



## RESEARCH ACCESS PERMIT OVERVIEW

Unless otherwise under contract with the Forest Preserves, all research investigations on Forest Preserve property require a Research Access Permit. Research investigations include any monitoring, collecting, testing, study, observation, investigation or other related activity, that benefit the Forest Preserves, public education or the scientific community. If the proposed activity includes the installation, repair or maintenance of roads, facilities, or structures, a Construction Access Permit will be required.

### Rules & Regulations

1. Applications should be received no later than thirty (30) days prior to project start date.
2. Any equipment left in the field must be labeled with contact institution and a contact phone number. All materials or equipment must be removed after project completion.
3. Any proposed research at preserves dedicated as Illinois Nature Preserves or Land and Water Reserves must also obtain an Illinois Nature Preserves Commission Permit. A list of dedicated preserves can be found here: <http://fpdcc.com/conservation/illinois-nature-preserves/>
4. Unless requested, all activities will take place during normal FPCC hours of sunrise to sunset.
5. Collections not allowed unless explicitly permitted. Collections are permitted only for scientific research, not general education or personal study.
6. The Research Access Permit has a maximum term of one year with additional one year extensions as approved by the Forest Preserves.
7. A full report of the permitted activity(ies) is required within 90 days of permit expiration.

### **Submittal Requirements:**

To apply for the Research Access Permit please submit the following:

1. Completed Research Access Permit Application.
2. Attachments if needed, as indicated in the Application.
3. “[Special Access Permit Waiver & Release Form](#)” signed by the applicant.
4. For more information on Research Permits, please contact:

**Name:** Rebecca Collings, Senior Resource Ecologist  
**Address:** Forest Preserves of Cook County  
Dept. of Resource Management  
536 N. Harlem Ave.  
River Forest, IL 60305  
**Phone:** (708) 771-1150  
**Email:** [Rebecca.Collings@cookcountyil.gov](mailto:Rebecca.Collings@cookcountyil.gov)



## RESEARCH ACCESS PERMIT APPLICATION

CONTACT INFORMATION	
<b>Applicant Name*</b>	
<b>Title</b>	
<b>University or Institution Affiliation</b>	
<b>Complete Address</b>	
<b>Phone</b>	
<b>Email Address</b>	

\*Graduate Students: Please list your name and your graduate advisor's name. Permits issued in advisor's name.

ACTIVITY DETAILS	
<b>Proposed Research Title</b>	
<b>Requested Location(s)</b> (list official Forest Preserve Name)	
<b>Date(s) and Time of Activities</b>	
<b>Summary of Proposed Research</b> (attach additional sheet as necessary)	
<b>Research Methodology</b> (attach additional sheet as necessary)	
<b>List and describe equipment used</b> (Any equipment left in the field must be marked with contact institution and a contact phone)	
<b>Detail any expected collections</b> (i.e. plants, animals, soil, seeds, rocks, etc...)	
<b>Detail any proposed site disturbances</b>	
<b>Number and names of additional researchers/participants</b>	
<b>Cell phone/contact information for staff in the field</b>	