

FOREST PRESERVE DISTRICT FINANCE AGENDA

JANUARY 19, 2012

DISBURSEMENTS

- 12FINA0001 **PATNICK CONSTRUCTION**, Bensenville, Illinois, submitting invoice totaling \$42,569.00 for Contract Number: 10-80-70. Total Contract Awarded: \$104,780.00. Construction & Development Account Number: 608000-670255. Purchase Order Number: 038488. Original Board Approval Date: May 4, 2011. Description: New Sewer and Water Lines to Comfort Station at Green Lake Pool
District: 4
- 12FINA0002 **J & R 1st IN ASPHALT, INC.**, Hickory Hills, Illinois, submitting invoice totaling \$31,923.90 for Contract Number: 10-80-79F. Total Contract Awarded: \$400,318.36. Construction & Development Account Number: 598000-670058. Purchase Order Number: 038665. Original Board Approval Date: July 13, 2011. Description: Dan Ryan Woods Bicycle Trail Improvements
District: 3
- 12FINA0003 **J & R 1st IN ASPHALT, INC.**, Hickory Hills, Illinois, submitting invoice totaling \$27,401.90 for Contract Number: 10-80-79H. Total Contract Awarded: \$99,387.22. Construction & Development Account Number: 588000-670058 & 598000-670058. Purchase Order Number: 038666 & 038667. Original Board Approval Date: July 13, 2011. Description: 40 Acre Woods – 119th Street Underpass Trail
District: 17
- 12FINA0004 **ARROW ROAD CONSTRUCTION**, Mount Prospect, Illinois, submitting invoice totaling \$358,352.11 for Contract Number: 10-80-04. Total Contract Awarded: \$379,745.00. Construction & Development Account Number: 598000-670057 & 608000-670057. Purchase Order Number: 038642 & 038644. Original Board Approval Date: July 13, 2011. Description: Resurfacing Parking Lots at Busse Woods 26 & 27, Belleau Lake Patching & Catch Basin, Pipe Replacement at Busse Reservoir and Asphalt Walkway at Busse Woods Flying Field
District: 17
- 12FINA0005 **CONSERVATION DESIGN FORUM**, Elmhurst, Illinois, submitting invoice totaling \$35,829.81 for Contract Number: 11-80-14. Total Contract Awarded: \$160,430.00. Capital Improvement Account Number: 091000-670061. Grant Account Number 108062-620040. Purchase Order Number: 038900 & 038901. Original Board Approval Date: October 5, 2011. Description: Professional Services – Master Plan for Oak Forest Preserve
District: 6

- 12FINA0006 **URS CORPORATION**, Chicago, Illinois, submitting invoice totaling \$46,778.75 for Contract Number: 11-80-46. Total Contract Awarded: \$192,500.00. Land Acquisition Account Number: 066000-680010. Purchase Order Number: 038974. Original Board Approval Date: July 13, 2011. Description: Review & Update of 1994 Land Acquisition Plan
District: District Wide
- 12FINA0007 **MAX MCGRAW WILDLIFE FOUNDATION**, Dundee, Illinois, submitting invoice totaling \$26,725.00. Total Contract Awarded: \$60,000.00. General Consulting Services Account Number: 013100-630336. Purchase Order Number: 038848. Original Board Approval Date: September 8, 2011. Description: Wildlife Disease Surveillance
District: District Wide
- 12FINA0008 **JF NEW & ASSOCIATES**, Chicago, Illinois, submitting invoice totaling \$30,690.82 for Contract Number: 08-31-43. Total Contract Awarded: \$225,000.00. Restoration Landscape Account Number: 091000-670055. Purchase Order Number: 038438. Original Board Approval Date: September 4, 2008. Board Approval Date for Optional Renewals: May 4, 2011. Description: Comprehensive Vegetation Management – South Region
District: 17
- 12FINA0009 **TALLGRASS RESTORATION**, Schaumburg, Illinois, submitting invoice totaling \$57,836.32 for Contract Number: 09-80-14. Total Contract Awarded: \$400,000.00. Restoration Landscape Account Number: 093110-670055. Purchase Order Number: 038358. Original Board Approval Date: September 4, 2008. Board Approval Date for Optional Renewals: March 2, 2011. Description: Prescribed Burning – North Region
Districts: 13, 14 & 15
- 12FINA0010 **TALLGRASS RESTORATION**, Schaumburg, Illinois, submitting invoice totaling \$46,804.09 for Contract Number: 09-80-14. Total Contract Awarded: \$400,000.00. Restoration Landscape Account Number: 093110-670055. Purchase Order Number: 038360. Original Board Approval Date: March 5, 2009. Board Approval Date for Optional Renewals: March 2, 2011. Description: Prescribed Burning – Central Region
Districts: 16 & 17
- 12FINA0011 **GROUNDKEEPER LANDSCAPE**, Orland Park, Illinois, submitting invoice totaling \$80,382.75 (Final Payment) for Contract Number: 11-31-103. Total Contract Awarded: \$187,559.75. Restoration Landscape Account Number: 578000-670055. Purchase Order Number: 038708. Original Board Approval Date: September 8, 2011. Description: Tree Removal Due to Emerald Ash Borer
Districts: 1, 9 & 16

- 12FINA0012 **PIZZO AND ASSOCIATES**, Leland, Illinois, submitting invoice totaling \$231,941.55 (Final Payment) for Contract Number: 09-80-15. Total Contract Awarded: \$500,000.00. Restoration Landscape Account Number: 091000-670055. Purchase Order Number: 038436. Original Board Approval Date: September 4, 2008. Board Approval Date for Optional Renewals: May 4, 2011. Description: District Wide Shoreline Enhancement Districts: 4, 6, 9, 14, & 17
- 12FINA0013 **ATLAS BOBCAT, INC**, Schiller Park, Illinois, submitting invoice totaling \$219,868.00 (Final Payment) for Contract Number: 4016553. Total Contract Awarded: \$220,000.00. Vehicle and Truck Account Number: 091000-660051. Purchase Order Number: 038759. Original Board Approval Date: July 13, 2011. Amended Board Approval Date: October 5, 2011. Description: Three (3) Skid Steer Tractors with Attachments Districts: District Wide

COMMITTEE REPORTS

12FINA0014

Finance Subcommittee on Litigation of the
Forest Preserve District.....December 15, 2011

Proposed Settlements Approved Fiscal Year 2011 To Present: \$733,683.47

Proposed Settlements To Be Approved: \$0.00

Legal Fees Approved Fiscal Year 2011 To Present: \$1,869,660.81

Legal Fees for 12/15/11 To Be Approved: \$271,746.36

***For details on payment approvals by the Litigation Subcommittee, refer to the Litigation Subcommittee Report for December 15, 2011.**

BID RECOMMENDATIONS

12FINA0015

Transmitting a Communication, dated January 19, 2012 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with EnCAP, Inc.; Sycamore, Il., for habitat enhancement and maintenance.

Reason: Contract 11-31-111C consists of prescribed burning and vegetation management in accordance with the detailed specifications. EnCAP, Inc. was the lowest responsive and responsible of seven (7) bidders for the habitat enhancement and maintenance central work zone, time and materials contract.

The Forest Preserve District Board of Cook County granted permission to advertise this project for bid on July 13, 2011.

Sealed bids were received, opened and publicly read at the Bid Opening on November 30, 2011.

The time and materials bid results were as follows:

1. EnCAP, Inc.	\$ 558.00
2. Pizzo & Associates, Ltd.	\$ 749.78
3. Integrated Lakes Management, Inc.	\$ 856.25
4. Applied Ecological Services	\$1,025.25
5. V-3 Construction Group	\$1,150.50
6. Tallgrass Restoration	\$1,202.00
7. Cardno JF New	\$1,370.00

Contractor is in good standing with the State of Illinois.

Estimated Fiscal Impact: The combined total of Contract Numbers 11-31-110N,11-31-111C,11-31-112S will not exceed \$2,100,000.00. Contract Number 11-31-110N was previously approved at the December 15, 2011 board meeting.

Contract period: January 1, 2012 through December 31, 2012 with two (2) one-year renewal options.

Account Number: Capital Improvement Fund Account: 091000-670055.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the bid proposal.

Districts 9, 16 & 17

12FINA0016

Transmitting a Communication, dated January 19, 2012 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with EnCAP, Inc.; Sycamore, Il., for habitat enhancement and maintenance.

Reason: Contract 11-31-112S consists of prescribed burning and vegetation management in accordance with the detailed specifications. EnCAP, Inc. was the lowest responsive and responsible of six (6) bidders for the habitat enhancement and maintenance south work zone, time and materials contract.

The Forest Preserve District Board of Cook County granted permission to advertise this project for bid on July 13, 2011.

Sealed bids were received, opened and publicly read at the Bid Opening on November 30, 2011.

The time and materials bid results were as follows:

1. EnCAP, Inc.	\$ 492.00
2. Pizzo & Associates, Ltd.	\$ 681.73
3. Conservation Land Stewardship	\$ 795.50
4. Integrated Lakes Management, Inc.	\$ 893.25
5. Applied Ecological Services	\$1,025.25
6. Cardno JF New	\$1,045.00
7. Tallgrass Restoration	\$1,132.00

Contractor is in good standing with the State of Illinois.

Estimated Fiscal Impact: The combined total of Contract Numbers 11-31-110N,11-31-111C,11-31-112S will not exceed \$2,100,000.00. Contract Number 11-31-110N was previously approved at the December 15, 2011 board meeting.

Contract period: January 1, 2012 through December 31, 2012 with two (2) one-year renewal options.

Account Number: Capital Improvement Fund Account: 091000-670055.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the bid proposal.

Districts 3,4,5,6 & 17

12FINA0017

Transmitting a Communication, dated January 19, 2012 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with Emerald Bloom Landscaping, New Lenox, IL, for the planting of trees.

Reason: Contract 11-31-117N consists of the planting of trees, due to impacts from the Emerald Ash Borer, in accordance with the District's specifications north of I-290. Emerald Bloom Landscaping was the lowest responsive and responsible of seven (7) bidders for the Tree Planting North contract.

The Forest Preserve District Board of Cook County granted permission to advertise this project for bid on September 8, 2011.

Sealed bids were received, opened and publicly read at the Bid Opening on December 21, 2011.

The bid results "for planting an individual tree" were as follows:

1. Emerald Bloom Landscaping	\$ 94.75
2. Tallgrass Restoration LLC.	\$107.00
3. Christy Webber Landscape	\$120.00
4. KGI Landscaping	\$145.00
5. Native Landscape Contractors	\$166.10
6. Atrium	\$195.00
7. Groundskeeper Landscape	\$286.53

Contractor is in good standing with the State of Illinois.

Estimated Fiscal Impact: The combined total of Contract Numbers 11-31-117N and 11-31-123S will not exceed \$ 300,000.00.

Contract period: January 1, 2012 through December 31, 2012 with two (2) one-year renewal options.

Account Number: Capital Improvement Fund Account: 091000-670055.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the bid proposal.

Districts 1, 9, 10, 12, 13, 14, 15& 17.

12FINA0018

Transmitting a Communication, dated January 19, 2012 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with Emerald Bloom Landscaping, New Lenox, Il., for the planting of trees.

Reason: Contract 11-31-123S consists of the planting of trees, due to impacts from the Emerald Ash Borer, in accordance with the District's specifications south of I-290. Emerald Bloom Landscaping was the lowest responsive and responsible of seven (7) bidders for the Tree Planting South contract.

The Forest Preserve District Board of Cook County granted permission to advertise this project for bid on September 8, 2011.

Sealed bids were received, opened and publicly read at the Bid Opening on December 21, 2011.

The bid results "for planting an individual tree" were as follows:

1. Emerald Bloom Landscaping	\$ 94.75
2. Christy Webber Landscape	\$120.00
3. Antigua	\$165.00
4. Native Landscape Contractors	\$166.10
5. Atrium	\$195.00
6. Beverly Environmental	\$221.00
7. Groundskeeper Landscape	\$286.53

Contractor is in good standing with the State of Illinois.

Estimated Fiscal Impact: The combined total of Contract Numbers 11-31-123S and 11-31-117N will not exceed \$ 300,000.00.

Contract period: January 1, 2012 through December 31, 2012 with two (2) one-year renewal options.

Account Number: Capital Improvement Fund Account: 091000-670055.

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the bid proposal.

Districts 3,4,5,6,11,16 & 17.

12FINA0019

Transmitting a Communication dated January 19, 2012 from

ARNOLD L. RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to enter into a contract with Efraim Carlson & Son, Inc., Suite 105, 14052 Petronella Drive, Libertyville, IL, for Ned Brown Preserve Boathouse & Concession Building at Busse Woods Reservoir.

Reason: Contract Number 10-80-60 consists of constructing a one story masonry building and other related incidental work necessary to complete this improvement according to Plans, Standard Specifications and Detail Specifications. Efraim Carlson & Son, Inc. was the lowest responsive and responsible of seven (7) bidders.

The Forest Preserve District Board of Cook County granted permission to advertise this project for bid on September 8, 2011.

Sealed bids were received, opened and publicly read at the Bid Opening on December 21, 2011. The Forest Preserve District of Cook County staff requests approval to award a contract to Efraim Carlson & Son, Inc.

The bid results were as follows:

1. Efraim Carlson & Son, Inc.	\$688,800.00
2. Sigalos & Associates, Ltd.	\$714,500.00
3. Tri-state Enterprises, Inc.	\$752,786.00
4. Path Construction Company	\$758,600.00
5. Edon Construction Co., Inc.	\$835,159.00
6. Reliable & Associates Construction Co.	\$849,888.00
7. F. H. Paschen, S.N. Nielsen & Associates LLC	\$902,000.00

Contractor is in good standing with the State of Illinois.

Estimated Fiscal Impact: \$688,800.00

Contract Period: January 19, 2011 through October 9, 2012.

Account Number: Capital Improvement Fund Account: 091000-670061

The Forest Preserve District's Chief Financial Officer has reviewed and approved the proposed expenditures.

It is the goal of the District to achieve 25% MBE and 5% WBE vendor participation in all contracts. However, the lowest responsive and responsible bidder has not indicated direct MBE/WBE participation in the Bid Proposal.

District: 15

12FINA0020

Transmitting a Communication, dated January 19, 2012 from

ARNOLD RANDALL, General Superintendent

requesting authorization for the Purchasing Agent to reject all bids and advertise to re-bid General Headquarters Exterior Building Renovations with a revised scope.

Reason: Contract 11-80-56 consists of the restoration of existing historic wood windows including furnishing and installing new wood screen/storm windows for energy efficiency improvements, abating existing asbestos and lead containing materials, selective rehabilitation and staining of existing wood trim and siding, masonry cleaning, painting, minor stucco repairs, minor slate roofing repairs for the District's General Headquarters including all work necessary to complete this improvement according to Plans, Standard Specifications and Detail Specifications.

The Forest Preserve District Board of Cook County granted permission to advertise this project for bid on March 2, 2011. Sealed bids were received, opened and publicly read at the Bid Opening on November 30, 2011.

The bid results ranged from \$1,227,000.00 to \$1,542,005.00.

The District will limit the scope of the work to an initial priority phase in order to reduce the project cost at this time.

District: 9

12FINA0021

REVENUE AND EXPENSE REPORT

**Forest Preserve District of Cook County
 Corporate Fund Analysis of Revenue and Expense
 As of November 30, 2011**

REVENUES	2010 Budget	2011 Budget	November 2010	November 2011	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$39,659,279	\$39,324,969	\$21,049,500	\$40,723,173	\$19,673,673	104%
Personal Property Taxes	\$4,846,728	\$4,807,742	\$5,289,910	\$5,483,789	\$193,879	114%
Golf	\$1,016,172	\$950,000	\$895,254	\$963,329	\$68,075	101%
Concessions	\$150,000	\$145,500	\$211,538	\$169,386	-\$42,152	116%
License Agreements	\$1,500,000	\$1,100,000	\$1,436,322	\$1,883,310	\$446,989	171%
Land Use Fees	\$300,000	\$275,000	\$227,100	\$237,811	\$10,711	86%
Winter Sports	\$20,000	\$30,000	\$22,721	\$21,743	-\$978	72%
Equestrian Licenses	\$30,000	\$35,000	\$43,690	\$40,920	-\$2,770	117%
Miscellaneous Income	\$100,000	\$25,000	\$106,884	\$571,494	\$464,610	2286%
Picnic Permit Fees	\$806,188	\$850,000	\$866,030	\$831,096	-\$34,934	98%
Pool Fees	\$200,000	\$200,000	\$338,869	\$338,227	-\$642	169%
Fines	\$200,000	\$150,000	\$184,923	\$310,507	\$125,583	207%
Interest	\$70,000	\$70,000	\$85,549	\$61,726	-\$23,823	88%
Fund Balance Contribution	\$9,354,520	\$9,175,342	\$8,750,000	\$9,174,876	-\$424,876	100%
TOTALS	\$58,252,887	\$57,138,553	\$39,508,290	\$60,811,386	\$21,303,097	106%

EXPENDITURES	2010 Budget	2011 Budget	November 2010	November 2011	Year-to-Year Current Month Difference	Year-to-Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$1,582,307	\$1,699,292	\$1,105,722	\$937,671	(\$168,051)	55%
Finance & Administration	\$2,296,794	\$2,321,168	\$1,540,973	\$1,646,460	\$105,488	71%
Resource Management	\$7,591,539	\$8,376,706	\$5,477,650	\$5,328,513	(\$149,137)	64%
General Maintenance	\$17,849,646	\$18,155,884	\$12,069,764	\$12,437,774	\$368,010	69%
Resident Watchmen Facilities	\$500,000	\$500,000	\$198,673	\$17,720	(\$180,953)	4%
Recreation	\$1,659,317	\$1,678,212	\$1,249,823	\$1,009,091	(\$240,732)	60%
Law Enforcement	\$9,477,830	\$9,579,300	\$6,218,193	\$6,182,244	(\$35,949)	65%
Legal Department	\$1,472,084	\$1,459,162	\$951,760	\$1,024,777	\$73,016	70%
Planning & Development	\$1,999,422	\$1,909,172	\$1,210,232	\$1,156,838	(\$53,394)	61%
District-Wide Services	\$5,073,948	\$1,959,655	\$3,486,862	\$3,977,814	\$490,951	203%
Transfer Out of Corporate Fund	\$8,750,000	\$9,500,000	\$8,750,000	\$6,506,104	(\$2,243,896)	68%
TOTALS	\$58,252,887	\$57,138,553	\$42,259,652	\$40,225,005	-\$2,034,647	70%

The next regularly scheduled meeting is presently set for Thursday, February 2, 2012.