \$45          |
| Tent or RV Electric      | 6        | Apr - Oct  | Thurs - Sat | \$50      | \$60          |
| Tent or RV Non-Electric  | 6        | Nov - Mar  | All Nights  | \$20      | \$30          |
| Tent or RV Non-Electric  | 6        | Apr - Oct  | Sun - Wed   | \$30      | \$40          |
| Tent or RV Non-Electric  | 6        | Apr - Oct  | Thurs - Sat | \$35      | \$45          |
| Small Cabin              | 8        | Nov - Mar  | All Nights  | \$40      | \$50          |
| Small Cabin              | 8        | Apr - Oct  | Sun - Wed   | \$50      | \$60          |
| Small Cabin              | 8        | Apr - Oct  | Thurs - Sat | \$80      | \$90          |
| Large Cabin              | 10       | Nov - Mar  | All Nights  | \$100     | \$110         |
| Large Cabin              | 10       | Apr - Oct  | Sun - Wed   | \$100     | \$110         |
| Large Cabin              | 10       | Apr - Oct  | Thurs - Sat | \$125     | \$135         |
| Small Bunkhouse          | 16       | Nov - Mar  | All Nights  | \$115     | \$125         |
| Small Bunkhouse          | 16       | Apr - Oct  | Sun - Wed   | \$115     | \$125         |
| Small Bunkhouse          | 16       | Apr - Oct  | Thurs - Sat | \$165     | \$175         |
| Large Bunkhouse          | 36       | Nov - Mar  | All Nights  | \$150     | \$160         |
| Large Bunkhouse          | 36       | Apr - Oct  | Sun - Wed   | \$150     | \$160         |
| Large Bunkhouse          | 36       | Apr - Oct  | Thurs - Sat | \$250     | \$260         |
| Group sites (tents only) | 30-60    | Year Round | All Nights  | \$20      | \$30          |
| Gear Library             | 32       | Year Round | All Nights  | \$100     | \$100         |

**Camp Shabonna and Dan Beard**

| Type                     | Capacity | Months    | Nights      | Resident* | Non-Resident* |
|--------------------------|----------|-----------|-------------|-----------|---------------|
| Tent or RV Non-Electric  | 6        | Nov - Mar | All Nights  | \$20      | \$30          |
| Tent or RV Non-Electric  | 6        | Apr - Oct | Sun - Wed   | \$30      | \$40          |
| Tent or RV Non-Electric  | 6        | Apr - Oct | Thurs - Sat | \$35      | \$45          |
| Small Cabin              | 8        | Nov - Mar | All Nights  | \$40      | \$50          |
| Small Cabin              | 8        | Apr - Oct | Sun - Wed   | \$50      | \$60          |
| Small Cabin              | 8        | Apr - Oct | Thurs - Sat | \$80      | \$90          |
| Large Cabin              | 10       | Nov - Mar | All Nights  | \$85      | \$95          |
| Large Cabin              | 10       | Apr - Oct | Sun - Wed   | \$85      | \$95          |
| Large Cabin              | 10       | Apr - Oct | Thurs - Sat | \$100     | \$110         |
| Group sites (tents only) | 30-60    | Apr - Oct | All Nights  | \$20      | \$30          |

\*Camp Shabbona is a seasonal site and opens April - October.

\*All November - March Fees are specifically for Camp Dan Beard.

\*A security deposit of \$100 is required at the time of reservation for all cabin and bunkhouse reservations.

\*Non-profit organizations, individual veterans and veteran organization with proper documentation may qualify for a reduced rate of 50% for all Cabin and Bunkhouse reservations for use Sunday through Thursday night and qualify for a reduced rate of 50% on stated Tent or RV non-electric fees, anytime. These reduced rates only apply to sites being occupied by the qualifying veteran or organizations.

**CAMPGROUND EXCLUSIVE USE FEES**

Exclusive use includes all campsites, pavilions, dining hall and barn, as applicable based on campground site.

**RESIDENT**

|             |                 | <b>Sept - May</b> | <b>June - August</b> | <b>June - August</b> |
|-------------|-----------------|-------------------|----------------------|----------------------|
| <b>Camp</b> | <b>Capacity</b> | <b>Sun-Sat</b>    | <b>Sun-Wed</b>       | <b>Thurs - Sat</b>   |
| Bullfrog    | 340             | \$3,000           | \$3,700              | \$4,500              |
| Reinberg    | 205             | \$2,500           | \$3,200              | \$4,000              |
| Sullivan    | 314             | \$4,500           | \$5,200              | \$6,000              |
| Dan Beard   | 248             | \$1,000           | \$1,700              | \$2,500              |
| Shabbona    | 159             | \$1,000           | \$1,700              | \$2,500              |

**NON-RESIDENT**

|             |                 | <b>Sept - May</b> | <b>June - August</b> | <b>June -August</b> |
|-------------|-----------------|-------------------|----------------------|---------------------|
| <b>Camp</b> | <b>Capacity</b> | <b>Sun - Sat</b>  | <b>Sun - Wed</b>     | <b>Thurs - Sat</b>  |
| Bullfrog    | 340             | \$3,500           | \$4,200              | \$5,000             |
| Reinberg    | 205             | \$3,000           | \$3,700              | \$4,500             |
| Sullivan    | 314             | \$5,000           | \$5,700              | \$6,500             |
| Dan Beard   | 248             | \$1,500           | \$2,200              | \$3,000             |
| Shabbona    | 159             | \$1,500           | \$2,200              | \$3,000             |

Exclusive use fees are on a daily basis

\* All campground exclusive use rentals are subject to a security deposit of \$100 per bunkhouse, cabin, pavilion, barn and dining hall as is applicable to each site

**OTHER CAMPGROUND FEES**

| <b>Dining Hall Rental</b> |              | <b>Capacity</b> | <b>Mon - Thurs</b> | <b>Fri - Sun</b> |
|---------------------------|--------------|-----------------|--------------------|------------------|
| Reinberg*                 | Resident     | 103             | \$50               | \$75             |
| Reinberg*                 | Non-Resident | 103             | \$70               | \$95             |
| <b>Barn Rental</b>        |              |                 |                    |                  |
| Sullivan Barn**           | Resident     | 109             | \$50               | \$75             |
| Sullivan Barn**           | Non-Resident | 109             | \$70               | \$95             |

\* Rental includes exclusive use of the dining hall with tables and chairs with access to a kitchen with stove and refrigerator.

\*\* Rental fee excludes the use of climbing wall and includes the exclusive use of Sullivan Barn upper level with kitchen, tables and chairs.

All campground facility rentals are subject to a minimum \$100 to maximum \$500 security deposit

**Camp Sullivan**

| <b>RESIDENT</b>                   |                            |                    |                  |
|-----------------------------------|----------------------------|--------------------|------------------|
| <b>Event</b>                      | <b>Capacity</b>            | <b>Mon - Thurs</b> | <b>Fri - Sun</b> |
|                                   | up to 20 climbers (max 40) | \$310              | \$350            |
| camp & climbing wall day event*   | 21 - 40 climbers (max 80)  | \$390              | \$430            |
| camp & climbing overnight event** | -                          | \$250              | \$290            |
| <b>NON - RESIDENT</b>             |                            |                    |                  |
| <b>Event</b>                      | <b>Capacity</b>            | <b>Mon - Thurs</b> | <b>Fri - Sun</b> |
|                                   | up to 20 climbers (max 40) | \$360              | \$420            |
| camp & climbing wall day event*   | 21 - 40 climbers (max 80)  | \$440              | \$500            |
| camp & climbing overnight event** | -                          | \$300              | \$360            |

\*Includes exclusive use for 2 hours on upper level of barn, tables, chairs, 2 hours staff led climbing activities. Bring your own food and drink, use of upper deck and use of the kitchen

\*\*Includes overnight camping plus exclusive use for 2 hours on upper level of barn, tables, chairs, 2 hours staff led climbing wall activities, bring your own food and drink, use of upper deck and use of kitchen. Reservation must include separate rental of campsite large enough to accommodate number of campers plus two additional.

Fee for Camp Sullivan Camp & Climb overnight event includes an additional campsite fee.

**BICYCLE RENTAL FEES****Schedule 22**

| TYPE  | Hourly Rate | 4 Hour Rate | All Day Rate |
|---|-------------|-------------|--------------|
| Adult Bicycle                                   | \$7         | N/A         | \$28         |
| Tag-a-Long Bicycle (attached to adult bicycles) | \$5         | N/A         | \$10         |
| Bicycle Wagon (attached to adult bicycles)      | \$10        | N/A         | \$20         |
| Baby Seats (attached to adult bicycles)         | \$5         | N/A         | \$10         |
| Tandem Bicycle                                  | \$15        | \$30        | \$40         |
| Cruiser Bicycle                                 | \$7         | N/A         | \$28         |
| Comfort Bicycle                                 | \$10        | N/A         | \$30         |

| TYPE              | 1/2 Hour Rate | Hourly Rate |
|-------------------|---------------|-------------|
| Small Quadricycle | \$15          | \$25        |
| Large Quadricycle | \$25          | \$35        |

\*Annual "Bike The Preserves" Membership: \$60/annually

\*Veterans, Students, and Seniors with proper documentation will qualify for a reduced rate of 10% on the annual membership.

**BOAT HOUSE RENTAL FEES****Schedule 23**

| TYPE                | Hourly Rate | Discount Hourly Rate | All Day Rate |
|---------------------|-------------|----------------------|--------------|
| Row Boat            | \$20        | \$15                 | \$60         |
| Single Kayak        | \$15        | \$12                 | \$45         |
| Tandem Kayak        | \$20        | \$15                 | \$60         |
| Canoe               | \$20        | \$15                 | \$60         |
| Paddle Boat         | \$15        | \$12                 | N/A          |
| Electric Motor Boat | \$20        | \$15                 | \$80         |

\*Veterans, students and seniors, with proper documentation, may qualify for a reduced rate of 10% on stated Boat House rental fees

**AERIAL ADVENTURE COURSE & ZIPLINE FEES****Schedule 24**

| TYPE   | Rate |
|--|------|
| Tree Top Adventure Course (Adults Ages 16+)  | \$58 |
| Tree Top Adventure Course (Child Ages 10-15) | \$37 |
| Tree Top Junior Course (All Ages)            | \$27 |
| Stand Alone Zipline (All Ages)               | \$12 |

\*Non-profit organizations with proper documentation may qualify for a reduced rate of 30% on designated charges.

\*A reduction of 30% applies toward the last two weeks of April and for the first two weeks of November

**STABLE FEES**

| <b>TYPE</b>                   | <b>Rate</b> |
|-------------------------------|-------------|
| Private Rate Lesson Fee       | \$50        |
| Semi Private Rate             | \$45        |
| Group Rate                    | \$65        |
| Special Advanced Jumping Rate | \$80        |

| <b>TYPE</b>         | <b>Rate</b>   |
|---------------------|---------------|
| Stall in Front Barn | \$760 monthly |
| Stall in Large Isle | \$800 monthly |
| Grooming Packages   | \$175/\$200   |

| <b>TYPE</b>                               | <b>Rate</b> |
|---|-------------|
| Two Lessons or Training Riders Per Week   | \$400       |
| Three Lessons or Training Riders Per Week | \$570       |
| Four Lessons or Training Riders Per Week  | \$750       |



**SPECIAL ACCESS/CONSTRUCTION PERMIT FEES**

Using the Per Acre License Fee for a Per Acre 1 Year Permit Fee

|      |                 |                  |                | 30 Day Permit <b>Low</b> Impact |         |          |          |            |            |
|------|-----------------|------------------|----------------|---------------------------------|---------|----------|----------|------------|------------|
| Year | Permit Fee/Acre | Per Acre/Per Day | Per Day/Per SF | 100                             | 500     | 1,000    | 2,000    | 10,000     | 20,000     |
|      |                 |                  |                | S.F.                            | S.F.    | S.F.     | S.F.     | S.F.       | S.F.       |
| 2017 | \$82,000.00     | \$224.66         | 0.00516        | \$15.47                         | \$77.36 | \$154.72 | \$309.45 | \$1,547.23 | \$3,094.46 |
| 2018 | \$84,000.00     | \$230.14         | 0.00528        | \$15.85                         | \$79.25 | \$158.50 | \$316.99 | \$1,584.97 | \$3,169.93 |
| 2019 | \$86,000.00     | \$235.62         | 0.00541        | \$16.23                         | \$81.14 | \$162.27 | \$324.54 | \$1,622.70 | \$3,245.41 |
| 2020 | \$88,000.00     | \$241.10         | 0.00553        | \$16.60                         | \$83.02 | \$166.04 | \$332.09 | \$1,660.44 | \$3,320.88 |
| 2021 | \$90,000.00     | \$246.58         | 0.00566        | \$16.98                         | \$84.91 | \$169.82 | \$339.64 | \$1,698.18 | \$3,396.35 |

|      |                 |                  |                | 30 Day Permit <b>High</b> Impact (4 times Low Impact) |          |          |            |            |             |
|------|-----------------|------------------|----------------|---|----------|----------|------------|------------|-------------|
| Year | Permit Fee/Acre | Per Acre/Per Day | Per Day/Per SF | 100   | 500      | 1,000    | 2,000      | 10,000     | 20,000      |
|      |                 |                  |                | S.F.  | S.F.     | S.F.     | S.F.       | S.F.       | S.F.        |
| 2017 | \$328,000.00    | \$898.63         | 0.02063        | \$61.89   | \$309.45 | \$618.89 | \$1,237.78 | \$6,188.91 | \$12,377.83 |
| 2018 | \$336,000.00    | \$920.55         | 0.02113        | \$63.40   | \$316.99 | \$633.99 | \$1,267.97 | \$6,339.86 | \$12,679.72 |
| 2019 | \$344,000.00    | \$942.47         | 0.02164        | \$64.91   | \$324.54 | \$649.08 | \$1,298.16 | \$6,490.81 | \$12,981.62 |
| 2020 | \$352,000.00    | \$964.38         | 0.02214        | \$66.42   | \$332.09 | \$664.18 | \$1,328.35 | \$6,641.76 | \$13,283.52 |
| 2021 | \$360,000.00    | \$986.30         | 0.02264        | \$67.93   | \$339.64 | \$679.27 | \$1,358.54 | \$6,792.71 | \$13,585.42 |

**Honorable Toni Preckwinkle, President**  
Forest Preserve District Board of Commissioners

**Arnold Randall**  
General Superintendent

**Stephen Hughes**  
Chief Financial Officer

**Troy Alim**  
Director of Budget and Management

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