

AGENDA

**Forest Preserve District of Cook County Board of Commissioners
County Board Room, County Building
Wednesday, May 4, 2011, 10:00 A.M.**

COMMISSIONERS

PROPOSED RESOLUTION

ITEM #1

Submitting a Proposed Resolution sponsored by
PETER N. SILVESTRI, County Commissioner

PROPOSED RESOLUTION

**PROPOSED RESOLUTION AUTHORIZING A STUDY AND ANALYSIS ON THE
FEASIBILITY OF ALTERNATIVE MANAGEMENT OPTIONS FOR COOK COUNTY
POOLS/AQUATIC CENTERS**

WHEREAS, the Cook County Forest Preserve District owns, operates, manages and maintains three (3) public pools/aquatic centers; and

WHEREAS, these pools add to the recreational opportunities for residents of Cook County; and

WHEREAS, these pools are long-established and an integral part of the recreation component of the District; and

WHEREAS, these pools may be better managed and operated by other governments, private firms, or entities.

NOW, THEREFORE, BE IT RESOLVED that the Cook County Forest Preserve District conduct a study and analysis regarding alternative options for management of the District's pools.

COMMITTEE REPORTS

ITEM #2

Rules & Administration.....Meeting of May 4, 2011
.
Finance.....Meeting of May 4, 2011

OFFICE OF THE GENERAL SUPERINTENDENT

TRANSFER OF FUNDS

ITEM #3

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting approval to transfer \$200,000.00 from the Corporate Fund Balance to account 019900-620090 to provide the necessary funds in support of the Intergovernmental Agreement (“IGA”) between the County of Cook (“Cook County”) and the Forest Preserve District of Cook County (the “District”). (see related item #4)

INTERGOVERNMENTAL AGREEMENT

ITEM #4

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting approval of the Intergovernmental Agreement (“IGA”) between the County of Cook (“Cook County”) and the Forest Preserve District of Cook County (the “District”) which covers a contract period commencing retroactively on April 1, 2011 and ending on March 31, 2012.

Reason: At the April 7, 2011 Meeting of the Forest Preserve District of the Cook County Board of Commissioners (the “Board”), the Board adopted Title 1, Chapter 17 of the Forest Preserve District Code, the Office of Independent Inspector General Ordinance . In consideration of the services to be provided by the Cook County Office of the Independent Inspector General (OIIG) to the District the IGA will authorize the Cook County OIIG to charge, and the District to pay, the ordinary and necessary expenses incurred by the OIIG attributable to functions performed by the OIIG for the benefit of the District. The District’s Chief Financial Officer has reviewed this request and acknowledges that funds will be available in FY2011. Account 019900-620090. (see related item #3)

Estimated Fiscal Impact: \$200,000.00. (019900-620090 Account).

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

AGREEMENT

ITEM #5

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting approval to procure professional engineering services to prepare plans and specifications, secure permits and supervise construction for various parking lot projects including the Burnham Prairie Addition and the Thorn Creek Greenway Addition throughout the Forest Preserve District.

A Request for Proposals (RFP) for engineering services for the specific projects was recently issued as RFP 11-80-27. Fourteen firms responded to the RFP.

<u>Firms Submitting Proposals</u>	<u>Total Amount of Proposal</u>
Knight Engineers & Architects	\$ 93,753.06
Engineering Resources Associates, Inc.	\$103,837.00
ESI Consultants, Ltd	\$112,200.00
McDonough Associates	\$112,980.00
Bonestroo	\$120,500.00
Terra Engineering	\$121,000.00
Harry O. Hefter-Associates, Inc.	\$130,808.00
Delta Engineering, Inc.	\$140,034.58
Environmental Design International	\$167,860.00
Wight & Company	\$170,091.02
Kudrna & Associates, Ltd	\$175,010.00
Baxter & Woodman, Inc.	\$188,160.00
Globetrotters	\$215,711.25
Infrastructure Engineering Inc.	\$233,958.00

A committee comprised of Planning and Development staff members evaluated the proposals based on the firms' previous experience with similar projects, personnel assigned to the project, overall understanding of the project's objectives, proposed schedule, and cost of the proposal.

Based on these criteria, the firm of **Knight Engineers & Architects, of 221 North LaSalle Street, Suite 300, Chicago, Illinois 60601**, was determined to have submitted the most responsive proposal. The total cost for professional fees is not to exceed **\$93,753.06**.

Permission is therefore requested to enter into a contract with Knight Engineers & Architects, to provide Professional Engineering Services for Job No. 11-80-27 Various Parking Lot Projects.

It is an Administrative Goal of the District to achieve 25% MBE and 5% WBE participation in all contracts. The recommended vendor has indicated that they will meet the District's MBE/WBE goal in their Bid proposal.

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

AGREEMENT (continued)

ITEM #5 cont'd

The District's Chief Financial Officer has reviewed this request and acknowledges that \$93,753.06 is available in the Construction and Development Accounts noted below.

Estimated Fiscal Impact: \$93,753.06. Contract period: June 1, 2011 through September 30, 2012 (578000-620040, 588000-620040, 598000-620040, and 618000-620040 Accounts).

LICENSES

ITEM #6

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization to issue a license to the Village of Northfield, Illinois, for the purpose of construction operation and maintenance of a 24 inch storm sewer, backflow preventer, riprap and three check dams, along the north side of Winnetka Avenue from Meadowview Road to Skokie River.

Reason: The area for the license is 0.324+ acres. There will be no trees removed in connection with this license. The fee for this project is \$23,668.87. The Village of Northfield states that all other alternatives are not feasible. The District has reviewed this request pursuant to the Land Use Policy.

It is requested that this item be referred to the Real Estate Committee.

Fiscal Impact: If approved, this will result in an increase in revenue.

ITEM #7

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization to issue a license to AboveNet Communications,, Inc., for the purpose of construction, operation and maintenance of a Fiber Optic Cable and construction of an eight (8) foot wide asphalt bike path connecting an existing walk along the north side of Cermak Road from LaGrange Road to Westchester Boulevard, in Westchester, Illinois.

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

LICENSES (continued)

ITEM #7 cont'd

Reason: The area for the license is approximately 0.2727 acres. There will be no trees removed in connection with this license. The proposed license area is already used by multiple utilities. AboveNet Communications will pay a fee of \$20,009.09 for the ten year term of the license. The license application fee of \$1,000.00 has been paid. AboveNet Communications requests a license for 15 feet by 792 feet or approximately 0.2727 acres of District property. The District owns the right of way on both sides of Cermak Road from LaGrange Road to Westchester Boulevard. The south side is wooded whereas the north side is already used by multiple utilities.

It is requested that this item be referred to the Real Estate Committee.

Fiscal Impact: If approved, this will result in an increase in revenue.

MISCELLANOUS ITEM OF BUSINESS

ITEM #8

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

On April 18, 2011, Cook County Forest Preserve District Board President Toni Preckwinkle announced that all Forest Preserve District of Cook County ("District") employees now are required to document, via a log ("Political Contact Log"), all contacts by or on behalf of politically-related persons or organizations regarding an employment action involving a non-exempt employee or non-exempt job applicant. Upon completion and submission by the reporting employee, the new Political Contact Log documents will be reviewed and maintained by the Cook County Office of the Inspector General. A copy of the log is attached.

This information is to be received and filed.

PERMISSION TO ADVERTISE

ITEM #9

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

PERMISSION TO ADVERTISE (continued)

ITEM #9 cont'd

requesting authorization for the Purchasing Agent to advertise for bids regarding work required to be performed at Harms and Golf Road Stables. This work includes safety modifications to the outdoor riding rink, plumbing system and other areas. Work at the outdoor riding rink is required to make the rink usable while work to the plumbing system and buildings are completed for code compliance.

The District's Chief Financial Officer has reviewed the funding for this project and believes that adequate funds will be available in Capital Improvement Fund noted below.

Anticipated Contract Completion Date: 4th Quarter 2011. (091000-670061Account)

ITEM #10

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to advertise for bids for work required to be performed at Green Lake Family Aquatic Center. This work will be supervised by the Planning and Development Department. This work includes modifications to the existing pool plumbing system as required for compliance with the Virginia Graeme Baker Act. ("VGBA"). The VGBA was passed subsequent to construction of Green Lake Pool. The District's Chief Financial Officer has reviewed the funding for this project and acknowledges that funds are available in Construction and Development Fund Account numbers noted below.

Anticipated Contract Completion Date: October 31, 2011. (578000-670255, 588000-670255, 598000-670255, 608000-670255, and 618000-670255 Accounts)

PROPOSED CONTRACT AMENDMENT

ITEM #11

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to increase by \$9,750.00 Contract No. 10-80-60 with Taylor Made Design, Inc. Chicago Illinois, for professional services to prepare plans and specifications

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

PROPOSED CONTRACT AMENDMENT continued

ITEM #11 cont'd

and to secure permits for Job 10-80-60 Boathouse and Concession Building at Ned Brown Preserve.

Board approved amount 09-04-10:	\$26,050.00
Increase requested:	<u>9,750.00</u>
Adjusted amount:	\$35,800.00

Reason: The modification to the scope of work will produce a structure more in keeping with the rich history of the Forest Preserve and will offer enhanced services to the public. To accomplish these improvements, additional work and design time will be required. This is one of the District's high visitor areas. These additional services are proposed to be completed in an amount not to exceed \$9,750.00. The contract completion date would be extended to December 31, 2011. The District's Chief Financial Officer has reviewed the funding for this project and acknowledges that the additional \$9,750.00 is available in the Capital Improvement Account noted below.

It is an Administrative Goal of the Forest Preserve District to achieve 25% MBE and 5% WBE participation in all contracts. Taylor Made Design, Inc. has indicated that they are a MBE firm.

Estimated Fiscal Impact: \$9,750.00. Contract Period: The contract completion date is April 1, 2012 (091000-670061 Account).

PROPOSED CONTRACT RENEWAL

ITEM #12

The following item was deferred at the April 7, 2011 Board Meeting. The District is requesting this item be received and filed and replaced by a new agenda item (see item #13).

Transmitting a Communication, dated April 7, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Forest Preserve District to renew Contract No. 09-51-106 with Ferrell Gas, , ~~Overland Park, Kansas~~ Carol Stream, Illinois, for providing Liquefied Petroleum Gas throughout the District.

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

PROPOSED CONTRACT RENEWAL continued

ITEM #12 cont'd

Reason: At the April 2, 2009 Meeting of the Forest Preserve District the Cook County Board of Commissioners granted permission to enter into a two (2) year agreement with Ferrell Gas for providing Liquefied Petroleum Gas. The District's Chief Financial Officer has reviewed this request and acknowledges that funds are available in FY2011 Account 05100-630170 for a one year option for providing Liquefied Petroleum Gas.

Estimated Fiscal Impact: None. Contract extension: June 1, 2011 through June 30, 2012. (05100-630170 Account).

ITEM #13

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Forest Preserve District to exercise its option to renew Contract No. 09-51-106 with Ferrell Gas, Carol Stream, Illinois, for providing Liquefied Petroleum Gas throughout the District for one year.

Reason: At the April 2, 2009 Meeting of the Forest Preserve District the Cook County Board of Commissioners granted permission to enter into a two (2) year agreement with Ferrell Gas for providing Liquefied Petroleum Gas. The District now seeks a one year renewal as permitted in the original contract, and upon satisfactory performance by the contractor. The District's Chief Financial Officer has reviewed this request and acknowledges that funds are available in FY2011 Account 05100-630170 for a one year option for providing Liquefied Petroleum Gas.

Estimated Fiscal Impact: \$80,000.00. Contract extension: June 1, 2011 through June 30, 2012 (015100-630170 Account).

PROPOSED RESOLUTION

ITEM # 14

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

PROPOSED RESOLUTION continued

ITEM # 14 cont'd

requesting approval of the proposed resolution sponsored by Toni Preckwinkle, President, Forest Preserve District Board, superseding Resolution No. 2002-R-03-07-04. The earlier resolution authorized certain officers to appear on all warrants, checks, drafts or other orders drawn on the bank accounts of the Forest Preserve District. In addition to restating which officers must sign warrants, checks, drafts and other bank documents, the new Resolution is intended to allow the District, upon Board approval and provided the requisite signatures are obtained, to purchase an appeal bond or open a line of credit, if required to do so by a competent court of law, in connection with any appeal of a judgment filed by the District.

Submitting a Proposed Resolution sponsored by

TONI PRECKWINKLE, President, Cook County Board of Commissioners

PROPOSED RESOLUTION

WHEREAS, the FOREST PRESERVE DISTRICT OF COOK COUNTY (the "District") has authorized various banks as depositories of its accounts;

WHEREAS, from time to time, the District may also seek to open lines of credit or purchase appeal bonds from various insurers, bond companies or other institutions to cover the costs of judgments against the District in the event the District, upon Board approval, decides to appeal such judgments;

WHEREAS, the various banks that serve as depositories of the District's accounts require the manual or facsimile signature of duly elected or appointed Officers of the District for the warrants, checks drafts or other orders on these accounts;

WHEREAS, the various insurers, bond companies and other institutions with whom the District may seek to open a line of credit or from whom the District may seek to purchase an appeal bond may require the manual or facsimile signatures of duly elected or appointed Officers of the District in order to allow the district to establish lines of credit or purchase appeals bonds;

THEREFORE, BE IT RESOLVED that the manual or facsimile signatures of any three of the following officers shall appear on all lines of credit opened; appeal bonds purchased; or warrants, checks, drafts or other orders drawn on the bank accounts or other accounts of the District:

PRESIDENT: TONI PRECKWINKLE
GENERAL SUPERINTENDENT, ARNOLD RANDALL
CHIEF FINANCIAL OFFICER: MARLO KEMP
COMPTROLLER: DAN DONOVAN
TREASURER: MARLO KEMP
ASSISTANT TREASURER: (VACANT)

provided, however, that one signature must be that of either the Treasurer or the Chief Financial Officer.

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

PROPOSED RESOLUTION continued

ITEM # 14 cont'd

BE IT FURTHER RESOLVED that the banks, insurers, bond companies, sureties or other institutions authorized as lenders, depositories, or sureties of the District shall be entitled to honor and to charge the District, for such lines of credit, appeal bonds, warrants, checks, drafts or other orders whenever such documents shall be signed manually or by facsimile by any three of the following five officers of the District:

PRESIDENT: TONI PRECKWINKLE
GENERAL SUPERINTENDENT, ARNOLD RANDALL
CHIEF FINANCIAL OFFICER: MARLO KEMP
COMPTROLLER: DAN DONOVAN
TREASURER: MARLO KEMP
ASSISTANT TREASURER: (VACANT)

provided, however, that one signature is that of the Treasurer or Chief Financial Officer.

REQUEST TO AMEND A PREVIOUSLY APPROVED ITEM

ITEM #15

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting that the Board approve as amended the following item, which was previously approved on the March 2, 2011 Agenda, (Item #9).

Approval is requested to correct the account numbers from the originally identified Capital Improvement Fund Account Number 093110-670055 to Capital Improvement Fund Account Number 091000-670055 and to execute the contracts reflecting the new account number. The District's Chief Financial Officer has reviewed the funding for these contracts and acknowledges that \$1,175,000.00 is available in Capital Improvement Fund Account Number 091000-670055.

The amendment is indicated by the underscored and stricken language below.

Transmitting a Communication, dated March 2, 2011 from

ARNOLD RANDALL, General Superintendent

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

REQUEST TO AMEND A PREVIOUSLY APPROVED ITEM continued

ITEM #15 cont'd

Permission is requested to exercise the option year of current contract:

**District Wide Shoreline Enhancement
Pizzo and Associates, 10729 Pine Road, Leland IL 60531**

This contract was originally awarded on March 5, 2009 with three one (1) year renewal options. The renewal period will be from January 1, 2011 thru December 31, 2011 and the terms and conditions will remain the same as the previous contract that expired December 31, 2010. This contract consists of District wide shoreline enhancement.

The District's Chief Financial Officer has reviewed funding for Contract Number 09-80-15 "Comprehensive Specification for Shoreline Management Contract" and acknowledges that this contract

for \$500,000.00 is available in the Capital Improvement Fund, Restoration Landscape Account Number ~~093111-670055~~ 091000-670055.

Please note: This is the final year of the contract and the District will reissue Requests for Proposals for this work in 2012.

ITEM #16

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting that the Board approve as amended the following item, which was previously approved on the March 2, 2011 Agenda, (Item #11).

Approval is requested to correct the account numbers from the originally identified Capital Improvement Fund Account Number 093110-670055 to Capital Improvement Fund Account Number 091000-670055 and to execute the contracts reflecting the new account number. The District's Chief Financial Officer has reviewed the funding for these contracts and acknowledges that \$1,175,000.00 is available in Capital Improvement Fund Account Number 091000-670055.

The amendment is indicated by the underscored and stricken language below

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Transmitting a Communication, dated March 2, 2011 from

ARNOLD RANDALL, General Superintendent

Permission is requested to exercise the option year on three (3) contracts:

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

REQUEST TO AMEND A PREVIOUSLY APPROVED ITEM continued

ITEM #16 cont'd

**North and Central Work Zones
Tallgrass Restoration, LLC, 2221 Hammond Dr., Schaumburg IL 60173**

**South Work Zone
JF New, 6605 Steger Rd. Unit A, Monee, IL 60449**

These contracts were originally awarded on September 4, 2008 with three one (1) year renewal options. The renewal period will be from January 1, 2011 thru December 31, 2011 and the terms and conditions will remain the same as the previous contracts that expired December 31, 2010. These contracts consist of invasive vegetation management with the District's natural areas utilizing herbicides.

The District's Chief Financial Officer has reviewed funding for Contract Number 08-30-306 "Comprehensive Vegetation Management Contract" and acknowledges that for each contract \$225,000.00 is available in the Capital Improvement Fund, Restoration Landscape Account Number ~~093111-670055~~ 091000-670055.

Please note: This is the final year of the contract and the District will reissue Requests for Proposals for this work in 2012.

REPORT

ITEM #17

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

Re: Land Use Policy

submitting the list of rejected land use request proposals to the Forest Preserve District of Cook County Board of Commissioners. Pursuant to the Land Use Policy, last amended September 2, 2009, "The General Superintendent shall, on a regular basis, forward a list of rejected proposals to the Board of Commissioners of the Forest Preserve District."

During the first three months of 2011, the Forest Preserve District of Cook County ("FPD") completed the review of one (1) request for use of FPD property that was deemed to be inconsistent with the mission of the FPD. Therefore, the following request was denied:

1. Request for construction of water main and sanitary sewer along the east side of Bell Road, between McCarthy Road and 131st Street, in Lemont. The request was made by the Village of Lemont. The District believes that there are other alternatives to be explored with less negative impact on District lands.

OFFICE OF THE GENERAL SUPERINTENDENT(continued)

TRANSFER OF FUNDS

ITEM #18

Transmitting a Communication, dated May 4, 2011 from

ARNOLD RANDALL, General Superintendent

requesting approval to transfer from the District's 2011 Working Cash Fund to Grant Fund Account No. 108098-670058 in the amount of \$304,400.00. This transfer is required to fund the reimbursable portion of the Phase II Engineering Services for the completion of the Thorn Creek Bike Trail. This transfer is temporary and by law will be returned back to the Working Cash Fund by the end of 2011.

Reason: At the September 2, 2010 Board Meeting, Item No. 13, the Board approved awarding a contract to URS Corporation to perform professional services in connection with Phase II Engineering Services for Project 06-003, the development of the 4.8 mile Thorn Creek Bicycle Trail Completion. This project has been awarded a Congestion Mitigation Air Quality (CMAQ) grant by the Illinois Department of Transportation (IDOT).

The total cost of the Phase II Engineering Services is not to exceed \$380,500.00. Of this total amount, 80% of the costs (\$304,440.00) will be reimbursed by the IDOT and the remaining 20% of the costs (\$76,100.00) will be the total fiscal impact to the District. The contract completion date is April 1, 2012.

The District's Chief Financial Officer has reviewed the funding for Job Number 06-003 Phase II Engineering Services for the Thorn Creek Bicycle Trail Completion and acknowledges that \$304,440.00 is available in the 2011 Working Cash Fund to be transferred to Grant Account 108098-670058 and that \$76,100.00 is available in Construction and Development Accounts noted below.

Estimated Fiscal Impact: \$76,100.00. (578000-620040, 588000-620040, 598000-620040, 608000-620040 and 618000-620040 Accounts)